

Minutes of a meeting of the Parish Lands Committee held on Zoom on Tuesday 10th November 2020 at 7.45pm.

Present: Mr J Bowley (Chairman), Mr M Bray, Mr R Abeywardana, Mrs E Ashley, Mrs J Duffield, Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden, Mr T Winchester & Mrs S Wisdom.

Clerk: Mrs L Moffatt.

1. **Public Questions are invited in advance of the meeting via email, telephone or in writing.** No questions.
2. **Apologies.** None.
3. **Declaration of interest in items on the agenda.** Mr M Bray, Mrs Ramsden & Mr Abeywardana declared an interest as allotment holders and members of TATA.
4. **Minutes dated 13th October 2020.** Approval of the minutes as a true and accurate record proposed Mrs S Wisdom, seconded Mr M Bray, motion unanimously.
5. **Budgets and precept** – the committee discussed budget figures. They will be revisited next month along with the burial fees, Lands staff salaries, rents and charges. Councillors discussed a 2% increase in fees.
6. **Matters arising.** None.
7. **Monthly reports on Parish Lands maintenance** The committee noted the report. There has been a significant increase in antisocial behaviour. Agreed to make a social media post asking residents to report suspicious behaviour to police at 101. Mr R Abeywardana suggested the Council reach out to local Churches and the Youth Centre to ask if they would be interested in joining together to volunteer and carry out patrols as volunteer wardens engaging with people. Clerk to make contact and report response. For the committee to consider this next month and to reconsider the quote from Just Around the Corner considered earlier on in the year.
8. **Ranger** – The Ranger had broken his car windscreen as he transported the slide which had been flytipped. Proposed Mr T Winchester, seconded Mr M Bray to pay the excess of £115 for a replacement windscreen. Motion carried unanimously.
9. **Climate emergency action (JB)**
 - 9.1 To record a climate emergency plan (one drive folder) – thought to be a good document. Clerk to add KGVR lighting & Twycombe Lodge – provide information to tenants on carbon neutral buildings. To consider moving LED lighting to a section of completed actions.
Mr R Abeywardana suggested holding a round table meeting with representatives from Schools, TATA, Churches, TRIP & Twyford Together. What do they think the Council could do? Agreed for Mr R Abeywardana to facilitate and Mr J Bowley to attend. Clerk to organise.
10. **Twyford Green Taskforce (RA)**
 - 10.1 Green prescription – update. Mr R Abeywardana reported. Tarpaulin has been placed on the plot in order to help prepare the ground for work. The working group will be discussing their next steps at the next meeting
11. **Allotments.**
 - 11.1 Bonfire review – agreed no change at present.
 - 11.2 Termination of the contracts - 5 unpaid plots – unanimously agreed.
 - 11.3 **Hurst Rd.**
 - Quote to fell apple tree - £800. Clerk to request a quote for the tree to be pollarded to 2 meters with the arisings removed.
 - 11.4 **London Road**
 - Suggestion of signage on the new fence – email to surgery 20.10.20 – agreed no action.
 - Allotment holder request for reduced rent – Mr R Mantel proposed to agree a payment plan, seconded Mrs E Ashley. Counter proposal made by Mr M Bray to offer a £20 discount, seconded Mrs L Jarvis, motion carried 7 in favour, 3 against.

12. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

- 12.1 To consider locating a permanent planter on Jubilee Corner or Bell Corner (Twyford in Bloom initiative) The Planning & Amenities committee had asked for the committee to consider this. The committee would like options to consider (both maintained and to be maintained) with information on design and sizes. It was thought that a planter on Wellington Square might be more suitable.
- 12.2 Christmas tree arrangements – the tree is being donated by Treetop Landscapes. Volunteers to help decorate: Mr R Abeywardana, Mr M Bray, Mrs T Ramsden & Mrs S Wisdom. The electrician has been arranged to carry out the light connection. Date to be confirmed.

13. Bell Corner & Polehampton Corner. No report.

14. King George V Recreation Ground.

- 14.1 Resident request to move KGVR - Longfield Road car park bench. To consider following advice from police visit. Clerk to obtain separate costs for removal and re-instating the bench in an alternative location.
- 14.2 Request to extend the skate park facilities to include more ramps and a bowl. Residents had requested that the committee look at making improvements to the skate park. Agreed to look at updating the facilities to include a multi use facility for skate boarders, bikes, scooters and roller bladers. Could it become wheelchair friendly? Proposed Mr T Winchester, seconded Mr R Abeywardana to set up a working group to look into this project. Motion carried unanimously. Members to include Mrs J Duffield, Mrs L Jarvis, Mrs S Wisdom & Mr T Winchester. Agreed to invite the two residents to join the working group. Group to draft terms of reference, promote a survey monkey questionnaire on social media [to research what is good about Henley & Sol Joul parks], engage with local groups and present the committee with options and costings to consider.
- 14.3 Resident request – keep grass long around edges (south westerly corner) – agreed to leave a 1 meter strip around the edges from the playpark to the Wargrave Road entrance.
- 14.4 Request to plant a Walnut tree (delivery to be arranged and volunteer to carry out planting) – carried forward.

15. Stanlake Meadow.

- 15.1 Sports club 5 year agreement renewal –Twyford Comets suggested amendments – carried forward.
- 15.2 Copse project update
- Lectern sign –draft from designer for approval – Mr M Bray to approve.
 - Friends of Stanlake Copse working group – risk assessment completed & to agree purchase of tools (total cost £400 - list in one drive) To agree storage of tools. Proposed Mr T Winchester, seconded Mr M Bray to approve the cost of tools totalling £400. Motion carried unanimously. Storage of the tools agreed.
 - Tree planting event meeting 16.10.20 - Plans for the event subject to advice from Environmental Health (response awaited). Overview of plans, request for help on the day, approval of costs for First Aid cover, sanitiser and antibacterial products. Clerk to liaise with Mr J Bowley & Mr M Bray. Proposed Mrs S Wisdom, seconded Mr T Winchester a budget of £350, motion carried unanimously.
 - CROW visit (cost £60) 09.12.20 & suggestion for dead hedge & pond on Stanlake. Approval proposed Mr M Bray, seconded Mrs S Wisdom, motion carried unanimously.
- 15.3 Moles at entrance to Stanlake Meadow – carried forward.
- 15.4 Network rail response re fence - 29.10.20 – carried forward.
- 15.5 Police – Unauthorised encampment leaflet – carried forward.
- 15.6 After School Club fencing – agreed the posts may remain if they are painted white or yellow as a precaution to stop people bumping into them.

16. Stanlake Pavilion.

- 16.1 WBC - Use of pavilion for elections – 06.05.21- carried forward.
- 16.2 Cleaner holiday 9.11.20. Noted.

- 16.3 Cleaner request for long handled duster £60 & new vacuum cleaner (cost tba) – carried forward.
17. **Correspondence** – none.
18. **Date of next meeting – Thursday 3rd December 2020.**

November Parish Lands report

19. **Monthly reports on Parish Lands maintenance:**

- 19.1 Village Ranger – jobs have included taking flytipped rubbish to the tip, removing dangerous screws from the vandalised After School Club fence & stacking the debris, cleaning the remembrance memorial & continuing to decorate the Stanlake Pavilion interior.
- 19.2 Park Warden – no items to report.
- 19.3 Clerk's report – no items to report.

20. **Tree works.**

- 20.1 Stanlake highways update - awaiting date for works
- 20.2 Hurst Road allotments – some work completed 5/6th Oct + 12/13th – work ongoing
- 20.3 King George V – work completed 28.09.20 – checked and invoice paid
- 20.4 LR Allotments – awaiting date for works
- 20.5 KGVR Sycamore – awaiting date for stump grinding – email 15.10.20

21. **Allotments.**

- 21.1 **Hurst Rd.**
- 21.1.1 Hurst Road plot availability – waiting list of 14 residents and 7 non residents
- 21.2 **London Rd.**
- 21.2.1 London Road plot availability – waiting list of 9 residents and 5 non residents
- 21.2.2 TRHA boundary fence – contractor sourcing supplies – awaiting date for works (to note)

22. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

- 22.1 Report on cremations & burials – none
- 22.2 Report on memorials - none

23. **King George V Recreation Ground.**

- 23.1 Aerial runway seat replacement – work completed
- 23.2 Playground gate – awaiting date for works
- 23.3 Update on wildflower areas – Report from volunteers: the two largest areas of the field have now been strimmed and some of the cuttings removed. They have planted a number of home grown wild flowers and have also sown some of the seeds. They have made a start at planting, sowing and cutting the gravel area by the car park to tidy it up. They have also put some logs into the corner for the stag beetle loggery.
- 23.4 Hedge planting – as at 04.11.20 not expected to be affected by lockdown
- 23.5 Antisocial behaviour to report:
- 23.5.1 KGVR playground gate – further vandalism 01.11.20

24. **Stanlake Meadow.**

- 24.1 Copse project update
- 24.1.1 Bird box update – order placed
- 24.1.2 Water supply – Thames Water to carry out works 2nd-4th December
- 24.2 Entrance gates - ordered 4/8/20 - currently being fabricated. Chased 04.11.20.
- 24.3 Permanent football goals – order placed 04.11.20
- 24.4 6x wooden posts – to be ordered
- 24.5 Network Rail fenceline – response circulated 15.10.20
- 24.6 Replacement Stephen Pratt memorial bench – to be ordered
- 24.7 Hedge laying – as at 04.11.20 not expected to be affected by lockdown
- 24.8 OPM tree survey – verbal response that no Oak Processionary Moth were seen
- 24.9 Waste service back to one a week wef 26.10.20
- 24.10 Antisocial behaviour to report:
- 24.10.1 Dumped bike 15.10.20
- 24.10.2 Flytipping 19.10.20 (line marker, aerator, slide)

- 24.10.3 Car park sign pulled out & bin liner destroyed and bin lock broken 19.10.20
- 24.10.4 Cushions dumped 20.10.20
- 24.10.5 Broken picnic bench 22.10.20
- 24.10.6 Broken fence – Colleton School 23.10.20 & 27.10.20
- 24.10.7 Broken fence & bin pulled out 29.10.20
 - report number DP-45319-20-4343-00 on 30.10.20
- 24.10.8 Stanlake ASC fence – further vandalism 01.11.20
- 24.10.9 Defibrillator case 01.11.20 - DP-46000-20-4343-00

Items to be carried forward:

25. Burial ground

- 25.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

26. King George V Recreation Ground.

- 26.1 To consider a friendship bench
- 26.2 Resident request for plastic bottle recycling bins

27. Stanlake Meadow

- 27.1 Football pitch drainage – possibility to move pitch? To consider quote
- 27.2 To consider a request for a cycle rack
- 27.3 Request for more benches
- 27.4 Waltham road ditch
- 27.5 To replace / repair and reinstate the waste bin (pavilion)
- 27.6 To re-instate the car park sign

The meeting closed at 22:00pm