

Twyford Parish Council

Minutes of the Meeting of the Council

Meeting held at Loddon Hall, Twyford on Tuesday 23rd July 2019 at 7.45 pm.

Present: Mr R Mantel (Chairman), Mr R Abeywardana, Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs J Duffield, Mr J Jarvis, Mrs L Jarvis, Mrs T Ramsden, Miss C Scull, Mr C Wickenden, Mr T Winchester & Mrs S Wisdom.

In attendance: Mr S Conway (Borough Councillor) & reporter from Maidenhead Advertiser.

Clerk in attendance: Mrs L Moffatt.

1. **Public questions** - Mr S Conway asked on behalf of a member of the public when the KGVR hedges will be cut. The clerk reported that hedges and trees are not cut between March and August as this is the main breeding season for nesting birds. The hedges are cut annually in October. Mrs Ditcham agreed to cut stray brambles overhanging the path parallel to Kibblewhite crescent.
2. **Apologies** – Mr M Alder.
3. **Declarations of interest in items on the agenda.** None.
4. **Dispensations.** None.
5. **Minutes of the meeting held on 25th June 2019.** Approval of the minutes as a true and accurate record proposed Mrs E Ashley, seconded Mr M Bray, motion carried unanimously.
6. **Matters arising.** None.
7. **Borough Council Matters.** No reports from Mr L Ferris (he was attending a WBC meeting) or Mr W Smith. Mr S Conway reported on the following:
 - Borough Parish Liaison Forum - minutes have been circulated.
 - Planning Committee – no Twyford applications.
 - Council meeting – Mr Conway asked about the new library proposals, presented a petition from Ruscombe Road residents, spoke about climate change, TRIP, crossroads, green wall being partially funded by local businesses, housing numbers & threat of building on the green belt.
 - Executive meeting – to be held on Thursday when the library proposals will be approved.
 - Mr Conway and Mr Ferris have a meeting on Monday to talk about highways issues.
8. **Liaison with Ruscombe Parish Council.** No report from Ruscombe Parish Councillors. Mrs Jarvis reported on the meeting. RPC plan to contribute to solar panels on Loddon Hall. They held a successful Neighbourhood Plan meeting and hope to meet with neighbouring parishes to talk about neighbourhood plans. They are looking to spend CIL on Polehampton Swimming pool, St James Church land, cleaning street signs, Pennfields parking, light up speed signs on Pennfields and wildflowers on the verges. Mr C Bell was elected as Planning Chairman and Mr M Evans is Vice Chair.
9. **Reports and to receive any recommendations from committees:**
 - 9.1 Planning and Amenities Committee & Neighbourhood Plan 02.07.19 Mr M Bray reported on the Twyford in Bloom judging which had gone well. Results will be available in September. Mr Wickenden reported on the Neighbourhood Plan meeting reporting on the budget, questionnaire input, data base and strategy group meeting. Mr Abeywardana, Mr Bray, Mrs Ditcham and Mr Sunley engaged with residents at the Colleton School Fayre, sharing the gazebo with TRIP. The village presentation will be held in September – it will be advertised through social media and leaflets will be distributed. Mr C Wickenden asked that Councillors send him their specific neighbourhood plan issues. Mrs Ditcham urged councillors to do their checks on their allocated street lights.

9.2 Parish Lands Committee 09.07.19 Mr J Bowley reported on the meeting highlighting items 7.2 & 8.01.

The committee **RECOMMEND to Full Council** purchase of 50m of tree lights at a cost of £190.89. Motion carried unanimously.

The committee **RECOMMEND to Full Council** purchase of Stanlake Meadow gate signs at a cost of £268.84. Motion carried unanimously.

9.3 Finance and General Purposes Committee 16.07.19 Mr T Winchester reported that a number of items are awaiting purchase subject to sufficient funds on the credit card. He highlighted items 8 and 11 from the minutes.

The committee **RECOMMEND to Full Council** approval of the Disciplinary procedure policy with no amendments. Motion carried unanimously.

The committee **RECOMMEND to Full Council** approval of the Equal Opportunities policy with no amendments. Motion carried unanimously.

The committee **RECOMMEND to Full Council** approval of the updated Health and Safety policy. Motion carried unanimously.

The committee **RECOMMEND to Full Council** approval of the updated Data Protection policy. Motion carried unanimously.

The committee **RECOMMEND to Full Council** approval of the Pension Fund policy with no amendments. Motion carried unanimously.

9.4 Fete Committee 23.07.19 – Mr M Bray reported that the committee will be engaging the services of a fete announcer, purchasing tables and on the look out for stray road cones to stop parking at the entrances.

10. Other representatives reports

10.1 Borough Parish Liaison Forum 01.07.19 – minutes have been circulated.

10.2 Community Hub – no meeting. Polehampton Charities have approved leasing the Old Boys School to Wokingham Borough Council for the purposes of a library. This is not the community hub that has previously been discussed.

10.3 Meet your councillor session (TR & MB) 13.07.19 – 5 residents attended asking questions on the Borough Councillors, NHS and Twyford in Bloom. There are no items to follow up.

10.4 Twyford Together Awards 15.07.19 Mr Bowley reported that this was well attended and Peter Tate was delighted to be the recipient of the Twyford Citizen of the Year award.

10.5 Age Concern AGM 17.07.19 – Mrs T Ramsden reported that the AGM was well attended and the new president is Suzy Watt. Last year Age Concern had a £3,000 surplus due to community support. They receive £20,000 from the Age Concern shop and David Brownlow is a generous donator. Jackie Watts spoke about being a first responder in her spare time and are three others in the area.

11. Clerk's report

- Reports of horses being exercised on KGVR
- Clerks met with Castle Royle and Barnes fitness to plan the fete obstacle course - additional helpers are required.
- The Twyford in Bloom judges were impressed with the wildflower area at KGVR and maintenance of Parish Lands. They were pleased with the Parish Council input and Gordon Storey has expressed an interest in the Council leading the bloom next year. The clerk suggested those involved with bloom get together for a debrief.
- Staff holidays have been booked over the summer and so councillors will be receiving a reduced service.
- A meeting with the website designers is planned and items to be added to the site are policies, a 'report it' tab, members area and TRIP information / presentation.
- A TRELLO board has been shared with councillors with agreed actions.
- Reminder of Councillor training dates - Tuesday 15th October & Tuesday 19th November 7-9:30pm Loddon Hall.

12. Lean and green activities.

Twyford Parish Council to consider actions as follows:

- 1) To pass a resolution to support the journey to Twyford's plastic free status, committing to plastic free alternatives and plastic-free initiatives within the parish.
Proposed Mr T Winchester, seconded Mrs B Ditcham to **RECOMMEND to Council** that Twyford Parish Council support the journey to Twyford's plastic free status, committing to plastic free alternatives and plastic-free initiatives within the parish. Motion carried unanimously.
- 2) To elect a stakeholder as TPC's representative on the TRIP committee
Proposed Mr T Winchester, seconded Mr C Wickenden to **RECOMMEND to Council** to nominate Mrs T Ramsden as the Council's TRIP representative. Motion carried unanimously.
- 3) To request TPC Fete stall holders to be plastic free.
Proposed Mrs B Ditcham, seconded Mr T Winchester to **RECOMMEND to Council** to request that all users of Twyford Parish Council land and amenities use alternatives to minimise the use of plastic. Motion carried unanimously.
- 4) To encourage use of ecobricks and find uses for them in the village ie benches.
There were no proposals.

Mr R Abeywardana asked the Council to be at the forefront of these initiatives and to consider the idea of an ecobrick planter, to think carefully and not strike off the idea.

13. To consider setting up a Twyford Green Taskforce, less duplication and a Cleaner Greener Twyford. Mr R Abeywardana asked the Council to consider a Green Taskforce. The group would work with Piggott School pupils incentivised by the Duke of Edinburgh Scheme to partake in clean and green activities. It would avoid duplication and become the umbrella group, working together pushing forward more powerfully. Twyford in Bloom would plan themes with the history society that the D of E pupils could work on. Mr Abeywardana is keen to present the idea to pupils at The Piggott School.

Mrs Ditcham will put Mr Abeywardana in contact with organisations already working on projects and with Mr Yeadon who is working with Piggott pupils on interview skills. Agreed to take further at the September Planning and Amenities meeting.

14. Items to be discussed at the next meeting – no items.

15. Correspondence (circulated to councillors by email):

- 15.1 The Chain Newsletter (circulated 21.06.19). Noted.
- 15.2 NALC Annual Conference (circulated 21.06.19) Noted.
- 15.3 Borough Parish Liaison Forum - 1 July 2019 (circulated 24.06.19) Noted.
- 15.4 RPC meeting 3rd July 2019 – agenda and June minutes (circulated 28.06.19) Noted.
- 15.5 Action for All E-Bulletin - June (circulated 28.06.19) Noted.
- 15.6 Wokingham Borough Libraries Newsletter July 2019 (circulated 28.06.19) Noted.
- 15.7 Borough Parish Liaison Forum 01.07.19 (circulated 04.07.19) Noted.
- 15.8 WBC News Release: New library in the pipeline for Twyford (circulated 17.07.19) Noted.
- 15.9 WBC – Have Your Say leaflets Noted.
- 15.10 WBC News magazine – summer issue Noted.

16. List of authorised payments – list dated 23.07.19. Approval proposed Mr J Jarvis, seconded Mr C Wickenden. Motion carried unanimously.

17. Dates of meetings:

All meetings 7:45pm at Loddon Hall unless noted otherwise.

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| Neighbourhood Plan Sub Committee 7pm | 06.08.19 |
| Planning and Amenities Committee | 06.08.19 |
| Twyford Village Fete (7pm Stanlake Pavilion) | 17.08.19 |
| Neighbourhood Plan Working Group meeting (7:30 pm Stanlake Pavilion) | 02.09.19 |
| Neighbourhood Plan Sub Committee 7pm | 03.09.19 |

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| Planning and Amenities Committee | 03.09.19 |
| Ruscombe Parish Council meeting (LJ) | 04.09.19 |
| Parish Lands Committee | 10.09.19 |
| Neighbourhood Action Group | 12.09.19 |
| Mrs Ramsden to attend | |
| Neighbourhood Plan public meeting (TBC) | 12.09.19 |
| Meet your councillor session | 14.09.19 |
| Waitrose café 3-4 | |
| Mrs E Ashley & Mr C Wickenden with Mr R Mantel as reserve. | |
| Finance Committee | 17.09.19 |
| Fete Committee 7pm | 24.09.19 |
| Mop up meeting and to elect new Chairman and Vice Chairman | |

18. Date of next meeting of the Council Tuesday 24th September 2019.

The meeting closed at 8:54 pm.