

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Working Group held via Zoom on Monday 1st March 2021 at 7:30pm.

Present: Mr C Wickenden (chair), Mrs B Ditcham (vice-chair), Mrs P Morton, Mrs B Smith, and Messer's M Alder, S Conway, L Ferris, M George, R Mantel, F Newman & R Sunley.

Minutes: Lynn Povey (Assistant Clerk).

1. **Welcome.** Mr C Wickenden welcomed everyone.
2. **Apologies** – Mrs E Ashley, Ms J Daman & Mr M Bray.
3. **Matters arising & action points.**
 - 3.1 National Planning Policy Framework Consultation (deadline 27.03.21) – To consider submitting a response to the consultation (circulated via email 25.02.21). To be discussed at the March Planning & Amenities Committee - Mr C Wickenden & Mrs B Ditcham to write a response if applicable.
 - 3.2 Right to Regenerate (deadline 13.03.21) – To consider submitting a response to the consultation (circulated via email 25.02.21). To be discussed at the March Planning & Amenities Committee.
 - 3.3 Ruscombe Neighbourhood Plan Consultation (circulated via email 25.02.21). Noted.

Actions - Mr R Mantel to forward greenbelt slides to Mr L Ferris.

- 3.4 WBC – Local Plan update. Mr L Ferris provided an update – Grazeley is no longer an option for development. WBC are looking at alternative sites in the Shinfield/Arborfield area, the south-east area of Wokingham as well as areas within Ruscombe, Hurst & Barkham. Mr L Ferris stated that he feels that Twyford & Charvil may also be at risk. A local government consultation will need to be started with the outline of the proposed development and will commence in due course.

- 3.5 Team updates/feedback: -

- o Health & Community Provisions

- Mr R Sunley & Mr F Newman provided an update. First meeting held – Team split into two with Mr R Sunley & Mr J Jarvis investigating Traffic & Road matters and Mr F Newman & Mrs B Smith investigating Infrastructure & Provisions:
 - Mr R Sunley – Transport Issues, Parking, Buses
 - Mr F Newman – Green & Blue matters
 - Mrs B Smith – Village Assets
 - Mr J Jarvis – Air Quality & Relief Roads

Request to the Assistant Clerk if the teams can use the Council's Zoom Account to allow longer uninterrupted meetings and a request for the confirmation of the Twyford Neighbourhood Plan boundary.

Actions – Assistant Clerk to upload the designated map to the shared folder and investigate Zoom meeting set up.

- o A Thriving Village Centre.

- Mr M George provided an update.
 - List of all businesses has been compiled – survey to be written.
 - More Parking needed for visits longer than 2-hours.
 - Centre not overly pedestrian friendly.
 - Need to keep major supermarket & post office.

Actions – Mrs B Ditcham to provide Mr M George with a copy of the 2020 Twyford Village Improvement Document.

- o Employment.

- Carried forward.

- o Carbon Neutrality & Reduction

- Mr C Wickenden provided an update. Request for teams to utilise the shared folder to link ideas with the other groups/teams.

Actions – Assistant Clerk to upload the Climate Change Policy Document to the shared folder.

- o New Homes

- Mrs B Ditcham provided an update. Query surrounding a housing needs survey – Is this the correct approach?

Actions:

- Team to obtain the census figures for 2001, 2011 & possibly 2021.
- Assistant Clerk to investigate an interactive map for use by the groups.

- Team to request the breakdown of WBCs numbers on their housing request list.
 - Investigate - Are there any brownfield sites within Twyford?
 - Mr C Wickenden to upload WBC 2017/18 Demographic information.
 - o Heritage & Design.
 - No meeting held - Carried forward.
 - Assistant Clerk to add Mr S Conway to the team.
 - o Non-Statutory Part of the Plan.
 - Not currently applicable. Noted.
- 3.6 Community Liaison – Update on actions:
- Move banners within the village.
 - Carried forward.
 - Raise Profile – Mr C Wickenden to write a promotional piece:
 - o Social Media – share posts from the Neighbourhood Plan Facebook page with other local pages such as ‘Twyford (Berkshire)’, ‘Twyford Together’ etc.
 - o RG10
 - o Local Papers
 - Carried forward.
 - Assistant Clerk to send out Twyford Neighbourhood Plan Facebook details – Actioned. Noted.
4. **AOB**
- Focal Point/Village Centre – To discuss the possibility of making the London Road between the Twyford Crossroads and the Alms-houses a pedestrian only zone.
Action – Assistant Clerk to upload documents from approx. 2017 relating to this proposal.
5. **Date of next meetings:**
- Working Group – 29/3/21 via Zoom (19:30)
 Sub-Committee – 6/4/21 via Zoom (19:00)
 Working Group – 26/4/21 via Zoom (19:30)
 Sub-Committee – 4/5/21 via Zoom (19:00)
 Working Group – 7/6/21 via Zoom (19:30)
 Sub-Committee – 8/6/21 via Zoom (19:00)

The above meeting dates were agreed and noted.

Meeting Closed at 21:21