

Twyford Parish Council Minutes of the Meeting of the Council

Meeting held at Loddon Hall, Twyford on Tuesday 22nd October 2019 at 7.45 pm.

Present: Mr R Mantel (Chairman), Mr R Abeywardana, Mr M Alder, Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs J Duffield, Mrs T Ramsden, Miss C Scull, Mr C Wickenden, Mr T Winchester & Mrs S Wisdom.

In attendance: Mr S Conway (Borough Councillor), Mr P Cassidy (Ruscombe Parish Council) & member of the press.

Clerk in attendance: Mrs L Moffatt.

1. **Public questions** - none.
2. **Apologies** – Mrs L Jarvis & Mr J Jarvis.
3. **Declarations of interest in items on the agenda.** None.
4. **Dispensations.** None.
5. **Minutes of the meeting held on 25th September 2019.** Approval of the minutes as a true and accurate record proposed Mrs B Ditcham, seconded Mr M Bray, motion carried nem con.
6. **Matters arising.** None.
7. **Borough Council Matters.**

Mr S Conway reported on the following:

- Police are no longer operating from Twyford Station. Mr Lindsay Ferris is liaising with the senior officers and has been assured the service in Twyford will continue as before. An arrangement has been made with Waitrose coffee shop to be able to hold meetings with members of the public there.
- There continue to be problems with the phasing of the village centre traffic lights. This is being addressed by WBC.
- The London Road – up to Loddon Hall road will be resurfaced in November.
- Mr Conway had spoken with the planning officer on an application for a pizza takeaway expressing concerns about disproportionate chimney height, whether this was a suitable locality, rubbish, traffic and parking.

Mr C Wickenden asked if there are any plans for the police station. Mr Conway responded that there is no clarity on the plans.

Mr R Mantel asked if there are any plans for the Nat West building. A planning application has been received from the next door dentist to turn it into a training centre.

No reports from Mr L Ferris & Mr W Smith.

8. **Liaison with Ruscombe Parish Council.** Mr Paul Cassidy reported on the following:

- No comments submitted on the pizza parlour application.
- Ruscombe PC are disappointed at the WBC plans to use the land opposite the church for a cemetery.
- The Neighbourhood Plan is progressing well.
- The former allotment site at Pennfields is to be turned into a community orchard.
- Ruscombe PC are looking at buying a speed indicator sign.
- Ruscombe PC are requesting that the speed limit from Ruscombe bridge is reduced to 30mph in an attempt to reduce accidents at the crossroads.

Mr P Cassidy asked the Council to consider 6x Christmas baubles to hang from the hanging basket posts behind the Tesco carpark.

Mr M Alder reported a hedge on Ruscombe Lane which needs cutting back.

Mr R Mantel asked if the Ruscombe PC had considered parking availability at the pizza takeaway. Mr Cassidy reported that they considered pizzas would be collected by foot or delivered.

9. Reports and to receive any recommendations from committees:

9.1 Planning and Amenities Committee & Neighbourhood Plan 01.10.19

Mrs B Ditcham reported on the minutes highlighting items 6.4, 7.3, 7.6, 7.9, 11 & 13.1.2.

Mr C Wickenden reported on the Neighbourhood Plan highlighting the costs detailed in the minutes. The Neighbourhood Plan public meeting will be held on 24.10.19 at The Colleton School. John Howell MP for Henley will be talking about Neighbourhood Planning and findings of the NP questionnaires will be reported. The funding application is a priority. Questionnaire results will be made available through the website. Mr Wickenden expressed his thanks to Lauren who is leaving the NP working group now that she has a new job.

9.2 Parish Lands Committee 08.10.19 Mr J Bowley reported on the meeting minutes highlighting items 7, 8, 10.1.1, 10.2.1 & 11.3.

The committee **RECOMMEND to full Council** to approve a quote for the Twyford in Bloom Gold sign - £173.09. Motion carried unanimously.

9.3 Finance and General Purposes Committee – no meeting held.

9.4 Fete Committee 22.10.19 Mr M Bray reported on the fete meeting which had been held earlier on in the evening. The committee had discussed positive feedback from the fete. They are investigating possibilities for a main act. The classic car show made a good profit.

10. Other representatives reports

10.1 Meet your councillor session 14.09.19 – Mr C Wickenden reported. Three visitors attended:

- A resident requested a pedestrian crossing towards the north of the Wargrave Road – to be raised at the Planning & Amenities committee.
- A resident wanted to discuss parking at the station – suggested he lobby GWR.
- A resident was seeking advice on procedure to acquire a strip of land next to her house from WBC.

11. Clerk's report

11.1 Reminder of councillor training

Councillor training notes to be circulated to Ms C Scull and Mrs E Ashley.

Chairmanship training (Mr T Winchester & Mr M Alder) – 21.10.19

Facilitated action planning – all councillors – 19.11.19 - agreed for the clerk to organise the same refreshments provision.

Chairmanship training (Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mr J Jarvis, Mr R Mantel, Mr C Wickenden) – 7.11.19

11.2 Christmas tree arrangements – volunteers required 01.12.19 - 8am for set up & 5pm for lights being switched on. Mrs E Ashley, Mr M Bray, Mrs B Ditcham, Ms C Scull & Mr C Wickenden to help with the 8am setting up.

11.3 Mr J Jarvis & Mrs J Jarvis have resigned from the fete committee. Noted.

12. Remembrance day arrangements (circulated 14.10.19) – seats to be reserved for 10 councillors.

13. Michael Firmager request to meet – Borough Liaison Forum agreed to invite Mr Firmager to the November or January meeting.

14. Items to be discussed at the next meeting – none.

15. Correspondence (circulated to councillors by email):

15.1 Wokingham Children's Book Festival Information (circulated 02.10.19) Noted.

15.2 Thames Valley Police – Remembrance Sunday (circulated 03.10.19) Noted.

15.3 Invitation to attend CCB AGM & Conference 7th Nov 2019 (circulated 07.10.19) Noted. Ms Scull commented that training should be made more available in the evenings for working councillors.

15.4 Sports Awards Invite 2019 21.11.19 (circulated 04.10.1) & specific invitation to Chairman. Noted.

15.5 Wokingham Borough Libraries Newsletter October 2019 (circulated 04.10.19). Noted.

15.6 Action for All E-Bulletin (circulated 04.10.19). Noted.

15.7 Ruscombe Parish Council meeting Wednesday 2nd October 2019 (circulated 04.10.19). Noted.

- 15.8** Media release - help Wokingham Borough Council achieve carbon neutrality (circulated 04.10.19). Noted.
- 15.9** TVP Little Book of Scams (circulated 04.10.19). Noted.
- 15.10** Bloom commendation – judges comments (circulated 04.10.19). Noted.
- 15.11** Borough Parish Liaison Forum minutes 30.09.19 (circulated 08.10.19). Noted. Mr J Bowley reported on the community asset transfers being offered on a maximum 30 year lease and cost given on a sliding scale.
- 15.12** BALC's AGM, which will be held on Wednesday 13th November 2019 (circulated 14.10.19). Noted.
- 15.13** 15.13 NALC AGM Circular 2 - Agenda and Papers, NALC AGM 28 October 2019 (circulated 14.10.19). Noted.
- 15.14** NHS Invitation to engagement event on November 13 (circulated 14.10.19). Noted.
- 15.15** Wokingham Children's Book Festival Information - Book your tickets now! (circulated 14.10.19). Noted.
- 15.16** Borough Parish Liaison Forum - 30 September agenda (circulated 15.10.19). Noted. Ms C Scull asked what the police were doing to address speeding and was Twyford specifically mentioned. Agreed for Mrs T Ramsden to raise this through the Neighbourhood Action Group. Agreed to request additional speed checks in Twyford – particular areas of concern at Hurst road, Waltham Road and Old Bath road. Ms C Scull asked how the Council can help create awareness of Neighbourhood Alerts, Neighbourhood Watch and Thames Valley Alert schemes. Better communication to be discussed further.
- 15.17** BALC September Newsletter 2019 (circulated 15.10.19). Noted.
- 15.18** Twyford Youth Centre AGM 14.11.19 (circulated 16.10.19). Noted.
- 16. List of authorised payments** – list dated 22.10.19. Approval proposed
Mr C Wickenden, seconded Mr M Bray. Motion carried unanimously.
- 17. Dates of meetings:**
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| All meetings 7:45pm at Loddon Hall unless noted otherwise. | |
| Neighbourhood Plan public meeting | 24.10.19 |
| 7:30pm The Colleton School | |
| Neighbourhood Plan Working Group meeting | 04.11.19 |
| 7:30 pm Stanlake Pavilion | |
| Neighbourhood Plan Sub Committee 7pm | 05.11.19 |
| Planning and Amenities Committee | 05.11.19 |
| Ruscombe Parish Council meeting (LJ) | 06.11.19 |
| Meet your councillor session | 09.11.19 |
| 3-4 Waitrose café | |
| Mrs E Ashley & Mr Alder (Mr R Mantel reserve) | |
| Parish Lands Committee | 12.11.19 |
| Facilitated session (all councillors) | 19.11.19 |
| 7-9:30pm | |
| Fete Committee 7pm | 26.11.19 |
- 18. Date of next meeting of the Council Tuesday 26th November 2019.**

The meeting closed at 8:57 pm.