

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Working Group held via Zoom on Monday 1st February 2021 at 7:30pm.

Present: Mr C Wickenden (chair), Mrs B Ditcham (vice-chair), Mrs E Ashley, Ms J Daman, Ms P Morton, Mrs B Smith, Messer's M Alder, M Bray, L Ferris, M George, F Newman & R Sunley.

Minutes: Lynn Povey (Assistant Clerk).

1. **Welcome.** Mr C Wickenden welcomed everyone.
2. **Apologies** – Mr S Conway & Mr R Mantel.
3. **Matters arising & action points.**
 - 3.1 Supporting housing delivery and public service infrastructure consultation (submission deadline – 28.01.21). Final response (circulated 26/01/21) approved at Full Council on 26/01/21 and submitted by Mr C Wickenden. Noted.
 - 3.2 WBC – Local Plan update:
 - Assistant Clerk to provide an update on the information gathering exercise:
 - What type of accommodation has been requested by people on the WBC housing waiting list for Twyford? (circulated via email 07.01.21). Noted.
 - Cllr L Ferris to provide an update on the Local Plan. Cllr L Ferris provided the following report:

The Development of a new local plan at WBC has restarted following the recent decisions regarding the now failed Grazeley site proposals.

Within the Grazeley proposal was up to 3750 properties contained within the 2036 Local Plan, plus many others beyond this date. This number of properties will now need to be found from across the rest of the Borough. It has also been acknowledged that the annual housing number has gone back to the previous figure of 789 properties per annum for 20 years.

At present no agreed timescales have been made, but it is vital that the Council progresses this activity in an expedite manner, otherwise Developers will use the fact that the Council now has an increasingly older Local Plan to attempt to get their developments approved, rather than an overall agreed plan put together by all involved. Another worry is the 5-year land supply, which is also used by developers to get their developments approved, when previously they would have been refused. There is still some flexibility in this figure currently, but it will not be too long before this figure might be challenged.

A number of sites in the Borough are currently being looked at, with several moving to master planning. These sites are still confidential. Once the master planning activities have been completed by WBC Officers, we can expect a new consultation as to how the Borough should proceed. This is likely to be in the summer.

On specific local issues, we ascertained that WBC are going to object strongly to the recent Government proposals that have an impact on Conservation Areas and High Streets. This submission needs to be submitted by 28th January. They like us felt such proposals could have a serious impact on the village and Town centres, especially here in Twyford.

There have been a significant number of applications for Green Spaces. I was advised that each proposal was being investigated. We here in Twyford do need to press hard for our Green Spaces and we need to include them in the Neighbourhood Plan, with sufficient reasons for doing so.

- 3.3 Team Allocation to the following policy sections: -
 - Health & Community Provisions – Ms B Smith, Mr F Newman & Mr R Sunley.
 - A Thriving Village Centre – Mr M George.
 - Employment – Mr M George?
 - Carbon Neutrality – Ms J Daman & Mr L Ferris.
 - New Homes – Ms P Morton & Mr S Conway.
 - Heritage & Design – Mrs E Ashley.
 - Non-Statutory Part of the Plan.

Actions: -

- Mr C Wickenden to write guidance notes for the teams.

- Assistant Clerk to set up a shared folder for each team to upload items to.
 - Each team to arrange their own meetings.
 - Assistant Clerk to upload documents from other local Parishes that have a Neighbourhood Plan in place as a reference tool.
- 3.4 Community Liaison – Group discussion on ways the Neighbourhood Plan team can reach out to other local groups and organisations.
- Move banners within the village.
 - Raise Profile – Mr C Wickenden to write a promotional piece. Assistant Clerk to send Facebook link out to all group members.
 - Social Media – share posts from the Neighbourhood Plan Facebook page with other local pages such as ‘Twyford (Berkshire)’, ‘Twyford Together’ etc.
 - RG10
 - Local Papers
- 3.5 Meeting with WBC - Mr C Wickenden, Mrs B Ditcham & Cllr L Ferris met with WBC Officials to discuss options along with pros and cons for stating development sites within the plans - Update. Meeting notes circulated via email 28.01.21. Noted.
- 3.5.1 WBC - Report covering the proposed changes to permitted development rights (circulated via email). Noted.
- 3.6 Use of Consultants – Define and agree needs. It was agreed that the consultants will be needed during this process however it was requested for any documentation to be written in plain English or in instances where this is not possible a glossary added.
- 3.7 Oneill Homer Correspondence - Planning (circulated by CW). Noted.
- 4. AOB**
- Take photos of local areas following the heavy rain to show areas of flooding – Send through photos to the Assistant Clerk to document.
 - Use of maps (copyright) – Mr C Wickenden to investigate.
- 5. Date of next meetings:**
- **Tuesday 2nd February 2021 (Sub-Committee)**
 - **Monday 1st March 2021 (Working Group)**
 - **Tuesday 2nd March 2021 (Sub-Committee)**
- The above meeting dates were noted.

Meeting Closed at 21:06