

# Twyford Parish Council

## Minutes of the Meeting of the Council

Meeting held at Loddon Hall, Twyford on Tuesday 26<sup>th</sup> November 2019 at 7.45 pm.

**Present:** Mr R Mantel (Chairman), Mr R Abeywardana, Mr M Alder, Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs J Duffield, Mr J Jarvis, Mrs L Jarvis, Miss C Scull, Mr C Wickenden, Mr T Winchester & Mrs S Wisdom.

**Clerk in attendance:** Mrs L Moffatt.

1. **Public questions** - none.
2. **Apologies** – Mrs B Ditcham & Mrs T Ramsden.
3. **Declarations of interest in items on the agenda.** None.
4. **Dispensations.** None.
5. **Minutes of the meeting held on 22<sup>nd</sup> October 2019.** Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mr M Alder, motion carried nem con.
6. **Matters arising.**
  - 6.1 Mr Michael Firmager, Deputy Executive Member for Environment & Leisure Chairman, Borough Parish Liaison Forum has accepted the Council's invitation to attend the February Full Council meeting.
  7. **Borough Council Matters** – no reports.
  8. **Liaison with Ruscombe Parish Council** – no reports.
  9. **Reports and to receive any recommendations from committees:**
    - 9.1 Planning and Amenities Committee & Neighbourhood Plan 05.11.19 Mr C Wickenden reported highlighting items 7.1, 7.2, 7.3, 8, 8.4, 8.6, 8.8, 10 and 15.5 from the minutes. Mr J Jarvis asked if there would be a warranty on the LED lamp for the Golden Jubilee Clock. Mr C Wickenden reported that the Neighbourhood Plan committee are planning ready to attend the Christmas Fayre. Addition expenditure for posters has been authorised and is within budget.
    - 9.2 Parish Lands Committee 12.11.19 Mr J Bowley reported highlighting items 12.3, 12.4, 12.7, 13.3 & 14.16 from the minutes.

The committee **RECOMMEND to Full Council** to authorise £867 cost of goal and £300 socket costs. Motion carried nem con.

The committee **RECOMMEND to Full Council** to approve cost of repairs £575 for 4x7 aside goal mouths at KGVR. Motion carried nem con.
    - 9.3 Finance and General Purposes Committee – no meeting held.
    - 9.4 Fete Committee 26.11.19 – Mr M Bray reported that the committee have agreed a budget of £8,900. The committee have looked at the costs and agreed preparations to be made for the 2020 event. The committee agreed to donate the car park fundraising with £221 to Twyford Youth Centre and £200 to Twyford Age Concern. Mr M Alder is advertising on facebook for helper volunteers.
10. **Other representatives reports**
  - 10.1 Meet your councillor session 09.11.19 Mrs E Ashley and Mr M Alder attended. They were visited by one member of the public who enquired about WBC provision for waste for disabled residents. Clerk to respond.

A discussion took place on how to raise the profile of the 'Meet your councillor' sessions. Good publicity was discussed, utilising RG10 magazine and promoting wider awareness as to what the sessions are for. Other suggestions were for an electronic noticeboard, to utilise the doctors surgery screen, Waitrose screen and to allow residents to submit a question for discussion on the website. Referred to the Planning & Amenities committee for consideration of the electronic noticeboard.
11. **Clerk's report** – invitation to Loddon Hall social 22.12.19 7:30pm was noted. The clerk

reported on the clerk forum meeting. Citizens Advice had attended to talk on their services. They have been granted funding for outreach sessions and were asking each Parish for possible locations for two visits in 2020. Agreed to put a variety of suggestions to Citizens Advice from: Twyford Village Fete; Donkey Derby; Christmas Fayre; Day Lewis Chemist or Newdays (possible availability of private consulting room). Another item discussed at the forum was climate emergency. Some Parishes are producing their own information on how they are dealing with climate change and Woodley Town Council have produced a leaflet which is available on their website. Agreed to consider what Twyford Parish Council are doing and might do and to consider producing information for the website. It had also been agreed to consider promoting the Nature Reserve. Agreed for the Planning & Amenities committee to consider this further.

## **12. Items to be discussed at the next meeting**

Mr J Jarvis put the following items forward for consideration at the next meeting:

- Propose a motion to agree a policy concerning the length of time a councillor may serve as Chairman or Vice Chairman to the council or committee.
- Propose a motion at the Finance & General Purposes committee to appoint 1-2 councillors from the whole council to carry out regular periodic checking on payments and income to the Council.
- Propose a motion to form a Task and Finish Group to look at the way forward for Twyford Parish Council including discussion on subjects proposed by all councillors and to recommend future works.
- Propose a motion to discuss the clerks workload and to amend the frequency and content of all committee and council meetings.

## **13. Correspondence (circulated to councillors by email):**

13.1 Invitation to attend CCB AGM & Conference 7th Nov 2019 (circulated 17.10.19) Noted.

13.2 CCB Invitation To Attend New & Interesting Training Opportunities (circulated 17.10.19) Noted.

13.3 Twinning Minutes from 16.10.19 (circulated 18.10.19) Noted.

13.4 October Half-term activities at Wokingham Borough Libraries (circulated 23.10.19) Noted.

13.5 Youth Centre AGM 12.11.19 (circulated 28.10.19) Noted.

13.6 Are you affected by Cancer? (circulated 28.10.19) Noted.

13.7 Message from Sarah Hollamby, Director Locality and Customer Services (circulated 29.10.19) Noted.

13.8 Involve Funding Alert 💰 Grants up to £25,000 community-led for pocket park (circulated 31.10.19) Mrs J Duffield highlighted that this might be of interest for allotments and green prescriptions. Noted.

13.9 Action for All E-Bulletin (circulated 01.11.19) Noted.

13.10 Ruscombe Parish Council meeting agenda & October minutes (circulated 01.11.19) Noted.

13.11 Help Wokingham Borough Council be carbon neutral (circulated 01.11.19) Noted.

13.12 Burglary and Fraud Poster Event - 27th November (circulated 07.11.19) Noted.

13.13 Wokingham Borough Mayor's School Carol Concert (circulated 07.11.19) Mr R Mantel to attend. Noted.

13.14 Don't Disappear - Office of the Police and Crime Commissioner launch video to raise awareness of relationship abuse (circulated 07.11.19) Noted.

13.15 Community Navigation (circulated 07.11.19) Noted.

13.16 Wokingham Voluntary Sector Strategy Consultation (circulated 12.11.19) Noted.

13.17 Thames Valley Police Community conference (circulated 19.11.19) Noted.

**14. List of authorised payments** – list dated 25/11/19 approval proposed by Mr J Jarvis, seconded Mr C Wickenden. Motion carried unanimously.

## **15. Dates of meetings:**

**All meetings 7:45pm at Loddon Hall unless noted otherwise.**

Christmas tree arrangements

01.12.19

Jubilee Corner / Bell Corner	
8am for set up (EA, MB, BD, CS & CW)	
5pm for lights being switched on	
Planning and Amenities Committee	03.12.19
Ruscombe Parish Council meeting (LJ)	04.12.19
Parish Lands Committee	05.12.19
Finance & General Purposes Committee	10.12.19
Full Council meeting	12.12.19
Neighbourhood Plan Working Group meeting	06.01.20
7:30 pm Stanlake Pavilion	
Neighbourhood Plan Sub Committee 7pm	07.01.20
Planning and Amenities Committee	07.01.20
Ruscombe Parish Council meeting (LJ)	08.01.20
Meet your councillor session	11.01.20
3-4 Waitrose café	
(JD & MB with TW – reserve)	
Parish Lands Committee	14.01.20
Finance & General Purposes Committee	21.01.20
Fete Committee 7pm	28.01.20

**16. Date of next meeting of the Council Thursday 12<sup>th</sup> December 2019.**

**The meeting closed at 8:57 pm.**