

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 12th March 2019 at 7.45pm.

Present: Mr J Bowley (Chairman), Mrs E Ashley, Mrs L Jarvis, Mr R Mantel, Mr T Winchester, Mr M Bray, Mrs J Duffield & Mrs T Ramsden.

Clerk: Mrs L Moffatt.

1. Public Questions. None.

2. Apologies. Mr D Fergusson.

3. Declaration of interest in items on the agenda. None.

4. Dispensations. Mr M Bray & Mrs Ramsden declared an interest as allotment holders and members of TATA.

5. Minutes of the meeting held on 12th February 2019. Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mrs J Duffield, motion carried unanimously.

6. Matters arising. None.

7. Monthly reports on Parish Lands maintenance:

7.1 Village Ranger – usual litter clearing and maintenance. London Road allotment handrail complete - Mrs Ramsden and Mr Bray confirmed this is satisfactory. Burial ground border retainer paving to be ordered. Flytipping reported at the entrance gate to Stanlake Meadow. Awaiting delivery of the new mower.

7.2 Park Warden – no items to report.

7.3 Clerk's report – no items to report.

8. Allotments.

8.1 Allotment Management Guidelines (TR - circulated 14.11.18) Agreed that Mrs Ramsden, Mr Bray and Mr Mantel will meet to go through Mr Mantel's queries.

8.2 Hurst Rd.

8.2.1 7 plots available & 5 enquiries being dealt with.

8.2.2 Request for a skip £349 – Mr M Bray proposed arranging a skip at a cost of £349 from the 2019/20 budget, seconded Mrs L Jarvis, Motion carried unanimously.

8.2.3 To consider tree works reported by Mr M Bray – quotes to consider. Works to two large Willows were considered costing £300 to remove the lower limbs resting on a fence and £1,200 to fell or pollard to 15ft. Mr Bray reported that with the recent winds the lower branches have snapped off and were not such a problem. Agreed for Mr Bray to monitor.

8.2.4 Allotment request from non-residents. Mr T Winchester proposed to approve that the Cox Green resident may have an allotment, seconded Mrs T Ramsden, motion carried 7 in favour, 1 against.

Mrs T Ramsden proposed to approve that the Sonning Common resident may have an allotment, seconded Mr T Winchester, motion carried 7 in favour, 1 against.

8.3 London Rd.

8.3.1 2 plots available.

8.3.2 TRHA letter – boundary fence & trees/ivy (quote for replacement fence).

Agreed for the clerk to seek two further quotes and to approach the doctors surgery to request a contribution of 25%.

9.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

9.1 Report on cremations & burials

Betty Friend

Irene Hotham

9.2 Report on memorials

Jean Elizabeth Goodwin

9.3 Christmas tree 2019 – agreed for the clerk to talk to the Golden Cross landlord and Wayne Smith about their Christmas tree lights. Clerk to seek quotes.

9.4 Columbarium – the clerk had met with a builder and a quote for the concrete base is awaited.

9.5 Resident correspondence – the resident enquired as to future space for burials and to report trees causing a lack of light to her memorial tree. Clerk to respond letting the resident know about the plan for a columbarium and also for the ranger to cut some tree branches back to allow more light to the memorial tree.

10.0 Bell Corner & Polehampton Corner

10.1 Polehampton Corner garden maintenance Mr Williams, Duke of Wellington, suggestion to remove the Snowberry hedge and blackberry and install a picket fence with flower boxes and hanging baskets were not well received. Agreed that the area should continue under the care of the gardeners.

11.0 King George V Recreation Ground.

11.1 CCTV – 2 quotes circulated 06.03.19. Agreed for the clerk to seek a third quote and request an ‘optional extra’ quote to replace the wiring in quote two.

11.2 Parish Lands Management Plan – agreed for Mrs Ramsden to pass an amended version to be circulated two weeks prior to the next meeting.

11.3 Replacement signage update – signs have been ordered and will be delivered this week ready for the Ranger to start putting up.

11.4 Gaps in hedge (Longfield Road end) – photos circulated 17.12.18. Councillors had looked at hedges. Agreed for the clerk to get a quote to have the Longfield Road hedge laid.

11.5 Antisocial behaviour around Loddon Hall – request to have youth shelter moved and offer of bench. Councillors to consider where to locate the bench. Agreed that the youth shelter will not be moved. Bench to be accepted and Mr Bray and Mrs Ramsden agreed to relocate the bench to the area by the Jubilee Oak.

11.6 Memorial bench enquiry – agreed for this also to be located in the area by the Jubilee Oak.

11.7 Emergency gate repairs carried out £170.56. Noted.

11.8 Pollinator meeting – Mr M Bray and Mrs T Ramsden had met with Gemma Alford and Emma Donald and reported on their ideas. It is hoped they will put together a plan and attend the April meeting. The idea of an oval wildflower area in the south west corner of King George V was well received. As was the plan to plant bulbs around the trees. Wildflower strips parallel to the Wargrave Road hedges and Longfield Road hedges were discussed. Agreed for the clerk to enquire as to how much space the contractors require to cut hedges etc. Suggestion of a stag beetle stumpery in the north west corner was also well received. There are some tree branches that could be used with this. Mr Stephen Loyd should also be involved with this. Mrs J Duffield reported that the plan should include longevity of the project and ongoing maintenance.

11.9 Tennis club update – firework debris has been cleared but clumps of grass and mud was reported on the courts after the grass was mown. Agreed for the clerk to advise the tennis club of the cutting schedule and suggest they sweep the courts on those days. The tennis clubs request to Polehampton Trust for solicitor funding for the long term lease was declined. The committee suggested they contact the Law Society for a solicitor. The tennis club have received funding for signage however the committee were not in favour of additional signs.

12.0 Stanlake Meadow.

12.1 Information following Shaun Virtue Visit – chased 02.01.19. Carried forward.

12.2 Tree risk assessment – quote to cover both allotment sites, both recreation grounds, burial ground & Jubilee Corner (quote) – carried forward.

12.3 Revised telecom proposal for consideration. Agreed for the clerk to contact other parishes and research as to the going rate for offers to host telecom masts.

12.4 Gaps in hedge (Stanlake Lane side) – photos circulated 17.12.18. Councillors had looked at hedges. Agreed for the clerk to get a quote to have the hedge parallel to Stanlake Lane laid.

12.5 Stanlake copse – Leylandii cuttings and logs, also trees to be cleared from KGVR – agreed no action.

12.6 Request to have paving to the football shed – the committee agreed no action given the discussions on developing the pavilion. Agreed the football club could put a couple of slabs down.

12.7 Process/policy for future encampments – information circulated 06.03.19. Clerk to contact WBC about the possibility of the parish council evicting travellers and to discuss their welfare role. The clerk suggested seeking legal advice to ensure that the eviction paperwork is watertight. The committee felt that it was acceptable to use the Bracknell Forest templates and agreed not to take legal advice.

12.8 Cricket fixtures – the cricket club are unable to re-schedule their matches on the beer Festival date and Fete. Ian Wisdom (Beer Festival) is talking to the cricketers about them sharing the facilities for the day. Agreed the Parish Council require use on the day of the fete.

12.9 Fitness camp updates – 2x key deposits received from the two fitness groups. Three monthly £50 hire payments received. Noted.

13.0 Stanlake Pavilion.

13.1 Colleton School Lease - Mr R Abeywardana confirmed that the existing lease is acceptable, with minor changes to be made. He suggested that unless there have been problems the lease should remain as it is. The committee agreed.

13.2 Cleaning – to be dealt with under part 2.

13.3 Emergency lighting quote. The emergency lighting at Stanlake pavilion is not working. A quote amounting to £534.12 to replace and re-wire the existing lighting was discussed. The committee considered whether they wish to pay out when they are looking at re-developing the pavilion. The clerk urged the committee to approve this in view of the fact any re-development would take some time to progress. The committee discussed whether the lighting not working was a risk and they decided it was 'low risk'. It was considered that as the evenings are currently lighter the After School Club children would not be at risk. It was agreed for the clerk to check if the lighting is required under building regulations.

13.4 Fruit tree offer from Mullie (to also consider watering) – agreed for Mr M Bray and Mrs T Ramsden to meet with Mullie and discuss what maintenance is required. To consider what would be practicable.

13.5 Terms of reference – Stanlake Pavilion extension project. Item 13.6 was dealt with first.

Proposed Mrs J Duffield, seconded Mrs T Ramsden to approve the terms of reference. Motion carried unanimously.

Stanlake Pavilion Extension Working Group terms of reference:

Purpose of the Working Group:

The Working Group is established to identify options to extend the Stanlake pavilion.

1. To research & consider the options for extending the Stanlake Pavilion.
2. To work in partnership/consult with The Colleton After School Club, Twyford Comets, The Cricket Club and any other groups.
3. To consider the space required by the users of the pavilion.
4. To make recommendations for improvements, developments or capital expenditure to the Parish Lands Committee.

13.6 Proposal to dissolve the Pavilion Sub Committee and form a Working Group in its place. Proposed Mr M Bray, seconded Mr T Winchester, motion carried unanimously. Agreed the committee membership would remain the same.

13.7 Electricity quote – proposed Mr T Winchester, seconded Mr M Bray to accept the 24 month quote standing charge 21.080 p/quarter, 15.643 weekday p/kWh, 12.239 other, 0.588 FiTs. Motion carried unanimously.

13.8 Drain clearance £145.00. Noted.

14.0 Correspondence –

14.1 Allotment holder correspondence

Part 2 Confidential Information

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed Mr T Winchester, seconded Mr M Bray, carried unanimously. The public left the meeting.

Discussion took place on items 13.2 & 14.1.

Report on discussions to Full Council to be made under PART 2.

15.0 Date of next meeting – Tuesday 9th April 2019 at Loddon Hall.

The meeting closed at 9:58 pm