

Twyford Parish Council

Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford on Tuesday 23rd April 2019 at 7.45 pm.

Present: Mr R Mantel (Chairman), Mr R Abeywardana (from 19:52 (item 9.2) onwards), Mr M Alder, Mrs E Ashley, Mr M Boniface, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs J Duffield, Mr J Jarvis, Mrs L Jarvis, Mrs T Ramsden, Mr C Wickenden & Mr T Winchester.

Clerk in attendance: Mrs L Moffatt.

1. **Public questions** – none.
2. **Apologies** – Mr D Fergusson.
3. **Declarations of interest in items on the agenda** – none.
4. **Dispensations** – none.
5. **Minutes of the meeting held on 26th March 2019.** Amendment of the minutes to include apologies from Mrs E Ashley. Approval of the amended minutes as a true and accurate record proposed Mr M Bray, seconded Mr C Wickenden, motion carried nem con.
6. **Matters arising** – none.
7. **Borough Council Matters** – no reports.
8. **Liaison with Ruscombe Parish Council** – Mrs Jarvis had attended. It was a small meeting and minutes will be circulated.
9. **Reports and to receive any recommendations from committees:**
 - 9.1 Planning and Amenities Committee & Neighbourhood Plan 02.04.19 Mrs B Ditcham reported highlighting minutes numbered 6.4, 6.5, 7.3, 7.6, 13, 14.2, 14.3, 14.3.1, 16.2.1 & 17.10. Mr C Wickenden reported on the neighbourhood plan. Some plans are held in abeyance due to purdah. A provisional date of 26th June has been set as a neighbourhood plan public meeting. Over 600 paper surveys have been returned which is an 18% return rate.
 - 9.2 Parish Lands Committee 09.04.19 Mrs J Duffield reported highlighting minutes numbered 8.1, 11.6 & 12.5.

The committee **RECOMMEND to Full Council** that the council deal with unauthorised encampments using its common law powers, using bailiffs to serve notice and reclaim the land. Motion carried unanimously.
 - 9.3 Finance and General Purposes Committee 16.04.19
The committee **RECOMMEND to Full Council** approval of £300 for a Councillor training session. Motion carried unanimously.
The committee **RECOMMEND to Full Council** approval of £300 for a facilitated planning session (aspirations for the four year councillor term). Proposed Mrs B Ditcham, seconded Mr J Jarvis to amend the proposal to £350 plus travelling expenses, proposal to amend the motion carried unanimously. Motion approving £350 plus travelling expenses carried unanimously.
The committee **RECOMMEND to Full Council** to renew the insurance at a cost of £1986.95. Motion carried unanimously. This item is within the Finance committee budget.
 - 9.4 Fete Committee 23.04.19 Mr M Bray reported on the meeting held earlier on in the evening. The flyer design has been selected and was designed by a Piggott School pupil. A £25 voucher will be awarded for to the winner. Plans for the fete are proceeding well.
 - 9.5 **Other representatives reports**
 - 9.5.1 Twyford Twinning Association (EA & BD) 13.03.19 Minutes have been circulated.
 - 9.5.2 Borough Parish Liaison Forum (RM&JB) 01.04.19 Mr Mantel gave an overview of the meeting and minutes and a copy of the presentation on the Wokingham Borough Council development plan will be circulated in due course.
 - 9.5.3 Community Hub (JB) No report.

10. Clerk's report – volunteers to help set up before the Annual Parish Meeting were requested. No other items to report.

11. Items to be discussed at the next meeting – none.

12. Correspondence (circulated to councillors by email):

12.1 Borough Parish Liaison Forum agenda (circulated 25.03.19) Noted.

12.2 Action for all Bulletin (circulated 25.03.19) Noted.

12.3 Ruscombe Parish Council minutes and agenda (circulated 28.03.19) Noted.

13. List of authorised payments – list dated 23.04.19 proposed Mrs E Ashley, seconded Mr C Wickenden. Motion carried unanimously.

14. Dates of meetings:

All meetings 7:45pm at Loddon Hall unless noted otherwise.

Annual Parish Meeting 8pm	24.04.19
Ruscombe Parish Council meeting (LJ)	01.05.19
Polling Day	02.05.19
Planning and Amenities Committee (plans only)	07.05.19
Councillor retirement day & new councillors take office	07.05.19
Ruscombe Parish Council APM (LJ & RM)	08.05.19
Meet your councillor session	11.05.19
Waitrose café 3-4 Mrs B Ditcham & Mrs J Duffield with Mr T Winchester as reserve	
Neighbourhood Plan Working Group meeting (7:30 pm Stanlake Pavilion)	13.05.19
Annual Meeting of the Council	21.05.19
Fete committee 7pm	28.05.19
Planning and Amenities Committee	04.06.19
Ruscombe Parish Council meeting (LJ)	05.06.19
Parish Lands Committee	11.06.19
Finance Committee	18.06.19
Fete Committee 7pm	25.06.19

15. Date of next meetings of the Council Tuesday 21st May 2019 & 25th June 2019.

The meeting closed at 8.18 pm.