

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 4th June 2019 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messer's M Alder, C Wickenden, M Bray & J Jarvis.

In attendance: Ms C Scull

Minutes: Lucy Moffatt (Clerk)

1. **Election of the Chairperson** Mrs B Ditcham proposed by Mr C Wickenden, seconded by Mr J Jarvis, carried nem con.
2. **Election of the Vice Chair** Mr C Wickenden proposed by Mrs B Ditcham, seconded by Mr M Bray, carried nem con.
3. **Public Questions** – none.
4. **Apologies** – Mr J Bowley & Mr R Mantel.
5. **Review of Sub-Committee Terms of Reference – Neighbourhood Plan** - Neighbourhood Plan sub committee terms of reference approved with no changes.
6. **Declaration of interest in items on the agenda.** – none.
7. **Dispensations** – none.
8. **Minutes of the meeting held on 2nd April 2019 & 7th May 2019.**

Approval of the minutes dated 2nd April as a true and accurate record proposed Mr J Jarvis, seconded Mr C Wickenden, carried nem con.

Approval of the minutes dated 7th May as a true and accurate record proposed Mr J Jarvis, seconded Mr M Bray, carried nem con.
9. **Matters arising and action points.**
 - 9.1 Defibrillator – PAD deployed. Defib located to be with Mr Robinson – Mrs Ditcham to follow up. Drop in training sessions dates & times – carried forward.
 - 9.2 HBUG – Update from meeting circulated 8/4/19. Noted.
 - 9.3 Twyford In-Bloom 2019. Day of the judging will be 22/7/19. Hanging basket costs received (£65 per basket (30 suggested by the In-Bloom Group) & £20 per bracket (5 suggested). Total for discussion and approval £2050 (£2400 budgeted in December 2018)). Approval of payment of £2,050 unanimously approved.

Meeting held by the In-Bloom Group on 28/5/19 – Mrs B Ditcham & Mr M Bray will walk the planned route and will hope to get local volunteers to help with any suggested works.
 - 9.4 Nail Bar – Questions raised if permission had been sought for the lights on the sign. Email sent to the Wokingham Planning Enforcement Team. Awaiting response – carried forward.
 - 9.5 Annual Parish Meeting question from Helen Turner – Cllr Smith said that it is not possible for a multi storey carpark to be built. Please can you explain why and what the alternative options for parking are?

TPC response: The cost of a multi storey does not present a good business case failing due to cost / revenue. Other, non-exhaustive, options being explored as part of the Neighbourhood Plan are: A. Use part of the Hurst Road allotments, near the station, for parking; B. Use part of the Stanlake Meadow green space, near the station, for parking; C. Create a commuters' car park off Hurst Road approximately 0.6 miles from the station; D. Do not provide any additional parking in Twyford; E. Use more distant sites such as Coppid Beech for Park & Ride, linked by buses to the station; F. Build a completely new station away from Twyford.
 - 9.6 Annual Parish Meeting Question from Barbara Reid – Stanlake Meadow Parking; There is currently an empty area where Cross Rail workers worked. This could be used immediately for at least 50 cars. Why not build a multi storey there?

TPC response: This area is still being used by workers and it not suitable or safe to use as a public car park.
 - 9.7 Annual Parish Meeting Questions from Mr G Wise:
 1. Congratulations on this year's litter pick. There was a good turnout for the community litter pick, at over 50. It may have been given extra publicity in RG10 magazine and on Facebook.
 2. A couple of places where heavy littering still occurs is the foot of the A4 Piggott foot bridge and Hurst Road. Both locations could be helped by the provision of some large barrel litter bins.

3. Fly posting on lamp posts. This appears to be an increasing problem. What can be done to discourage (especially commercial) perpetrators?
4. Footway access problems – shrubs encroaching passage of pedestrians, sometimes on Council main roads. What can be done to cut back or encourage residents to cut back overhanging foliage etc?

TPC response: The council will approach WBC about the possibility of having a new barrel bin installed by the Piggott School footbridge. Councillors will check and remove fly posting on the street lamps as part of their routine checks on the lamps. A reminder to local organisations advertising events will be placed on the website asking that posters are removed afterwards. Areas of path that are overgrown should be reported direct to WBC.

9.8 TRIP – Twyford Rethinks Its Plastic - Mr Gordon Holmes to attend the June Full Council Meeting.

10. Planning Matters - Current List

- 10.1 Householder Prior Notification
- 10.2 190603 38 Stoneleigh House, Wargrave Road – no comment.
- 10.3 190752 16 Hermitage Drive – no comment.
- 10.4 191095 15 Wagtail Close – no comment.

11. Notices of permission

* denotes applications that the Council has previously commented on.

- 11.1 190303 Cedar Park Nursery
- 11.2 190399 41 Chaseside Avenue
*Change of street scene & could create a precedent.
- 11.3 190432 17 Amberley Drive
- 11.4 190511 90 London Road
- 11.5 190527 7 Weavers Way
*Concern regarding the entrance & egress and the reduction in Off-Road parking provisions.
- 11.6 190546 3 The Pines
- 11.7 190572 3 Montreal Terrace
- 11.8 190584 18 Colleton Drive

*Overdevelopment of the site & concerns regarding inadequate parking provisions.

12. Notices of refusal – none.

13. Notice of appeal – none.

14. Neighbourhood Plan meeting 2/4/19 (sub-committee), Working Group meetings 13/5/19 & 3/6/19 & Sub-Committee meeting 4/6/19.

14.1 The next meeting of the working group is on 1/7/19 at Stanlake Meadow (19:30) & Neighbourhood Sub-Committee meeting is on 2/7/19 (19:00).

14.2 Current Neighbourhood Plan budget (2019/2020).
Royal Mail (£443.52 – Returned Questionnaires)
Gazebo (£375.00 – Event Gazebo)
Payments unanimously approved & paid.

14.3 Approval of any other Neighbourhood Plan expenses.

- Assistant Clerks overtime – 17 Hours 30 Mins – unanimously approved subject to report of actual cost to the next Neighbourhood Plan meeting.

15. Other planning matters

15.1 190843 7 Hilltop Road. Application for works to protected trees. TPO 511/1989 (Information only) (circulated 20/5/19). Noted.

15.2 182382 5 New Road. Tree preservation order confirmed with modifications on 8/5/19 (TPO 1668/2018). Noted.

15.3 Councillor Surgery – URC Church requested details of the conservation officer at WBC. WBC details provided on 21/5/19. Noted.

15.4 191189 Lime Trees, 2 Ruscombe Road. Application for listed building consent for the propose removal of internal walls at ground level in a grade II listed building (information only) (circulated 22/5/19). Noted.

16. Footway Lighting

16.1 Repair and fault report.

16.1.1 Lamp 47 Hurst Road – Fault reported to WBC 27/11/18. WBC confirmed that the repair was carried out on 4/12/18 however it is not dimming as intended therefore WBC have requested additional works to be carried out.

16.1.2 Lamp 170 Colleton Drive – Fault reported to Balfour Beatty 20/12/18. Awaiting repair.

16.1.3 Lamp 21 Hurst Road – WBC advised us of the outage on 2/1/19. There is a problem with the Scottish & Southern Energy power supply to this lamp. Awaiting repair.

16.1.4 Lamp 29 Waltham Road – WBC advised of the outage and tree covering on 23/1/19. Awaiting repair & cut back of the tree.

16.2 Twyford Works Inventory – WBC to confirm when the last remaining lamps within the parish will be converted.

16.3 Reassessment of lighting – some areas are particularly dark. See 16.5.

16.4 Clerks Forum – Street Lights. No report.

16.5 Wargrave Road & Hermitage Drive – Very dark & lack of lights. Clerk to check with WBC as to feasibility of installing an extra light at this location.

17. General Amenity Matters

17.1 Gateway signage – 2m Farmgate Style Gateway. Details provided to WBC for a new quotation. A follow up email has been sent 3/6/19.

17.1.1 Annual Parish Meeting Question from Hazel Evans of Twyford Twinning Association - We need signs to indicate that we are twinned with Cuincy in France. These do not need to be expensive and have found online that you can add aluminium signs to be fixed under the existing Twyford signs for around £65. We have been twinned for nearly a year now so this needs to be done asap! Being dealt with under 17.1.

17.2 Clock – Servicing & LED costings. Scheduled for 6/6/19.

17.3 Air quality action plan – Meeting took place on the 24/1/19. The next meeting will be held in Loddon Hall on 27/6/19. Agreed to invite John Halsall.

17.3.1 'Switch Engines Off' signs – Mrs B Ditcham to liaise with the school for sign designs.

17.4 Resident's request for some benches (circulated 22/5/19). Clerk to respond that money has not been allocated in this years budget. Suggest the option of a memorial bench with WBC permission to place on their land. It was agreed to add the item of a bench and bus shelter inventory for Twyford to the next agenda.

17.5 Malvern Residents Association – Possibility of designating Malvern Way Green as Local Green Space (circulated 21/5/19). Mr J Jarvis reported that changing the designation of land is very difficult. Agreed to bear in mind with the neighbourhood plan.

17.6 Request for a bench by a bus stop – near 86 London Road. Clerk to respond to Mr S Conway that an inventory of bus stops will be carried out.

18. Village Maintenance

18.1 Street Signs – Several signs are bowed, crazed or vandalised. Amberley Drive has also fallen off/been pulled off the framework. Amberley Drive has been reported and is now fixed.

18.2 Mr Paul Cassidy wrote in after he witnessed a gentleman falling over in the passage at the side of La Fontana seeking repairs. Assistant Clerk replied to Mr Cassidy advising him that this land belongs to La Fontana.

18.3 Councillors Surgery - a footpath which runs down the side of the URC church. The trees do not belong to the church but were part of what was the old post office yard. They need pruning as they are causing the pathway to become slippery and dark, a Health and Safety hazard to the congregation. Reported to WBC to investigate on 21/5/19. A reminder to the clerk to remind WBC of the Polehampton Close trees that are due to be pruned.

18.4 Grass Cutting – Resident complaint being dealt with by WBC.

19. Highways

19.1 Speedwatch volunteers. Carried forward.

19.2 CPE & parking issues (Brook Street, Broad Hinton etc). Carried forward.

19.3 Parking on double yellow lines – London Road Shops (circulated 17/10/18). Noted.

20. Correspondence circulated by email:

20.1 David Wilson Homes – Request for a briefing on residential development around Twyford (circulated 21/5/19). Agreed not to meet.

20.2 WBC – Arts & Culture in Wokingham Borough (circulated 21/5/19). Noted.

20.3 WBC - Formal Consultation on updated Local Validation List for Planning (circulated 10/4/19). Noted.

20.4 Troy Planning – Neighbourhood Planning 2019 Updates & Grant Funding Opportunities (circulated 1/4/19). Noted.

20.5 Pioneering WW2 pilot from Twyford honoured at new £25m care home (circulated 4/4/19 & 28/5/19). Noted.

20.6 Thames Valley Police – Strategic Independent Advisory Group (circulated 15/4/19). Noted.

20.7 WBC – Review of WBC Public Rights of Way Improvement Plan (circulated 16/4/19). Noted.

20.8 Thames Valley Police – Police & Crime Bulletin April 2019 (circulated 8/5/19). Noted.

20.9 WBC – Enforcement Reports (circulated 8/5/19 & 28/5/19). Noted.

20.10 WBC Highways – New contract & ways to report issues (circulated 16/4/19). Noted.

- 20.11 Resident letter – Waltham Road, Hurst Road Safety Improvement Letter (circulated to TPC Councillors & sent to WBC to investigate 1/5/19). Clerk to inform resident the suggestion has been passed to WBC.
- 20.12 WBC – Response to Amendment 1 objections (circulated 2/5/19). Noted.
- 20.13 WBC – Notification of Emergency Closure to A321 Wargrave Road, Twyford (circulated 3/4/19). Noted.
- 20.14 WBC – Twyford Crossroads (circulated 2/5/19). Noted.
- 20.15 WBC - Keeping up to speed on social media (circulated 22/5/19). Noted.
- 20.16 Croudace Homes – Request for a meeting regarding Bridge Farm (circulated 22/5/19). Agreed not to meet.
- 20.17 GTR passenger benefit fund (circulated 23/5/19). Clerk to respond expressing a wish to engage with suggestions such as cctv, bicycle packs and bicycle repair kits.
- 21. Date of next meeting – Tuesday 2nd July 2019.**

Meeting Closed at 21:23