

Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion, Twyford on Tuesday 10th September at 7.45pm.

Present: Mr M Bray (Vice-Chairman), Mrs J Duffield (left the meeting at item 12.1), Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden, Mr T Winchester & Mrs S Wisdom.

In attendance: Mr J Jarvis (from 8:05pm)

Clerk: Mrs L Moffatt.

1. **Public Questions** – none.
 2. **Apologies** – Mr R Abeywardana, Mrs L Ashley & Mr J Bowley.
 3. **Declaration of interest in items on the agenda** – Mrs T Ramsden & Mr M Bray declared an interest as allotment holders.
Mr M Bray declared an interest in item 8.1.3 and withdrew from voting on this item.
Mrs S Wisdom declared an interest in item 12.7 and withdrew from voting on this item.
 4. **Dispensations** – none.
 5. **Minutes of the meeting held on 9th July 2019.** Approval of the minutes as a true and accurate record proposed Mrs T Ramsden, seconded Mrs J Duffield, motion carried nem con.
 6. **Matters arising.**
 - 6.1 Invite the sports clubs – agreed to invite at 7:45pm - October meeting.
 - 6.2 Mr T Winchester reported that the climbing wall is wobbling - clerk to check.
 7. **Monthly reports on Parish Lands maintenance:**
 - 7.1 Village Ranger
Jobs completed: playground swings have been oiled.
Jobs awaiting completion:
 - Burial ground border edging
 - Piggott bus shelter painting
 - KGVR pillars to be repointed
 - KGVR hedge – suckers to be cut off
 - Stanlake pavilion kickboard measurements for replacement
 - Stanlake pavilion replacement tap & seat
 - Stanlake pavilion gutters to be cleared out
 - Stanlake pavilion soap dispensers and paper towel dispensers to be mounted
 - Stanlake Meadow entrance – fencing to be installed to block gap
 - Stanlake Meadow wildflower strip – suckers to be cut off
 - Stanlake Meadow – make safe the wire fencing which is sticking out of hedge
 - Stanlake Meadow – tree protector for commemorative tree
- Discussion took place on whether to outsource jobs. Committee agreed to review the Ranger list again in November.
- 7.2 Park Warden – no report.
 - 7.3 Clerk's report – request for use the pavilion for an eco pop up shop. Proposed Mr T Winchester, seconded Mrs T Ramsden to approve 3 sessions at no charge. Motion carried 5 in favour, 1 against, 1 abstained.
8. **Allotments.**
 - 8.0.1 Green prescriptions - to consider costs of leaflet and sponsorship – carried forward.
 - 8.1 **Hurst Rd.**
 - 8.1.1 Hurst Road plot availability – none available

Inspection carried out on 4th September - 4 plots were sent warning letters, 15 plots will be monitored & 5 plots will receive a termination letter.

5 plots will be available on 30th September.

4 currently on the waiting list.

8.1.2 Quote to remove dead tree - £200. Proposed Mrs T Ramsden to approve the quote, seconded Mr T Winchester. Motion carried unanimously.

8.1.3 Antisocial allotment holder behaviour reports. Mr M Bray summarised the incidents involving a previous allotment holder who had been evicted from his plot but was working on a separate plot.

Proposed Mr T Winchester, seconded Mrs T Ramsden for a letter to be sent to the relevant allotment holder reminding them that they are responsible for the behaviour of any guests that they have invited onto the allotments as per the agreement. Both should conduct themselves in an appropriate manner in line with the Council's policies and any ill-behaviour directed towards the Council, its Councillors, its staff or other allotment holders risk immediate termination of their rental agreement. Motion carried nem con.

8.1.4 Hedge – 2x emails. Agreed no action as the hedge will be cut in October.

8.1.5 Resident complaint – bonfire smoke – resident request to add condition in allotment agreement to prohibit burning on the allotment site. Agreed no action.

8.1.6 Unauthorised campers & costs for removal of waste - £35. Noted.

8.2 London Rd.

8.2.3 London Road plot availability – 2 available

Inspection carried out on 4th September - 2 plots will receive a termination letter (same person). 2 plots will be monitored.

5 plots will be available on 30th September.

2 on waiting list

8.2.2 TRHA letter – boundary fence & trees/ivy - further quotes and doctors surgery response. Green alternative? Carried forward.

9.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

9.1 Report on cremations & burials - none

9.2 Report on memorials - none

9.3 Christmas Decorations 2019 – lights / tree. Proposed Mr T Winchester, seconded Mrs T Ramsden to purchase a second set of 50m lights at a cost of £190.89. Motion carried unanimously.

9.4 Columbarium – meeting 17.09.19. The clerk reported that the 'Sanctum Panorama' will not fit around the 'dog leg' corner of the burial ground entrance. Suggestion that the Sanctum 12 or Sanctum 2000 might be more suitable.

Mrs T Ramsden and Mr M Bray to attend the meeting at 10am on the 17th with the clerk & columbarium company.

9.5 Burial ground edging project – delivery of materials 10.09.19. Noted.

9.6 Millennium Garden project – approved that Stephen Loyd can coppice the hazel trees at the entrance of the burial ground copse in order to use the wood to make a dead hedge in the St Marys part of the burial ground.

9.7 TATA request to have a pumpkin table at Jubilee corner - Sat 26th Oct 10am-4pm – approved.

9.8 To consider a quote to remove the conifer trees - £400.

Proposed Mr T Winchester, seconded Mrs S Wisdom to **RECOMMEND to Full Council** approval of the quote. Motion carried unanimously.

9.9 To consider project to create a layed hedge – copse - £750.

Proposed Mrs T Ramsden, seconded Mrs S Wisdom to **RECOMMEND to Full Council** approval of the quote. Motion carried unanimously.

9.10 To consider quote for planting along the left hand side of the millennium garden £200. Proposed Mrs T Ramsden, seconded Mrs J Duffield to **RECOMMEND to Full Council** approval of the quote. Motion carried unanimously.

9.11 To consider accepting the offer of a Christmas Tree for Jubilee Corner – carried

Forward to enable Councillors to look at the tree.

10.0 Bell Corner & Polehampton Corner – no items to discuss.

11.0 King George V Recreation Ground.

11.1 CCTV – link to 3 quotes circulated 03.09.19 (not within budget) Agreed to Invite GCD Security to the October meeting.

11.2 Quote for Longfield Road hedge to be laid – report had been circulated on a meeting with Stephen Loyd. The existing hedge is old with lots of gaps and it was agreed to get a quote to plant a new hedge on the inside of the existing hedge with a view to this being a 2020 project. Clerk to look into ownership of the hedge.

11.3 Loddon Hall bench update (also to consider location) – quote for concrete base £182.76. Proposed Mrs T Ramsden, seconded Mrs L Jarvis to approve the installation quote and locate the bench under the Willow tree facing the field. Motion carried unanimously.

11.4 Playground reports and quotes for repairs KGVR & Stanlake Meadow (link circulated 25.04.19) Second quote to be sought. Carried forward.

11.5 Suggestion for the trees in the wildflower area to be pruned – agreed these works may be carried out.

11.6 Wildflower area – request for bulbs £41.90 (within budget) Approval proposed Mrs T Ramsden, seconded Mr R Mantel. Motion carried unanimously.

11.7 To spray the broadleaf over the entire field £600 - to reduce yarrow (not within budget) Agreed no action.

11.8 Round Table request for permission for toilet facilities at the Bonfire Carnival – approval subject to the Round Table taking full responsibility.

11.9 Resident request for hedges to be cut twice a year (Feb and September) Noted.

11.10 Contractors to front up hedge along path. Noted.

11.11 Request to keep grass long under the hedges (email circulated 08.08.19) The committee were not minded to do this. Several new wildflower areas have been developed. Noted.

11.12 Car park / wildflower area - meeting with Stephen Loyd – summary of the meeting had been circulated.

11.13 Donkey Derby request for use of KGVR 07.06.20 - approved.

11.14 Memorial bench installed 04.09.19 – noted.

11.15 Mini athletics request for occasional use of field – agreed free of charge over the summer and then to review.

12.0 Stanlake Meadow.

12.1 Tree risk assessment – quote to cover both allotment sites, both recreation grounds, burial ground & Jubilee Corner – quote from tree surveyor £960. Proposed Mr T Winchester, seconded Mrs T Ramsden to **RECOMMEND to Full Council** to approve the quote. Motion carried unanimously.

12.2 Quote for hedge Stanlake Lane side to be laid & report on meeting with Stephen Loyd. There was uncertainty as to how effective hedge laying would be with the number of trees in the hedge and lack of light. Agreed not to proceed.

12.3 Cricket club agreement – email sent 04.09.19 - awaiting response from cricket Club. Carried forward.

12.4 Kissing gate and post replacements - £646.94. Proposed to approve the quote Mrs S Wisdom, seconded Mr T Winchester, motion carried unanimously.

12.5 Fruit tree offer from Mullie (to also consider watering) Mrs T Ramsden has received some contact from Mullie. Item carried forward.

12.6 Request for permission to hold a buggy fit class at KGVR & Stanlake Meadow – charge agreed at £50 p/m for use of one location or £100 p/m for use of both.

12.7 Beer Festival Request 12/13th June 2020 use from Thursday - Sunday lunchtime approved subject to pavilion use by the Colleton ASC.

12.8 Cricket correspondence – Beer Festival & Twyford Village Fete – clerk to confirm that the junior cricket training should be moved to a different day to enable

the Beer Festival organisers to have use of the field on the Thursday.

12.9 Request for a skip for the sports clubs use at a cost of £359. Approval proposed Mr T Winchester, seconded Mrs T Ramsden to **RECOMMEND to Full Council**. Motion carried unanimously. Sports clubs to be responsible for the manning of the skip to avoid flytipping.

12.10 Traveller encampment – travellers arrived on 29th July. They were moved on by the police within 2 hours. The padlock was replaced.

12.11 Wildflower area – suggestion to scythe (to consider quote) and need to have cuttings removed a week later. Proposed Mrs S Wisdom, seconded Mr T Winchester to approve the quote by Mr Stephen Loyd of £400. Motion carried unanimously.

12.12 Copse suggestions – meeting with Stephen Loyd – suggestion for a management plan, budget of tree works circa £5,000, priorities to be identified, further bat boxes and bluebells, sessions from CROW and support from TPC in organising working parties from the south side of the village. The committee supported the initiative and agreed for Stephen Loyds to draw up a management plan in the first instance.

12.13 Twyford Comets invoicing – request to split invoicing September & January. Agreed.

12.14 Masons Fair cancellation of August booking. Noted.

12.15 Replacement commemoration tree plaque - £129.65 (includes delivery) for a 150x100mm stainless steel plaque – carried forward.

13.0 Stanlake Pavilion.

13.1 Pavilion Working Group – Mr J Jarvis requested to be added to working group membership. With 6 existing members the committee were minded not to increase the membership. Item carried forward as the chairman declared that the remaining agenda items will be carried forward to the next meeting given that it was 10pm.

13.2 Wired smoke alarm – work completed 05.09.19

13.3 New meter installation 10.10.19 – carried forward.

14.0 Correspondence –

14.1 Fields in Trust - Last chance to vote for the UK's Best Park 2019 (circulated 08.08.19) – carried forward.

15.0 Date of next meeting – Tuesday 14th October 2019 at Loddon Hall.

The meeting closed at 10pm