

Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion, Twyford on Tuesday 14th January 2020 at 7.45pm.

Present: Mr J Bowley (Chairman), Mr M Bray, Mr R Abeywardana, Mrs J Duffield, Mr R Mantel, Mrs T Ramsden, Mr T Winchester & Mrs S Wisdom.

Clerk: Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mrs E Ashley & Mrs L Jarvis
3. **Declaration of interest in items on the agenda.** Mrs T Ramsden & Mr M Bray declared interest as allotment holders.
4. **Minutes of the meeting held on 5th December 2019.**
Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mrs T Ramsden, motion carried unanimously.
5. **Matters arising.**
 - 5.1 To consider inviting Fiona Hewer, Founder of Wild Maidenhead to talk to the committee. Agreed to suggest to the Finance & General Purposes Committee that Fiona Hewer is invited to talk at the Annual Parish Meeting.
6. **Budgets & Precept – including staff wages and rents and charges** (circulated 3.12.19) Agreed to approve the budget / precept figures as they are (version 2) subject to changes/additions agreed later on in the meeting.
Additions throughout the meeting included £2,000 for the Stanlake Copse lectern and £2,500 for Stanlake Meadow hedge laying projects.
A Parish Lands budget of £93,405 expenditure and £43,540 income making £49,865 net was therefore agreed.
7. **Monthly reports on Parish Lands maintenance (to note):**
 - 7.1 Village Ranger - information was noted.
Job update:
Jobs completed:
 - Burial ground border edging
 - Stanlake pavilion replacement tap & seat
 - Stanlake pavilion soap dispensers and paper towel dispensers mounted
 - Stanlake Meadow entrance – fencing installed to block gap
 - Stanlake Meadow wildflower strip – suckers cut off
 - Stanlake Meadow – make safe the wire fencing sticking out of hedge
 - Works reported in progress in December meeting have also been completedJobs carried forward
 - Piggott bus shelter painting – summer job
 - KGVR pillars to be repointed – summer job
 - KGVR hedge – suckers to be cut off
 - Stanlake pavilion kickboard measurements for replacement
 - Stanlake pavilion gutters to be cleared out
 - Stanlake Meadow – commemorative plaque to be installed.Park Warden
 - 7.1.1 Remote aeroplane found and re-united with owner through facebook – noted.
 - 7.2 Clerk's report – information was noted.
 - Membership information awaited from tennis club & Cricket club (chased 07.01.20).
 - Purchase of Stanlake Pavilion cleaning products, small step and broom costing £81. Noted.
 - Response from football club on boot scraper – no scraper required but firm brooms requested & purchased. Noted.
 - Receipt of £200 contribution from Ruscombe Parish Council. Noted.
 - Tennis court clean carried out 9.01.20. Noted.

- 8. Tree risk assessments** – circulated 19.11.19 & further information 08.01.20 Quotes have been sought for the risk assessor noted works. A lengthy discussion was held on whether to accept the risk assessor information at face value and carry out the suggested works / consider the quotes or whether councillor judgement should be taken particularly where trees have been suggested to be felled and may not provide an imminent problem. There was an example of oak tree (103) at Stanlake Meadow that was recommended to be felled as the tree is not sustainable. Mr Bowley was keen for councillors to make an assessment as to which works should be carried out. Other committee members were keen to accept the advice of the Tree Risk Assessor who is experienced, independent & impartial. Mr Mantel suggested considering the information when the quotes are received. Agreed for Mr M Bray and Mrs T Ramsden to take a look at the proposed work and bring any other specific queries to the attention of the committee with a view to seeking further clarification from the tree risk assessor as to the level of risk of taking no action on these individual cases. Agreed to consider further next month.
- 9. Climate emergency action** – agreed that both the P&A and Parish Lands committees should look at Climate Emergency actions and producing website publicity information for residents. Chairmen of both committees to meet and agree split of responsibilities. Emails to Chairs 18.12.19 & 30.12.19. Mr J Bowley reported that he and Mrs Ditcham are yet to sort out a date to meet.
- 10. Allotments.**
- 10.1 Hurst Rd.**
- 10.1.1 Hurst Road plot availability – 11 plots available
- 10.2 London Rd.**
- 10.2.1 London Road plot availability – 2 available
- 10.2.2 TRHA letter – to consider the three fencing quotes. Quotes were considered. Clerk to ask the three contractors for additional quotes for the following:
- Plastic coated wire
 - Galvanised wire
 - Information on wire gauge thickness
 - Length of posts – bespoke posts as TRHA ground is lower down
- 10.3 Green medicine – Mr R Abeywardana would like the committee to set up the Twyford Green Taskforce with the aim of bringing organisations together to keep Twyford clean, healthy and green. The clerk has provided a list of organisations and contacts for the taskforce to reach out to and see whether they would be happy to assist.
- Mr Abeywardana summarised the steps to make progress with the project:
- To create a working group with a focus on this - around 4/5 people.
 - To send an email to the organisations to see whether they would like to assist - volunteer, finance, tools, plants etc.
 - First project to be Green Prescriptions:
 - To liaise with the doctor's surgery to build links with the social prescriber.
 - To get funding for the project from local organisations.
 - To design a leaflet / poster publicising the initiative - the idea being "Group Gardening" which can take place twice a month during the weekend - to get people out in nature, talking and combating social isolation.
 - To use a spare plot on the Hurst Road Allotments to run the gardening club.
 - To have a launch event.
 - To utilise experience of Anabelle Padwick founder of Life at number 27.
- Proposed Mr T Winchester to set up a Green Taskforce working group. Motion seconded Mrs T Ramsden. Carried nem con.
- Proposed Mr T Winchester, seconded Mrs R Wisdom for membership to include Mr R Abeywardana, Mr M Bray & Mrs T Ramsden. Motion carried nem con.
- Working group terms of reference to be considered at the next meeting.

11. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

- 11.1 Report on cremations & burials – Pamela Paine. Noted.
- 11.2 Report on memorials – Betty Doreen Friend. Noted.
- 11.3 Options for woodland remembrance garden and book – email to HALC 31.12.20 and guidance has been received. A hard copy book should be maintained to record remains that have been scattered. It could be held, under glass, at the new Stanlake Pavilion building. The clerk reported on the options St Mary's have for scattering cremated remains. Discussion took place on how close burials can be to water – it was thought that burials can continue up to the wooded area. Clerk to look into charges for similar services.
- 11.4 Burial ground edging project – completed project photo update 18.12.19. Noted.
- 11.5 Layed hedge – photos circulated 13.12.19. Noted.
- 11.6 Book swap cupboard – no update.
- 11.7 To consider online mapping of burial ground information – to consider quote. Quote to be circulated.
- 11.8 Field Maple tree and hawthorn – to consider quote (photos circulated 22.11.19) – carried forward.
- 11.9 Fence to rhs burial ground path (photos circulated 12.11.19) Quote £100 to re-erect spur and use metal plates to repair rail ends. Approval proposed by Mr M Bray, seconded Mr R Abeywardana. Motion carried unanimously.
- 11.10 Jubilee Corner garden waste – the volunteers felt that the garden waste bags would not be suitable and have agreed to continue using the old garden bags and transporting the waste to the tip.

12. Bell Corner & Polehampton Corner – no items to report.

13. King George V Recreation Ground.

- 13.1 CCTV – link to 3 quotes circulated 03.09.19 (not within budget) Awaiting feedback from GCD Security. A test will be carried out under darkness on 10th February.
- 13.2 Playground reports and quotes for repairs KGVR & Stanlake Meadow (link circulated 25.04.19) Agreed for the committee to look at the report on the projector screen next month.
- 13.3 Memorial Bench – location to be agreed – meeting on 7th February 2020.
- 13.4 Old football posts – Mr M Bray has cut the posts down and they will be recycled for use at the allotments.
- 13.5 Possible project – wildflowers and trees on land next to Loddon Hall. A proposal to develop the area of land between Loddon Hall and the Youth Centre was approved subject to agreement of Loddon Hall. Plans include planting trees, developing a wildflower area and laying the hedge.
- 13.6 Sockets / pitch repairs and new 11aside marked out – work complete. Noted.
- 13.7 To consider a quote to plant a new hedge parallel to Longfield Road hedge. Also to consider possible school involvement. Agreed for the clerk to find out how far the new hedge should be planted from the existing hedge.
- 13.8 Tennis court – overgrowth from Sycamores. Clerk to obtain a quote for a stump grinder.
- 13.9 Tennis club - Reported flooding at the tennis club entrance gate – agreed for a quote for remedial work to be sought – carried forward.

14. Stanlake Meadow.

- 14.1 Cricket club agreement – Cricket Club feedback awaited.
- 14.2 Further trees from Mullie (planted 19.12.19). Noted.
- 14.3 Copse project update
 - 14.3.1 native species planted along the Stanlake Lane fenceline. Noted.
 - 14.3.2 meeting with local resident 10.01.20 – Twyford forest. Mr J Bowley, Mr S Loyd and the clerk met with resident Rebecca Howard at Stanlake Copse. It was agreed there is space for 50 new native species trees to fill the existing path between the copse and wildflower area. Mrs Howard is keen to set up crowd funding for the trees with a planting day of Saturday 28th November – the start of National Tree Week. The grass will be kept long between the copse and wildflower area in preparation for planting. Approval of the tree planting project was proposed Mrs T Ramsden, seconded Mr R Abeywardana, motion carried unanimously.

- 14.3.3 to consider a quote for lectern sign. Agreed to budget for in the 2020/21 budget.
- 14.4 Paramotor pilot request – proposed Mrs T Ramsden, seconded Mr R Abeywardana to decline permission to use Stanlake Meadow for launching and landing paramotors. Motion carried 6 for 2 against.
- 14.5 Boot scraper removal £150 – work carried out as scraper was dangerous. Noted.
- 14.6 To consider using the JAC service to engage with youths – feedback of meeting 17.12.19 (RM & Clerk). Mr R Mantel reported on the meeting. JAC will do a preliminary check of the area and produce a proposal for the February meeting.
- 14.7 To consider summer watering for the new trees – H2go bags? £15 each – agreed for the clerk to obtain a quote from Thames Water for installation of a tap in the copse vicinity.
- 14.8 Twyford Comets soccer school request for use - 7th -9th April. Approved.
- 14.9 Hedge Laying – following a meeting with Mr Loyd and with the input of the hedge layer it was agreed to reconsider the project to lay the hedge parallel to Stanlake Lane. Agreed to add £2,500 to the precept / budget figures for hedge laying.
- 14.10 Car park – muddy and slippery. Agreed to consider this along with the Pavilion extension project.
- 15. Stanlake Pavilion.**
- 15.1 Quote for new boiler timer, investigation to bulk head light not working & plug with plastic jammed in – to consider quote £263.50. Proposed Mr T Winchester, seconded Mrs J Duffield to approve the quote. Motion carried unanimously.
- 16. Correspondence –**
- 16.1 Community Buildings Advice Service November e-news (circulated 01.11.19). Noted.
- 16.2 Autumn in our Parks and Green Spaces: Fields in Trust eBulletin (circulated 28.10.19). Noted.
- 16.3 Community Buildings Advice Service November e-news (circulated 31.10.19). Noted.
- 16.4 General Election 2019: vote to protect parks and green spaces (circulated 02.12.19). Noted.
- 16.5 TVERC Winter Newsletter 2019(circulated 03.12.19). Noted.
- 17. Date of next meeting – Tuesday 11th February 2020 at Loddon Hall.**

The meeting closed at 22:00 pm