

# Twyford Parish Council

## Minutes of the Meeting of the Council

Meeting held remotely on Tuesday 5<sup>th</sup> May 2020 at 7:30pm.

**Present:** Mr R Mantel (Chairman), Mr R Abeywardana, Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs J Duffield, Mr J Jarvis, Mrs L Jarvis, Mrs T Ramsden, Mr C Wickenden, Mr T Winchester & Mrs S Wisdom.

**In attendance:** 1 member of the press.

**Clerk present:** Mrs L Moffatt (Clerk).

1. **Public Questions have been invited in advance of the meeting via email, telephone or in writing.** No questions.
2. **Apologies.** Miss C Scull.
3. **Declaration of interest in items on the agenda.** Mrs B Ditcham declared an interest in item 6 and Mr R Abeywardana, Mr M Bray & Mrs T Ramsden in item 8.
4. **Dispensations.** None.

### Parish Lands Matters

5. **Matters arising.** Parish Lands management plan to be updated by Mrs T Ramsden with the list of butterflies at Stanlake Meadow and wildflowers at the Millennium Garden.
6. **To consider rent waivers – Twyford Comets / TRCC / The Colleton ASC**  
Agreed to consider all rent payers such as The Vet Centre and allotment holders.  
Agreed to make a proactive response.  
The following information is to be prepared for the next meeting:
  - List of affected organisations
  - Dates use has not been available
  - Period this will last for (regular reviews)
  - How much paying/prorated
7. **Mullie trees**  
7.1 tree watering schedule – the Park Warden and Mr M Bray have been watering the 6 trees 4 times a week. Mr M Bray is now unable to continue – agreed Mrs T Ramsden will carry out the watering on a Monday.  
7.2 one tree has been broken & one diseased. Noted.
8. **Allotments**  
8.1 request for a plot from a Winnersh resident – approved.  
8.2 break in reported Tuesday 21<sup>st</sup> April – crime report number 43200120993. Noted.  
8.3 resident correspondence – bonfires (circulated 27.04.20). Agreed no action.  
8.4 review of bonfires on allotments (with Covid-19 in mind) – proposed Mr M Bray, seconded Mr C Wickenden, to continue the allotment ban on bonfires. Motion carried unanimously. To be reviewed in 3 weeks time.
9. **Stanlake Copse planting event update 28.11.20**  
The clerk reported on the meeting held on 13<sup>th</sup> March with Rebecca Howard & Stephen Loyd to plan the Big Twyford Tree planting.

- Layout of planting considered and agreed and Mrs R Howard will finalise the plan (RH)

#### **Preparation for the event:**

- Stakes to be coppiced from Ruscombe Wood (SL)
- First Aiders to be present (Clerk) Expenditure to be approved

- Planting information sheet to be emailed in advance of the planting (RH)
- Sign in sheet on the day (RH)
- Access to water (Clerk to arrange new mains connection)

#### **The event**

- Objectives – education on climate change, food from trees, environment, nature, carbon
- Suggestion of stalls to be present – Winson Woodcraft, Berks Bucks and Oxfordshire Wildlife Trust, Veteran Tree Association, Woodland Trust & WBC (Climate Change) (SL)
- Suggestion of activities such as looking through microscopes at leaves
- Suggestion to have someone to 'open' the day – Fiona Hewer (rewilding Maidenhead) or Alastair Driver (rewilding Britain) (Clerk / SL)
- BBOWT to bring spare tools? (SL)
- Drone or time lapse to record event (Clerk)
- Toilets (use of Stanlake Pavilion)
- Suggestion for Emmas Kitchen to make soup from pumpkins provided by allotment holders. Bread from Sheeplands (Clerk / SL)
- Compost / mulch – Riverways Farm & WNB Countryside Service (Clerk / SL)
- Fire Brigade – to help with watering trees in (RH in contact)

#### **The Copse**

- Copse Management Plan to be formed (SL)
- Path behind wildflower area currently not being mown but a new path will be mown in future (RH / Clerk)
- Replacement permitted footpath sign (Clerk)

Agreed for a discussion to be had with Rebecca Howard and Stephen Loyd given the current Covid-19 circumstances. Would the preference be:

1. To have a scaled down socially distanced event in November with the other plans to be carried out on the 1 year anniversary.
2. To delay the planting until 2021.

The Council were minded to continue with the planting this year if at all possible. Clerk to find out the lead times for ordering the trees.

#### **10. Stanlake Copse lectern sign**

Agreed at the meeting that the timescale to have the lectern in place for 2020 was unrealistic. Discussion on the content of the board. Is it to include Stanlake Copse plus the Big Tree project? Mrs Howard might be willing to include an illustration. Could illustrate insects etc around the outside – things to find. Clerk to send Mrs Howard a list of the butterflies seen.

Proposed Mr T Winchester, seconded Mrs B Ditcham, to accept the change to the previous decision on the lectern and accept Mrs Howards quote for £280 for the board artwork. Motion carried unanimously.

Agreed for Mr S Loyd to be involved with the board information and the Council to approve the final design.

### **Parish Lands Committee items to note:**

1. Castle Water changed billing to 6 monthly
2. Report on burial – Margaret Newstead
3. Report on memorials - Margaret Newstead
4. Burial Ground tree works order placed 29.04.20
5. TRHA fence works order placed 27.03.20
6. Allotment banner ordered 29.04.20
7. Chased tree work quotes 29.04.20
8. Chased quote for Stanlake Copse rustic bench 29.04.20
9. Chased Thames Water new supply application sent on 03.04.20. It had not been received. Resent 29.04.20.
10. North West wildflower gravel area has been mown in error – reported to contractors.

### **Full Council Matters**

**11. Minutes of the Full Council meeting held on 28<sup>th</sup> April 2020 (to be signed at a later date).** Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mrs T Ramsden, motion carried unanimously.

**12. Clerks report** – no items to report.

#### **13. Community Resilience program**

- 13.1 Twyforward Arts and Crafts Festival 2020 – Mr R Abeywardana reported on the festival. Celebration portfolio of poems, stories, journals, articles, art (any form, e.g. mosaic, tapestry, videos), photos, music and dance. The community resilience group have a meeting with Julian Clark tomorrow to discuss the wording and branding for the leaflets and web page. Mr R Abeywardana urged Councillors to collate images, examples of work, VE day videos, videos and photographs of new walks, successes and achievements at the allotments. Clerk to contact the Twyford in Bloom contacts to also ask for submissions.

13.2 Update on open air cinema costings – to be considered at a later date.

13.3 To consider organising a virtual dog show – to be considered at a later date.

13.4 Woodley foodbank & Wokingham Community Hub update – Mr C Wickenden & Mr R Abeywardana to follow up.

#### **14. Communication & liaison with other groups within the Parish**

14.1 Covid-19 website page – update on advertisement - reached 7,778 people & 397 post engagements. £50 has been spent and it was agreed the remainder of the budget should be used to promote the Twyforward Arts and Crafts Festival 2020 web page.

14.2 Report on meeting with Twyford Covid-19 & Twyford Together (RA, BD & Clerk)

Mr R Abeywardana reported on the discussions:

- Business awareness of government support schemes
- Talking to business to find out their worries under Covid-19 and they can be helped
- Promoting local businesses that are still working and making it socially acceptable (gardeners and plumbers)
- 'Spend it in Twyford' initiative
- Where would monies from the 'Small Business Grant' go if it wasn't used up?
- Survey Monkey Questionnaire completed and circulated to businesses. 15 responses have already been received
- Round table virtual meeting of business to discuss the pressures and support that can be offered
- Portfolio of educational videos promoting the government support schemes
- Good mental wellbeing
- Use of WBC training

- Community resilience – Twyforward Arts and Crafts Festival and also discussed a virtual ‘Twyfords got talent’ and pub quiz
- Use TPC website / social media to publish business information & publicise businesses still functioning

Mrs B Ditcham reported on a letter sent to John Hallsall, Wokingham Borough Councils Leader to the Council.

**15. To consider support to senior facilities in the village through Covid-19**

To contact the managers of the 6 facilities where our older residents are living to ask if extra support is required – Loddon View, Treacher Court, Silk Mill, Almshouses, Haydon Court & Bridge Park. The Parish Council may be able to signpost them to additional support. Clerk to make contact.

**16. Offer of NHS banner** - agreed to accept the offer of two banners free of charge, thanking the NHS. To be located at Jubilee Corner and on the Bowling Green with permission.

**17. Items to be discussed at the next meeting** - no items.

**18. Date of next meeting: Tuesday 12<sup>th</sup> May 2020**

**Full Council items to note:**

1. Cheque list dated 27.04.20 (circulated 28.04.20)
2. **Correspondence circulated by email:**
  - 2.1 Wokingham Borough Community Response - help us reach further into the borough (circulated 22.04.20)
  - 2.2 INVITATION: Free online learning opportunity: Funding Webinars (circulated 22.4.20)
  - 2.3 WBC Members update Thursday 23rd April 2020 (circulated 23.04.20)
  - 2.4 HALC - Helping vulnerable communities - paying volunteers for shopping (circulated 23.04.20)
  - 2.5 WBC - Members update Thursday April 23 (circulated 24.04.20)
  - 2.6 Action for All E-Bulletin (circulated 24.04.20)
  - 2.7 Fields in Trust Bringing the Park to You this spring (circulated 24.04.20)
  - 2.8 John Halsall - Members update Friday 24th April (circulated 27.04.20)
  - 2.9 The Wokingham Chain Newsletter (circulated 27.04.20)
  - 2.10 Vital for Berkshire - CoronaVirus Appeal (circulated 27.04.20)
  - 2.11 Covid-19 - LGPS FAQs for employers (circulated 27.04.20)
  - 2.12 John Halsall - Frequently Asked Questions (circulated 28.04.20)
  - 2.13 Members update Tuesday April 28 (circulated 29.04.20)
  - 2.14 CIL & Infrastructure information sharing between WBC & Parishes ~CONFIDENTIAL (circulated 29.04.20)
  - 2.15 PPP Update Covid19 - 26th March 2020 (circulated 29.04.20)
  - 2.16 Wokingham Borough Libraries Newsletter for May 2020 (circulated 29.04.20)

**Meeting closed at 20:40**

Lucy Moffatt (Clerk), Twyford Parish Council, PO box 8250, Twyford, Berks, RG6 9SZ.  
Telephone 0118 9345444. An answer phone is available, please be prepared to leave your name and telephone number as the Clerk’s hours are flexible. Associated reports are available from the Clerk on request.