

Twyford Parish Council
Minutes of a meeting of the Twyford Village Fete Committee held at Loddon Hall,
Twyford on Tuesday 24th September 2019.

Present: Mr M Bray (Chairman), Mr M Alder, Mrs B Ditcham, Mr R Mantel & Mrs S Wisdom.

Clerk in attendance: Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** None.
3. **Declaration of interest in items on the agenda.** None.
4. **Dispensations.** None.
5. **Elect a Chairman.** Mr R Mantel proposed Mr M Bray to be Chairman, seconded Mrs B Ditcham, motion carried unanimously.
6. **Elect a Vice Chairman.** Mr R Mantel proposed Mr M Alder to be Vice Chairman, seconded Mrs B Ditcham, motion carried unanimously.
7. **Minutes of the meeting 13th August 2019.** Proposed as a true and accurate record by Mrs B Ditcham, seconded Mrs S Wisdom, motion carried unanimously.
8. **Matters Arising.**
 - 8.1 Water in football shed – noted.
 - 8.2 Rubbish in pavilion – noted.
9. **A review of the 2019 Fete – feedback / comments on the following:**

Mrs Ditcham said there were insufficient helpers and a list of volunteers to call on is required. Agreed for Mr Alder to be the volunteer co-ordinator and for him to contact local businesses through the business forum, and advertise through the website and noticeboards for volunteers to help out on the day.

 - Marketing of the event – larger A3 re-usable poster are required. Clerk to obtain costings.
 - Variety / number of stalls & feedback from stall holders – generally pleasing feedback. Suggestion to review the food stall holder charges - review further next meeting.
 - Bar – sold out.
 - Food – scout bbq / pies / pizza / ice cream / crepes – it was noted an extra tea stall is required.
 - Italian Market – well received.
 - Community involvement – good range of community stalls.
 - Classic cars – went well – suggestion of making a charge for entry. Mr Alder to look into this.
 - Dog Show – DBARC were pleased and would like to return.
 - Farm – well received.
 - WBC Community Funday – well received.
 - Tug of war – agreed to promote in advance to get local teams to enter.

Due to insufficient time review of the following items Band – Tidy-up were carried forward.

- Band
- Children’s entertainment & foam obstacle course
- Adult entertainment – Dog & Duck show
- Football tournament
- Layout
- Inflatables / hoverboards /Punch & Judy / Circus Skills
- Car parking/car parking passes
- Number of helpers & staffing (planning & on the day)
- Waste collection
- Security – review
- PA /MC
- Tidy up afterwards

10. To approve staff overtime – Proposed Mrs S Wisdom, seconded Mr M Alder to approve the staffing costs of £837.60. Motion carried unanimously.

11. Review costings sheet (circulated 20.09.19) – carried forward.

12. Ideas / entertainment / budget for 2020 – carried forward.

13. Date of next meeting 22nd October 2019

Meeting closed at 19:45