

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Sub-Committee held at Loddon Hall, Twyford on Tuesday 3rd March 2020 at 7:00pm.

Present: Mr C Wickenden (Chair), Mrs B Ditcham (Vice-Chair), Mrs E Ashley Mr M Bray, Mr J Jarvis, Ms C Scull & Mr R Mantel.

Minutes: Mrs Lucy Moffatt (Clerk)

1. **Public Questions** – None.
2. **Apologies** – Mr M Alder & Mr J Bowley.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** - None.
5. **Matters arising & action points.**
 - 5.1 The Piggott School [Plan to speak to students & ask for their views on Twyford & to see if their media department would like to assist with making a short film about Twyford.]
Mr S Conway to pass head teacher contact details to Mr C Wickenden.
 - 5.2 Engagement Planning:
Events:
 - TRHA Shows
 - Saturday 28th March 2020 – plans to have the Neighbourhood Plan gazebo at the TRHA / Easter Egg hunt.
 - Meet-a-Councillor – Neighbourhood Plan pack in progress.Discussion on future plans - engagement with other Village Groups:
 - Springfield Park Residents Association – Mr S Conway spoke on the Local Plan and Neighbourhood Plan (meeting 3rd March).
 - Malvern Way, New Road Residents Association – their meeting clashes with the Annual Parish Meeting however they have close ties with the Working Group.
 - 5.3 Christmas Fayre – Mr C Wickenden to feedback on the 'Post-It note' comments. Mrs E Ashley offered her help.
 - 5.4 Progress on funding (grants) – Mr C Wickenden, Mrs B Ditcham, Miss C Scull & Mr M Alder. Carried forward for an update in April 2020. Mr C Wickenden explained the three types of funding:
 - Technical – for flooding or structural experts
 - General
 - Housing Needs SurveyContact has been made with a Planning Consultant Leani Haim of Oneill Homer and a proposal is awaited.
6. **Budgets & Expenses**

Expenses already paid for out of the £2000 budget equates to £1757.66 (£242.34 remains). Noted.
- 6.1 Expenses to be approved – None.
7. **Minutes of the meeting held on 4th February 2020 (sub-committee).** Approval of the minutes proposed Mr J Jarvis, seconded Mrs E Ashley, carried unanimously.
8. **Feedback from the Strategy Document Production Group.**
 - 8.1 Suggestion Process – How should ideas be presented? Ideas from focus groups, questionnaires & residents association meetings.
Three groups have been tasked with writing a sustainability statement. Groups as follows:
Housing – Mr S Conway & Mr C Wickenden
Transport – Mr R Sunley & Mr F Newman
Future Village – Mrs B Ditcham & Ms J Daman
Discussion took place on the flood zones.
9. **Resident Liaison Team** – no report.
10. **Social media update** – further content required.
11. **WBC Local Plan update.**
 - 11.1 Local Plan - Consultation Response – draft circulated. Committee members to email amendments / additions to Mr C Wickenden. Draft to be circulated to all councillors. Clerk to request an extension to the deadline for comments to allow the comments to be ratified at the Full Council meeting. Alternatively approval will be sought via email.
Mr C Wickenden emphasised the importance of identifying / preserving our green spaces.

Mrs B Ditcham reported on the Twyford Cycling Together group who are in support of more cycle routes and safe routes. They had attended the working group meeting and supported the transport ideas already in place for cycle routes. They spoke about safe routes from Broad Hinton to The Piggott School and from Twyford to Charvil. Twyford needs to be a hub that people can get to by cycle.

11.2 Invite sent to James McCabe at WBC to attend a meeting (email 04.03.20).

12. Correspondence circulated by email:

12.1 Neighbourhood Planning newsletter (circulated 12/2/20). Noted.

12.2 Residents Correspondence (Mr G Elphick) (circulated 12/2/20). Noted.

12.3 Local Plan Update Newsletter (circulated 12/2/20). Noted.

13. Date of next meetings – Tuesday 7th April 2020 (Sub-Committee) & Monday 4th May 2020 (Working Group).

Meeting Closed at 19:44