

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 11th June 2019 at 7.45pm.

Present: Mr J Bowley (Chairman), Mrs E Ashley, Mr M Bray, Mrs J Duffield, Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden & Mr T Winchester.

In attendance: Mrs H Evans (Twyford Theatre Group) & Mrs S Wisdom.

Clerk: Mrs L Moffatt.

1. **Election of Chairman** Mr J Bowley proposed by Mr T Winchester, seconded Mrs E Ashley, motion carried unanimously.
2. **Election of Vice Chairman** Mr M Bray proposed by Mrs T Ramsden, seconded Mr T Winchester, motion carried unanimously.
3. **Public Questions** – none.
4. **Apologies** - Mr R Abeywardana.
5. **Declaration of interest in items on the agenda** – none.
6. **Dispensations** – Mr M Bray & Mrs Ramsden declared an interest as allotment holders and members of TATA.
7. **Minutes of the meeting held on 9th April 2019.** Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mrs T Ramsden, motion carried nem con.

8. Matters arising – none.

Agreed that item 13.6 'Loddon hall request to build under permitted development (email circulated 08.05.19)' would be brought forward in the agenda to allow Mrs H Evans to leave after this item.

Proposed Mr T Winchester, seconded Mrs T Ramsden to approve that the Theatre Group may erect a 3.2m x 2.5m x 3.55m brick shed to be added to Loddon Hall under permitted development. Motion carried unanimously.

Proposed Mrs L Jarvis, seconded Mr M Bray to give permission for the period of 1 year to locate a steel shipping container on the grass between Loddon Hall and the Youth Centre. Motion carried unanimously.

9. Review of working group terms of reference – pavilion

The Working Group is established to identify options to renovate & extend the Stanlake pavilion.

1. To research & consider the options for extending the Stanlake Pavilion.
2. To work in partnership/consult with The Colleton After School Club, Twyford Comets, The Cricket Club and any other groups.
3. To consider the space required by the users of the pavilion present and future.
4. To make recommendations for improvements, developments or capital expenditure to the Parish Lands Committee.

Proposed to approve the pavilion working group terms of reference Mrs E Ashley, seconded Mrs J Duffield, motion carried unanimously.

10. Appointment of councillors to pavilion working group

Mr M Bray, Mr J Bowley, Mrs J Duffield, Mrs L Jarvis, Mr R Mantel & Mr T Winchester.

Proposed to approve the pavilion working group membership as above Mrs T Ramsden, seconded Mrs E Ashley, motion carried unanimously.

11. Monthly reports on Parish Lands maintenance:

11.1 Village Ranger - the KGVR & Stanlake Meadow signs have been erected and the ranger carried out the opening and closing of the pavilion for the elections.

11.2 Park Warden – no items to report.

11.3 Clerk's report – allotment skips have been to both sites at a cost of £359 each. The Comets have requested use of Stanlake Meadow for the summer soccer school from Wednesday 31st July – Friday 2nd August – request approved. Correspondence

has been received from a London Road allotment holder complaining about a neighbouring plot - the allotment holder has been advised of the council's inspection procedure. The pavilion emergency lighting has been completed and a quote is awaited for the smoke detectors. A request from TATA via Mrs Ramsden asked for sight of the London Road allotment deeds.

12.0 Allotments.

12.0.1 To consider creating a series of smaller/starter plots – a suggestion to provide plots for green prescriptions for social and therapeutic reasons. Mr Abeywardana is talking to Twyford surgery about this. Item carried forward.

12.0.2 To consider changing the allotment agreement to make reference to the Councils policies & reference to behaviour to councillors and staff with sanctions. Clerk to draft an agreement.

12.1 Hurst Rd.

12.1.1 Hurst Road plot availability - no plots available

12.1.2 Allotment requests from non-residents and to consider whether they may join the waiting lists. Proposed Mr T Winchester, seconded Mr M Bray to commence a non-resident waiting list however residents continue to take priority. Motion carried unanimously.

12.1.3 Orpington Road resident – complaint about fence, overgrowth and mice. Agreed no action and councillors should refer any further contact by this resident to the clerk.

12.2 London Rd.

12.2.1 London Road plot availability – 2 plots available

12.2.2 Allotment requests from non-residents and to consider whether they may join the waiting lists – see 12.1.2.

12.2.3 TRHA letter – boundary fence & trees/ivy - further quotes and doctors surgery response – carried forward

13.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

13.1 Report on cremations & burials - none

13.2 Report on memorials
Stephen Paul Terry

13.3 Christmas tree 2019 – input from Hurst PC & Golden Cross – clerk to obtain quotes for tree lights.

13.4 Columbarium – 2 further base quotes – to be carried forward

13.5 War memorial grant application – submitted for funding to re-lead the lettering. Application declined.

14.0 Bell Corner & Polehampton Corner – no items to report.

15.0 King George V Recreation Ground.

15.1 CCTV – 2 quotes circulated 06.03.19 – 1 further quote – to be carried forward. Mr M Bray suggested the committee review CCTV signage.

15.2 Parish Lands Management Plan – Mrs T Ramsden to review updates before the next meeting.

15.3 Quote for Longfield Road hedge to be laid – awaiting meeting between the clerk and the hedge layer.

15.4 Loddon Hall bench update - awaiting quote form the contractors.

15.5 Memorial bench installation – completed.

15.6 Loddon hall request to build under permitted development (email circulated 08.05.19) – discussed previously.

15.7 Playground reports and quotes for repairs (link circulated 25.04.19) Carried forward to give councillors time to look at reports.

15.8 Bootcamp request approved – no further correspondence.

15.9 Soil reported to be falling in to the garden of 16, Sycamore Drive from Loddon Hall path – Mr M Bray to contact Stephen Conway to arrange an introduction to the resident and report back.

15.10 Request to hold the Twyford Comets Funday 06.07.19 – approved.

16.0 Stanlake Meadow.

16.1 Tree risk assessment – quote to cover both allotment sites, both recreation grounds, burial ground & Jubilee Corner – contact has been made with a tree surveyor who requires further information on the sites initially.

16.2 Quote for hedge Stanlake Lane side to be laid (Quote £2,320) – clerk to obtain 2 other comparison quotes.

16.3 Cricket club agreement – use of field for annual events. Mr M Bray suggested that allowance should be made in the agreement for annual events such as the Twyford Village Fete and the Beer Festival. Agreed for Mr M Bray to look at the agreement to propose some changes, with the agreement of the Cricket Club. Agreement circulated 18.06.19.

16.4 Receipt of cricket fixtures. Noted.

16.5 Emergency lighting and smoke alarm – work scheduled 10/11th June – work complete.

16.6 Damage to cricket nets – the cricket club have arranged their replacement.

16.7 Replacement sign £44.04 – this was missing from those delivered previously. Proposed Mr M Bray, seconded Mrs J Duffield to purchase the sign at a cost of £44.04. Motion carried unanimously.

17.0 Stanlake Pavilion.

17.1 Cleaning update and to consider increase in hours. After several false starts a new cleaner has been appointed and expects to be able to clean within the existing hours allocated. Payment to be paid for interim cleaning carried out by the Clerk and Assistant Clerk at short notice.

17.2 Cleaning equipment purchased and vacuum cleaner required - £130 plus bags. Proposed Mr T Winchester, seconded Mrs J Duffield to purchase a new Hoover at a cost of £130 plus bags. Motion carried unanimously.

17.3 Pavilion mess left by cricket club – the clerk has emailed the cricket club. Noted.

17.4 Fruit tree offer from Mullie (to also consider watering) (TR & MB) Carried forward.

17.5 Pavilion Working Group – meeting to be arranged.

17.6 Extra tables and chairs (for use at fete) tables £118 each chairs £11.95 each. There are 5 tables and 32 chairs. Carried forward.

18.0 Correspondence –

18.1 Fields in Trust #LoveYourLocalPark: Fields in Trust eBulletin (circulated 03.05.19) Noted.

18.2 Fields in Trust The search is on to find the UK's Best Park 2019 (circulated 03.06.19) Noted.

18.3 New Fields in Trust research into South East's park and green space provision (circulated 03.06.19) Noted.

19.0 Date of next meeting – Tuesday 9th July 2019 at Stanlake Pavilion.

The meeting closed at 9:21 pm