

Twyford Parish Council

Finance & General Purposes Committee Agenda

A meeting of the Committee will be held at 7.45pm on Tuesday 17th September 2019 at Loddon Hall, Twyford.

- 1. Public Questions**
- 2. Apologies**
- 3. Declaration of interest in items on the agenda**
- 4. Dispensations**
- 5. Minutes of the meeting held on 16th July 2019**
- 6. Matters arising and action points**
- 7. Clerk's Report**
 - Bank balances as at the end of July & August 2019
 - VAT return for June, July & August 2019
 - Unity Trust Bank Update
 - Budget and capital statement to 30.06.19 (circulated 06.09.19)
 - Janus Henderson correspondence & investment statement (to note)
 - CIL 2019/19 report (circulated 05.09.19) - to note
 - CILCA qualification – 14 hours overtime – course completed
 - Clerk & Assistant Clerk overtime -
 - Computer support – to consider changing to add hoc cover
 - Filing cabinets – delivered to Stanlake Pavilion – awaiting paperwork to be transferred
 - Free standing display boards – awaiting sufficient funds on credit card
 - Trello / Councillor access to documents
 - Data Protection Regulations update
 - Website update & Accessibility requirements - disproportionate burden
 - Councillor Training – 15.10.19 & Facilitated session – 19.11.19
 - Risk Assessments
- 8. Review of Policies**
 - 8.1 Revised NALC Financial Regulations
- 9. Disciplinary panel**
- 10. To consider RG10 information on new 4 year council**
- 11. Cleaner contract**
- 12. Grant Requests**
 - 12.1 Wokingham District Veteran Tree Association (circulated 16.07.19)
 - 12.2 Twyford Twinning Association (circulated 05.09.19)
- 13. Correspondence circulated by email:**
 - 13.1 Private & Confidential Information - NALC Guidance (circulated 26/07/2019)
 - 13.2 Berkshire Pension Fund employer newsletter - Inscribe - Summer 2019 (circulated 26/07/2019)
 - 13.3 👤 NALC opens nominations to its Larger Councils Committee (circulated 26/07/19)
 - 13.4 🏆 NALC Star Council Awards 2019 (circulated 26/07/19)
 - 13.5 NALC Policy E-Briefing PC8-19 – Draft Data Sharing Code of Practice. (circulated 26/07/19)
 - 13.6 CIL Co-funding Projects (circulated 26/07/19)
 - 13.7 CIL & Infrastructure information sharing between WBC & Parishes (circulated 26/07/19)
 - 13.8 The Chain Newsletters (circulated 02.08.19)
 - 13.9 TVERC News Update - August
 - 13.10 The Chain Newsletter (circulated 12.08.19)
 - 13.11 The Chain Newsletter (circulated 29.08.19)
- 14. Items to be considered from other Committees**
 - 14.1 Planning and Amenities 03.09.19

14.2 Parish Lands 10.09.19

Recommendations:

Burial ground – quote to remove the conifer trees - £400.

Burial ground copse – quote to create a layered hedge - £750.

Burial ground – quote to plant hedge along the left hand side of the millennium garden - £200.

Tree risk assessment – quote from tree surveyor - £960.

Skip for the sports club use - £359.

14.3 Fete

15. Clerks remuneration

16. Date of next meeting - to be confirmed