

Minutes of a meeting of the Parish Lands Committee held on Zoom on Tuesday 14th July 2020 at 7.30pm.

Present: Mr J Bowley (Chairman), Mr M Bray, Mr R Abeywardana, Mrs E Ashley, Mrs J Duffield (present until item 9.4), Mrs L Jarvis, Mr R Mantel, Mr T Winchester & Mrs S Wisdom.

Clerk: Mrs L Moffatt.

1. **Public Questions are invited in advance of the meeting via email, telephone or in writing.** None.
2. **Apologies.** Mrs T Ramsden.
3. **Declaration of interest in items on the agenda.** Mr M Bray declared an interest as an allotment holder and member of TATA.
4. **No minutes to be authorised.**
5. **Matters arising.** None.
6. **Twyford Green Taskforce**
 - 6.1 Report on working group meetings - Mr R Abeywardana reported. Meetings have been held with representatives from the Doctors Surgery and TATA. The 'Gardening for good health group' will help individuals suffering from stress and loneliness. They will meet every 2 weeks. The group are looking into insurance and funding. This will cover the cost of plants, seeds, raised beds, a shelter and a Horticultural Therapist for 4 hours every 2 weeks. Employing a Horticultural Therapist will ensure that tasks are planned, the approach is structured and Covid compliant. A meeting has also been held at the allotments to identify a suitable plot. The Clerk asked if the lottery application should be re-started. Mr Abeywardana responded that the group are meeting to make a complete list of project funding requirements first.
7. **Allotments**
 - 7.1 Bonfire review – proposed Mrs E Ashley, seconded Mr T Winchester to continue the ban on bonfires and to review in 4 weeks time. Motion carried unanimously.
8. **King George V Recreation Ground.**
 - 8.1 Aerial runway seat replacement – report on social media post & to consider quote £943.30 (circulated 16.06.20). Agreed for the Clerk to obtain a second quote.
 - 8.2 Twycombe lodge lease renewal update – the tenants agreement has been signed and returned to the solicitor. Noted.
 - 8.3 Update on works to carousel (order placed 28.05.20) – awaiting date for works to be carried out.
 - 8.4 Tennis Club
 - 8.4.1 Public court charges – the tennis court had requested that the public court charges are brought inline with their 'visitor rate' of £2.20 and £4.40. In 2019 there were 15 public court bookings and lockdown has averaged 3 bookings per week. Proposed Mrs E Ashley, seconded Mr R Mantel to amend the charges to £2.20 and £4.40. Motion carried unanimously.
 - 8.4.2 Risk assessment for the metal posts / £150 cost of removal. The Clerk had carried out a risk assessment and concluded that whilst the metal posts are close to the fence line and it is low risk that anyone would be walking in this area the metal has a sharp edge and the clerk recommended their removal. Proposed Mr M Bray, seconded Mrs S Wisdom to approve the quote of £150 to have the posts removed. Motion carried unanimously.
 - 8.5 Preparing the playpark for reopening (risk assessment circulated 07.07.20) Insurers have advised that users of the equipment should be encouraged, by way of signage, to clean the equipment before and after use. The Clerk had circulated PDF's of sample signage for the playpark and fitness trail. Proposed Mr M Bray, seconded Mr T Winchester to purchase 12 A3 correx signs (6 of each design) at a cost of £76.16. Motion carried unanimously. The committee asked the Clerk to obtain quotes for A3 metal signs on a cost per sign basis.

The committee unanimously approved that the parks should be re-opened once the signage is in place.

- 8.6 Quote to carry out repairs to the playground gate £380 – agreed no action as both the vertical and horizontal bars have been removed.

9. Stanlake Meadow.

- 9.1 Sports club agreement renewals – 2020 – the Clerk reported that talks have commenced with the sports clubs in preparation for the 2020-25 agreements.

- 9.2 Copse project update

The committee agreed that ordering of the tree guards (funded by the crowd funding) may be carried out by the group. Also to arrange tree supports and bark chippings.

- 9.2.1 Lectern sign – to approve design and wording (one drive link circulated) minor amendments were discussed and also to include adding the QR code for the website.

- 9.2.2 Friends of Stanlake Copse working group – volunteer Ian Butterick is happy to lead the volunteer group.

- 9.2.3 Water supply – to consider quote for Thames Water supply £720 plus £1590 for internal connection (£2,310) (quotes circulated 19.06.20) Proposed by Mr T Winchester, seconded Mr R Mantel to **RECOMMEND to Full Council** approval of the quote subject to the clerk obtaining a comparison for the Thames Water part. Motion carried 5 in favour, 2 against, 2 abstained.

- 9.3 To consider using the JAC service to engage with youths – to consider proposal & quote at £60 per hour. Mr R Abeywardana stressed that a formal outreach program is required and the Council should be proactive on this. The Youth Centre have started an outreach program over the last couple of weeks and it was agreed to take no further action at this stage.

- 9.4 Oak Processionary Moth caterpillars – reported on Ruscombe Down – meeting 09.07.20 & to consider quote for remedial action.

Proposed Mrs S Wisdom, seconded Mr T Winchester to approve the quote for a OPM survey at a cost of £550. Motion carried unanimously. Funds from existing tree budget.

The survey will visually inspect all the Oaks from ground level. Nest Removal if required would cost a minimum of £520 (half a day for a 2 person crew up to 4 hours portal to portal) thereafter at £150 per crew hour including disposal of nests. Preventative Treatment for Spring 2021 £880.00 per visit.

- 9.5 Cricket square / invoicing / wish to commence games 11.07.20 TRCC have not responded about whether they have increased the size of the cricket square. They have not yet paid their invoice and are waiting to see how much play they can get. Proposed Mr R Abeywardana, seconded Mr R Mantel for the clerk to write the risk assessment in preparation for the use of the toilets by the cricket club and to be updated to accommodate use by the other users in due course. Motion carried nem con.

Proposed Mr T Winchester, seconded Mr M Bray to delegate to the Chairman and Vice Chairman to make a decision as to the re-opening of the pavilion facilities. Motion carried unanimously.

- 9.6 Land management plan – to be updated with butterflies and trees – Mrs Ramsden is updating the plan.

- 9.7 To consider purchasing padlocks (CISA) – agreed for the clerk to look at obtaining alternative ‘chunky’ serial numbered padlocks.

- 9.8 Possibility of a local business to use fenced area for social distanced pottery – proposed Mr T Winchester, seconded Mrs S Wisdom to approve usage of the Stanlake Meadow fenced area for pottery sessions by Haa Hoos. Approval for approved sessions over the next year. Motion carried unanimously.

- 9.9 Stanlake Meadow – entrance gate to consider quote for repairs. Proposed Mrs E Ashley, seconded Mr M Bray to approve the quote for £260. Motion carried unanimously.

- 9.10 Tractor gates – to consider revised quote following visit to measure up. Mr T Winchester proposed an extra £750 for two bollards, seconded Mr R

Abeywardana. Motion carried unanimously. Finance committee to consider using CIL funds.

10. Stanlake Pavilion.

- 10.1 Combi boiler – to consider quote to replace combimate unit and install isolation valves £412. Proposed Mr T Winchester, seconded Mr R Abeywardana. Motion carried nem con.
- 10.2 Planned usage of pavilion June – September – discussed under item 9.5.
- 10.3 To agree procedure for authorising re-opening of the pavilion once risk assessment has been completed and government guidelines complied with – discussed under item 9.5.
- 10.4 Request for use for elections – 6th May 2021 – approved.
- 10.5 Rate demand notice £623.75 with a Small Business Relief rebate of £623.75 - noted.
- 10.6 Window cleaning quote £25. Approval proposed Mrs S Wisdom, seconded Mrs E Ashley, motion carried unanimously.

11. Correspondence – correspondence has been circulated to the Full Council. Additional correspondence received from two residents.

A resident reported antisocial behaviour on King George V recreation ground resulting in a broken window. The police and WBC antisocial behaviour officer have been informed. Noted.

A resident complained having been hit and having a near miss from a cricket ball as cricketers used the nets. Agreed to write to the cricket club reminding them to take care (if indeed it was a member of the cricket club) and to make a social media post.

12. Date of next meeting – 8th September 2020

Monthly reports on Parish Lands maintenance (to note):

1. Monthly reports

Village Ranger – usual litter clearance and re-occurrences of smashed glass in the children’s playpark. Children’s swing seat has been replaced and screws and bolts reported as missing in the playground inspection have been replaced. The entrance gate by the tennis courts keeps being taken off its hinges. Screws are being removed and this is happening a couple of times a week. Paint has been purchased ready for the internal decorating of the Stanlake Meadow pavilion. A tree trunk that had fallen from the allotments was cleared from Gas Lane.

11.0 Park Warden – no items to report.

11.1 Clerk’s report – Antisocial behaviour being reported – glass bottles smashed / playpark gates being broken into / mopeds being driven over field

12. Allotments.

12.0 Hurst Rd.

12.0.1 Hurst Road plot availability – 19 on waiting list

12.1 London Rd.

12.1.1 London Road plot availability – 5 on waiting list

12.1.2 TRHA boundary fence – order placed 27.03.20 (to note)

12.1.3 Skip delivered 26/27/28 June (to note)

12.1.4 Replacement electrical sign required

13. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

13.0 Report on cremations & burials - none

13.1 Report on memorials - none

13.2 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

14. King George V Recreation Ground.

14.0 Damaged goal socket cap replaced 09.07.20

15. Stanlake Meadow

15.0 Attempted break in to football shed – reported 02.04.20

15.1 Football line marking cancelled wef 20.03.20

15.2 Contractors met with to identify areas of grass to be kept long 09.07.20

The meeting closed at 21.39 pm