

**Twyford Parish Council**  
**Planning and Amenities Committee Agenda**

A meeting of the Committee will be held at 7.45pm on Tuesday 7<sup>th</sup> January 2020 at Loddon Hall, Twyford.

- 1. Public Questions.**
- 2. Apologies.**
- 3. Declaration of interest in items on the agenda.**
- 4. Dispensations.**
- 5. Minutes of the meeting held on 3<sup>rd</sup> December 2019.**
- 6. Budgets and Precepts.**
  - 6.1 To approve Committee Budget & Precept amount.
- 7. Matters arising and action points.**
  - 7.1 Assistant Clerks Report.
  - 7.2 Twyford In Bloom – To set up a Sub-committee/Working Group and agree a terms of reference.  
[Assistant Clerk note: If the Committee opts for a Sub-Committee, Committee members & budget to be agreed. If, however a Working Group is opted for committee members to be agreed and any expenditure to be recommended to Planning & Amenities].
  - 7.3 To approve expenditure for the Annual Parish Meeting advert in RG10 (circulated 2/1/20).
- 8. Planning Matters - Current List**
  - 8.1 Householder Prior Notification
  - 8.2 192907 96 Hurst Park Road
  - 8.3 193119 Penny House (formerly Kingsbridge House), Wargrave Road
  - 8.4 193173 7 Troutbeck Close
  - 8.5 193189 11 Amberley Drive
  - 8.6 193196 57 Wargrave Road
  - 8.7 193296 3 Station Terrace
  - 8.8 193308 Waitrose Ltd
  - 8.9 193312 2 Waltham Road
  - 8.10 193357 103 London Road
- 9. Notices of permission - None**

\* denotes applications that the Council has previously commented on.

  - 9.1 192930 76 Hurst Road

\* Concern that the fenestration of the ground floor windows at the side of the property could cause loss of privacy for the neighbouring property suggest use of obscured glazing. The Committee also wish for it to be noted that the preapplication advice is not documented within the documents. As a result, the Committee are unable to see if has been reflected within the revised planning application.

  - 9.2 192894 73 Colleton Drive
  - 9.3 192461 66 Wargrave Road
  - 9.4 192576 The Barn, 40 Wargrave Road
  - 9.5 192736 24 New Road
- 10. Notices of refusal – None.**
- 11. Notices of withdrawal – None.**
- 12. Notice of appeal – None.**
- 13. Neighbourhood Plan**
  - 13.1 Minutes from the Working Group Meeting (6/1/20) & the Sub-Committee Meeting (7/1/20) to be circulated.
  - 13.2 Next Meetings:  
Working Group – 2/3/20 at Stanlake Pavilion (19:30)  
Sub-Committee – 4/2/20 at Loddon Hall (19:00)
  - 13.3 Approval of any Neighbourhood Plan expenses.
    - Assistant Clerks Overtime for the period 26/9/19 to 31/12/19 (£169.32).
- 14. Other planning matters**
  - 14.1 193309 Waitrose Limited – Application for advertisement consent for 1 no. internally illuminated logo panel and 3 no. non-illuminated vinyl fascia signs on new ATM bunker.
  - 14.2 Borough Design Guide – Conservation area illumination sign rules (circulated 31/12/19).
- 15. Footway Lighting**
  - 15.1 Repair and fault report (1 New, 10 outstanding).
  - 15.2 Councillor streetlight checks reports.
  - 15.3 Lighting reassessment – Is the level of lighting ok?
  - 15.4 Electricity – Arranged (New tariff to take effect November 2020).

## **16. General Amenity Matters**

- 16.1 Gateway signage.
- 16.2 Air quality action plan & Green Wall – Assistant Clerk to arrange a meeting in February/March following receipt of a years' worth of results.
- 16.3 Bench & Bus Stop inventory for Twyford (CW).
- 16.4 GWR – opens bidding for £750,000 community fund (circulated 1/8/19). Application submitted by Mr M Alder (circulated 24/9/19). Awaiting response.
- 16.5 Access to the Recycling Centre for those with reduced mobility. Response received from WBC (circulated 30/12/19).
- 16.6 Invite GWR to discuss car parking provisions (action raised at Full Council 12/12/19).

## **17. Village Maintenance**

- 17.1 Jubilee Corner Clock – Confirmation received from 'Smiths of Derby' that they are happy to honour their quote of £620 (supplied in June 2018) for the conversion to LED lighting. Awaiting a commencement of works date from the clock company.
- 17.3 Waltham Road – Weeds overlapping the pavement from the ditch. Reported to WBC and are awaiting works to be carried out.
- 17.4 London Road – Resident complaint about the weeds along the path by Polehampton Infants. Reported to WBC and are awaiting works to be carried out.
- 17.5 Risk Assessment – carried out 16/12/19 (circulated 31/12/19).

## **18. Highways**

- 18.1 Speedwatch volunteers.
- 18.2, 18.3, 18.4 & 18.5 – WBC Official Martin Heath to meet with Councillors; Mrs B Ditcham, Mr C Wickenden, Mr M Alder, Mr J Jarvis and Miss C Scull to discuss 18.2, 18.3 & 18.4 along with any other suggestions on how to improve Twyford. Meeting booked for 12:30 on the 8/1/20.
- 18.2 Second Speed Indicator – Resident asked for another device to be installed on either Waltham Road or Hurst Road. Email sent to the resident advising them that their request has been added to the Traffic Regulation request works programme for 2019/2020.
- 18.3 A321 Hurst Road - Cllr Lindsay Ferris has been communicating with WBC following concerns of large vehicles using the village (circulated 27/6/19). Response received from WBC (Traffic Management) confirming that there is nothing wrong with the Central Refuge and advising the resident that the information has been passed to the Highways Asset Team to reply. Suggestion sent to WBC that a weight limit through the village is applied.
- 18.4 A4 – Consideration of the speed limit. Suggestion sent to WBC for a speed restriction of 40mph 100m both sides of the A4 Wargrave roundabout be applied.
- 18.5 A resident has asked the Committee for their consideration to support a request for a crossing near Stephenson Close.

## **19. Climate Emergency Action - Joint working with the Parish Lands Committee (email to chairs 18/12/19).**

## **20. Correspondence circulated by email:**

- 20.1 WBC – Help with a recycling campaign (circulated 28/11/19).
- 20.2 GWR – GWR Stakeholder Survey (circulated 2/12/19 & 31/12/19).
- 20.3 WBC – Wokingham Surfacing Programme (circulated 11/12/19).
- 20.4 Great British Spring Clean 2020 (circulated 19/12/19).
- 20.5 WBC – On-Street Parking Restrictions (circulated 31/12/19).
- 20.6 GWR – Change of Management (circulated 31/12/19).
- 20.7 WBC – Bus Stop Improvement (circulated 31/12/19).
- 20.8 GWR – New Timetable (circulated 31/12/19).
- 20.9 Re3 – Press release 'tis the season to recycle! (circulated 31/12/19).
- 20.10 GWR – Day one of the new timetable (circulated 31/12/19).
- 20.11 WBC – Notification of Temporary Closure (circulated 31/12/19).
- 20.12 Network Rail – Notification of work (circulated 31/12/19).
- 20.13 WBC – Urgent works at London Road (circulated 31/12/19).
- 20.14 Re3 – Reduce, Reuse, Recycle! (circulated 31/12/19).
- 20.15 Resident Correspondence – Planning Application 192576 (circulated 31/12/19).
- 20.16 Resident Correspondence – Adopt a Street Christmas Chocolates (circulated 31/12/19).
- 20.17 Resident Correspondence – Twyford Crossroads Air Pollution (circulated 2/1/20).

## **21. Date of next meeting – Tuesday 4<sup>th</sup> February 2020.**