

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Working Group held via Zoom on Monday 4th January 2021 at 7:30pm.

Present: Mr C Wickenden (chair), Mrs E Ashley, Ms J Daman, Ms P Morton, Messer's M Bray, S Conway, L Ferris, M George, R Mantel, F Newman & R Sunley.

Minutes: Lynn Povey (Assistant Clerk).

1. **Welcome.** Mr C Wickenden welcomed everyone.
2. **Apologies** – Mrs B Ditcham, Mrs B Smith & Mr M Alder.
3. **Matters arising & action points.**
 - 3.1 Supporting housing delivery and public service infrastructure consultation (deadline – 28.01.21) (circulated via email 16.12.20). Mr C Wickenden to write a response and circulate it to the Working Group via email for approval prior to submission.
 - 3.2 WBC – Local Plan update – Assistant Clerk to provide an update on the information gathering exercise:
 - What type of accommodation has been requested by people on the housing waiting list for Twyford?
 - Awaiting response from WBC. Carried forward.
 - What type of housing is being asked for by people on the local estate agents register?
 - Mixed bag (1, 2, 3 & 4 bedroom homes).
 - Flats and Retirement Accommodation are not being requested.
 - Outside space – essential.
 - Parking – essential.
 - Station & Schools – reason for area choice.
 - Strong market for family homes.
 - Houses under £400k are not currently moving due to the current pandemic and job uncertainty.

Mr L Ferris advised that he has been liaising with WBC regarding the Local Plan and has a meeting this week. Mr L Ferris to provide an update at the next meeting.

- 3.3 Community Liaison – Group discussion on ways the Neighbourhood Plan team can reach out to other local groups and organisations. Carried forward.
- 3.4 Discussion on the action plan supplied by the consultants following the meeting on the 14th December 2020. Mr C Wickenden asked for each member of the group to send an email outlining what policy sections they wish to work on (sections are as follows):-
 - Health & Community Provisions
 - A Thriving Village Centre.
 - Employment.
 - Carbon Neutrality.
 - New Homes – Mr S Conway.
 - Heritage & Design.
 - Non-Statutory Part of the Plan.

Mr C Wickenden recommended that the Working Group meet monthly going forward – those present agreed. Teams to be allocated and discussed at the February meeting. Mr C Wickenden & Mrs B Ditcham to meet with WBC Officials to discuss options along with pros and cons for stating development sites within the plans.

4. **AOB** – None.
5. **Date of next meetings:**
 - **Tuesday 5th January 2021 (Sub-Committee)**
 - **Monday 1st February 2021 (Working Group)**
 - **Tuesday 2nd February 2021 (Sub-Committee)**
 - **Monday 1st March 2021 (Working Group)**
 - **Tuesday 2nd March 2021 (Sub-Committee)**

The above meeting dates were noted.

Meeting Closed at 21:13