

## **Twyford Parish Council Minutes of the Meeting of the Council**

Due to the Covid-19 pandemic the Council are unable to meet in person. Following information from the National Association of Local Councils and Hampshire Association of Local Councils the Council conducted their meeting on Zoom.

Meeting held on Friday 27<sup>th</sup> March 2020 at 8pm.

**Present:** Mr R Mantel (Chairman), Mr R Abeywardana, Mr M Alder, Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs J Duffield, Mr J Jarvis, Mrs L Jarvis, Mrs T Ramsden, Ms C Scull, Mr C Wickenden & Mrs S Wisdom.

**Clerk in attendance:** Mrs L Moffatt & Mrs L Povey.

- 1. In light of Covid-19 should the Council continue to function by holding remote meetings and making email decisions or not.** Motion carried to hold remote meetings with 13 in favour, 1 against.

- 2. If it is agreed to hold remote meetings to agree the mechanics – what should/shouldn't the Council deal with and the procedure for doing so.**

Agreed that in line with NALC advice 3 clear days notice of meetings will be given and an email paper trail of decisions will be retained in order to maintain transparency. Meetings will be recorded and resident questions invited by phone / letter /email. It was thought that it was not feasible or inclusive (to those that don't have access to the right equipment) to invite residents to the Zoom meetings. Councillors expressed a preference for regular, short, proactive, scheduled meetings.

Mr R Mantel suggested that the committee Chair and Vice Chair and Char and Vice Chair of the spending committees (Mr R Mantel, Mrs B Ditcham, Mr C Wickenden, Mr J Bowley & Mr M Bray) meet to discuss the procedure going forward.

Councillors gave their suggestions for the future procedure for meetings as follows.

In the short term (0-3 months)

- Covid-19 part to play with local organisations are a priority
- Covid-19 community actions are a priority
- the Clerks will continue prioritising office actions
- the committees should prioritise committee actions (planning comments to be one of which)
- business that isn't a priority will be put on hold

In the long term (3 month plus)

- more productive meetings will be required

- 3. Date of next meeting: Tuesday 7<sup>th</sup> April 2020.**

**The meeting closed at 20:40.**