

## TWYFORD PARISH COUNCIL

### Minutes of a meeting of the Neighbourhood Plan Working Group held at Stanlake Pavilion, Twyford on Monday 6<sup>th</sup> January 2020 at 7:30pm.

**Present:** Mr C Wickenden (chair), Mrs B Ditcham (vice-chair), Mrs E Ashley, Ms B Smith, Messer's R Mantel, F Newman, S Conway & R Sunley.

**Minutes:** Lynn Povey (Assistant Clerk).

1. **Welcome.** Mr C Wickenden welcomed everyone.
2. **Apologies** – Ms P Morton, Miss C Scull, Mr M Bray & Mr J Jarvis.
3. **Matters arising & action points:**
  - 3.1 The Piggott School – Speak to students & ask for their views on Twyford & to see if their media department would like to assist with making a short film about Twyford. Mr C Wickenden, Mr S Conway & Mr R Abeywardana to action.
  - 3.2 Resident Liaison – Update. To liaise with resident associations etc.
    - Springfield Park Residents Association – Mr F Newman to provide the AGM date.
    - Malvern Way, New Road Residents Association – Ms B Smith to provide the AGM date.
  - 3.3 Strategy Document Production – Update. Mr R Sunley to send through a transport document for the Assistant Clerk to send out to the Strategy Document Group. First meeting to be held will be on the 12/2/20 at Mrs B Ditcham's house at 7.30pm and then every other week thereafter (26/2/20 – Venue TBC). Assistant Clerk to send out the invite.
  - 3.4 Christmas Fayre – Feedback.
    - Good amount of interest.
    - Interest in the questionnaire results.
    - Interest in what we will be doing next.
    - A good number of post-it notes added to the comments map.Mr C Wickenden to look over the comments made and Mrs L Ashley to write a paragraph for the website along with a photo of the event.
  - 3.5 Engagement Planning – What local events to attend? The Group decided that the same events will be attended this year (Donkey Derby, Village Fete, Horticultural Shows, School Fetes, Christmas Fayre) along with events such as the Twyford Toddlers (Mrs B Ditcham to investigate & attend), Beer Festival, Meet-a-Councillor Session, take over an empty shop to show the Strategy Group policies. Also, Mr S Conway said that both he & Mr L Ferris would be happy to hand out any literature.
  - 3.6 Progress on funding (grants) – Update. Mr C Wickenden, Mrs B Ditcham, Miss C Scull & Mr M Alder to meet to discuss the process (14/1/20, 7.30pm at Mr C Wickenden's house. Mr C Wickenden to send out confirmation/an invite).
  - 3.7 WBC – Local Plan update. Mr S Conway stated that WBC have not made any final decisions regarding developments. Mr C Wickenden mentioned about Community led housing which has been successful in other parts of the country – we need to understand what the housing needs are in Twyford (strategy group to investigate). Mr S Conway encourages promotion of the Neighbourhood Plans vision with any development, stating the need for affordable housing. Such as reducing dependency on the car, considering any entrances and exits and installing charging points for cars. Mr S Conway also reported on the addition of climate change within the guide to sustainability.
4. **Social media update (RA).** Carried forward.
5. **AOB.** Mrs L Spicer has resigned from the Working Group but would still like to be involved in distribution of material and proof reading of the documents. Noted.
6. **Date of next meetings:**
  - **Tuesday 7<sup>th</sup> January 2020 (Sub-Committee)**
  - **Tuesday 4<sup>th</sup> February 2020 (Sub-Committee)**
  - **Monday 2<sup>nd</sup> March 2020 (Working Group).**

**Meeting Closed at 20:35**