

Twyford Parish Council Minutes of the Meeting of the Council

Meeting held remotely on Tuesday 26th May 2020 at 7:30pm.

Present: Mr R Mantel (Chairman), Mr R Abeywardana, Mr M Alder, Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mr J Jarvis, Mrs L Jarvis, Mrs T Ramsden, Miss C Scull, Mr C Wickenden, Mr T Winchester & Mrs S Wisdom.

Clerk present: Mrs L Povey (Assistant Clerk).

1. **Public Questions have been invited in advance of the meeting via email, telephone or in writing.** No questions.
2. **Apologies.** Mrs J Duffield. Mr J Jarvis & Mrs L Jarvis also provided their apologies in advance as needed to leave the meeting early.
3. **Declaration of interest in items on the agenda.** Mr M Bray & Mrs T Ramsden declared their interest in the allotments. Noted.
4. **Dispensations.** None.

Parish Lands Matters

5. **Matters Arising.** Email received from two residents expressing their wish for the gate leading into King George field by the tennis courts to remain open to avoid contact. The Committee decided that for safety reasons especially for those with children and animals, the gates will not be propped open.
6. **Allotment bonfire review** (with Covid-19 in mind) – proposed Mr M Bray, seconded Mr J Jarvis, to continue the allotment ban on bonfires and for this item to be reviewed at every lands meeting. Motion carried unanimously.
7. **Stanlake Meadow**
 - 7.1 Resident correspondence enquiring about a public toilet availability - The Committee noted the request however during these unprecedented times do not feel that facilities can currently be provided. The Committee will investigate this going forward in line with the potential revamp of the pavilion.
 - 7.2 Report of someone camping in the woods. Noted.
8. **To approve costs for redecoration of Stanlake pavilion** – budget of £150 – proposed Mrs S Wisdom, seconded Mr T Winchester. Motion carried unanimously.
9. **To approve the renewal of lease** – Twycombe Lodge. The 10-year lease is due for renewal in September. The clerk has contacted The Vet Centre to ask if they would like to renew on the same terms – response awaited. Solicitor quote £1,200 based on same lease as previous – Carried forward. Clerk to contact the solicitors to confirm costings if the same lease is to be used and ask for a 'Grade B' to complete the work instead of a partner with a maximum of 2 hours payable work.
10. **Playground Inspections** (circulated 15.05.20)
Approved that the Ranger should carry out the agreed works. £42 proposed by Mr M Bray, seconded by Mr M Alder, and unanimously agreed for the replacement swing seat and quote for £275.40 proposed by Mrs S Wisdom, seconded by Mrs L Jarvis, and unanimously agreed to repair carousel links. Clerk to make the necessary arrangements.

Mr J Jarvis & Mrs L Jarvis left the meeting.


Parish Lands Committee items to note:

1. Castle Water changed billing to 6 monthly.
2. Quote sought for removal of the metal posts around tennis courts and KGVR (email to Steel Maker 15.05.20).
3. Quote accepted for shower valve works at Stanlake Pavilion awaiting date for works to be carried out (email to PJC 15.05.20).

11. **Minutes of the Full Council meeting held on 19th May 2020 (to be signed at a later date).** Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mrs S Wisdom, motion carried nem con.
12. **Clerks report** no report.
13. **Review the current meeting cadence and structure** – Proposed by Mr M Bray, seconded by Mrs B Ditcham to review the meeting arrangements again in the meeting of the 30th June 2020. Motion carried unanimously.
14. **Community Resilience program**
 - 14.1 Twyford Arts and Crafts Festival 2020 – Mr R Abeywardana provided the committee with an update confirming that the festival has been launched and that a good amount of entries has already been received. Mr R Abeywardana proposed that the Council take part in a note of thanks to keyworkers and organisations. Mr R Mantel asked for all Councillors to send an email to the Clerk with their recommendation by Monday (1st June 2020). The Clerk will issue an email advising the Councillors of the word they are to hold enabling preparation ahead of the meeting on Tuesday 2nd June. The Clerk is to hold the TPC logo. This will then be screen grabbed and uploaded. Clerk to advise Mr J Jarvis & Mrs L Jarvis.
The Assistant Clerk ran through the ‘TWYFORWARD’ budget. A budget of £2500 was agreed on the 28th April 2020. Of which, £850 has been paid to Julian Clark Creative Ltd for the graphics. Mrs B Ditcham proposed that the amount of £1400 be paid to Ginger Stag Digital for the website work completed to date. Seconded by Mrs T Ramsden. Motion carried unanimously. The Committee discussed Ginger Stag Digital creating a slide show for photographs submitted by an individual telling their story rather than every photograph being entered as a separate entry. Mr T Winchester proposed that the quote for £280 be approved to complete this. Seconded by Mrs T Ramsden. Motion carried. The Assistant Clerk advised the Committee that the social media advertisement expires tomorrow (27th May 2020) and would they be minded in extending this? Mr J Bowley stated that as the costings etc are not on the agenda that this should not be discussed. Mr R Abeywardana stated that he would collate the costs for the flyers, posters, advertisements etc and bring it to the Committee next week for their consideration – carried forward.
 - 14.2 Wokingham Community Hub update – Carried forward.
15. **Communication & liaison with other groups within the Parish** – None.
16. **Items to be discussed at the next meeting** – Mr T Winchester would like it to be considered whether a formal letter should be sent to the Government as an elected body following the recent event by Mr Dominic Cummings. The Committee agreed to put item on next week’s agenda.
17. **Date of next meeting: Tuesday 2nd June 2020**

Full Council items to note:

1. **Correspondence circulated by email:**
 - 1.1 WBC Death Data and Care home support (circulated 13.05.20)
 - 1.2 WBC Leaders response to questions (circulated 13.05.20)
 - 1.3 John Halsall Members update Tuesday May 12, 2020 (circulated 13.05.20)
 - 1.4 LGA Zoom webinar invite for LGPS employers (circulated 13.05.20)

- 1.5 WBC Future Adult Learning and Support (circulated 13.05.20)
- 1.6 Action for All E-Bulletin  (circulated 14.05.20)
- 1.7 John Halsall Update 14th May 2020 (circulated 15.05.20)

Meeting closed at 20:40

Lucy Moffatt (Clerk), Twyford Parish Council, PO box 8250, Reading, Berks, RG6 9SZ.
Telephone 0118 9345444. An answer phone is available, please be prepared to leave your name and telephone number as the Clerk's hours are flexible. Associated reports are available from the Clerk on request.