

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held via Zoom on Tuesday 4th May 2021 at 7:00pm.

Present: Mrs B Ditcham (Chair), Mr C Wickenden (Vice-Chair), Mr M Alder, Mr J Bowley, Mr M Bray, Mr J Jarvis & Mr R Mantel.

Minutes: Mrs Lynn Povey (Assistant Clerk).

1. **Public Questions** – None.
2. **Apologies** – Mrs A Evans.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes**
- 5.1 Minutes of the meeting held on 6th April 2021 - Approval of the minutes as a true and accurate record. Proposed by Mr J Jarvis, seconded by Mr M Bray, carried nem con.
6. **Delegation of Planning Comments and other urgent matters.**

To consider delegating decisions on planning and amenity matters. It was proposed by Mr J Bowley, seconded by Mr J Jarvis, and unanimously agreed for matters to be delegated to Mrs B Ditcham & Mr C Wickenden.

 - Planning Applications – Mrs B Ditcham & Mr C Wickenden to circulate their suggested comments to the Planning & Amenities Committee for consultation.
 - Non urgent items to be carried forward to the next meeting.
 - Urgent items to be communicated to the P&A Committee and if required, referred to Full Council for actioning.
7. **Delegation of Neighbourhood Plan & Working Group matters.**

To consider delegating decisions on Neighbourhood Plan matters. It was proposed by Mr J Bowley, seconded by Mr M Bray, and unanimously agreed for matters to be delegated to Mr C Wickenden & Mrs B Ditcham using the same methodology as in item 6.
8. **Matters arising and action points.**
- 8.1 The phone box at Bell Corner. Assistant Clerk continues to chase BT & WBC for its removal. Noted.
9. **Climate Change** – the items within this section were carried forward.
- 9.1 Transport.
- 9.2 Air Quality.
- 9.3 Local Plan & New Development.
- 9.4 Sustainable Schools.
- 9.5 Reduce & Recycle.
10. **Planning Matters - Current List**
- 10.1 211274 39 Kibblewhite Crescent – Concern over adequate parking. The Committee also wish for the use of permeable paving to be stipulated to assist with Climate Change and to prevent flooding.
- 10.2 211169 51 Hurst Park Road – No comment.
- 10.3 211182 43 Station Road – Concern regarding the loss of commercial properties along Station Road. The Committee wish to object to the change of character to the conservation area.
- 10.4 211314 6 Byron Road – Overbearing effect especially to neighbouring properties 4 & 8.
11. **Notices of permission**

* denotes applications that the Council has previously commented on.
- 11.1 210524 34 Wessex Gardens – Noted.
- 11.2 210989 52 High Street – Noted.

* No comment providing the Conservation Officer is in full approval of this application.
- 11.3 210600 11 Cotterell Gardens – Noted.
12. **Other planning matters**
- 12.1 Notification of application for new premises licence application - twyford beer festival (circulated). No comment.
- 12.2 Enforcements (circulated). Noted.
13. **Notices of refusal** – None. Noted.
14. **Notices of withdrawal** – None. Noted.
15. **Notice of appeals/decisions**
- 15.1 202575 21 Hurst Road – Noted.

15.2 193191 & 193205 Loddon Park Farm – Noted.

16. Neighbourhood Plan

16.1 Minutes/Notes from the Working Group Meeting (2/3/20) to be circulated by a Working Group Member (Assistant Clerk was not in attendance). Carried forward.

16.2 Minutes from the Working Group Meeting (26/4/21) circulated. To be approved at the next committee meeting (06/07/21). Noted.

16.3 Next Meetings:

Working Group – 5/7/21 (19:30)

Sub-Committee – 6/7/21 (19:00)

The above meeting dates were noted.

16.4 Approval of any Neighbourhood Plan expenses – None.

16.5 Grant Approval – Refer to item 7 regarding delegation of powers.

17. Footway Lighting

17.1 Repair and fault report (0 New, 1 outstanding).

- Church Road – Island outside Miles & Daughter (**WBC**). Power reinstated. No further actions. Noted.
- Lamp 232 – Alleyway near St. Thomas More Church (**TPC**). Emergency attendance requested 05.04.21. Contractors attended 19.04.21 – To be re-concreted by 19.05.21. Noted.

17.2 To consider re-stencilling the lamp numbers onto each TPC owned columns. Assistant Clerk to investigate and report back to Mrs B Ditcham & Mr C Wickenden.

18. General Amenity Matters

18.1 Gateway signage – Carried forward.

18.2 Air quality. Discussion on report from Charlie Fielder (previously circulated). Carried forward.

18.3 Bench & Bus Stop inventory for Twyford (CW). Carried forward.

18.4 GWR – opens bidding for £750,000 community fund (circulated 1/8/19). Application submitted by Mr M Alder (circulated 24/9/19). Process for allocating the community fund is set to restart in April 2021 – Awaiting further details. Carried forward.

18.5 GWR Provisions – Further update requested on items discussed in the September 2020 Planning & Amenities meeting.

- Fencing at the side of Hurst Road Allotments.
- Expansion of the current CCTV system.

Item carried forward.

18.5.1 Car Parking Provisions – Awaiting further update. Carried forward.

18.5.2 Cycle storage provisions – Mr M Alder & Mr C Wickenden to recommend to the P&A Committee suggested areas at Twyford Station for GWR to consider installing secure cycle parking. Carried forward.

18.6 Local Green Space – Recommended areas sent to WBC by Mr C Wickenden (circulated 24/6/20). Update from WBC circulated - Decision to be announced within the first half of 2021. Assistant Clerk to arrange a meeting between Ian Bellingier & Ben Davis of WBC and Mrs B Ditcham & Mr C Wickenden. Carried forward.

18.7 Resident's Correspondence - Woodland along Twyford Brook (circulated). Mrs B Ditcham suggested for this area to be included within the Twyford in Bloom rewilding project. Assistant Clerk to action. Carried forward.

18.8 Bins (BD). Carried forward.

18.9 London Road Bench – Bench removed by WBC following vandalism. Noted.

19. Village Defibrillators

19.1 Village Defibrillators – Reports continue to be received on a weekly basis. Noted.

20. Village Maintenance

20.1 Assistant Clerk liaising with the temporary Community Environmental Officer assigned to Twyford for updates on the items discussed within the meeting with Mark Morris on 11/3/20. Carried forward.

20.2 Footpath leading from Wessex Gardens into the open space area (circulated). Carried forward.

21. Highways

21.1 Speedwatch:

- Mrs T Ramsden – Application Submission update. No update.
- Update. No update.

21.2,21.3,21.4, 21.5 & 21.6

- 21.2 Second Speed Indicator – Resident asked for another device to be installed on either Waltham Road or Hurst Road.
- 21.3 A321 Hurst Road - Cllr Lindsay Ferris has been communicating with WBC following concerns of large vehicles using the village (circulated 27/6/19). Response received from WBC (Traffic Management) confirming that there is nothing wrong with the Central Refuge and advising the resident that the information has been passed to the Highways Asset Team to reply. Suggestion sent to WBC that a weight limit through the village is applied.
- 21.4 A4 – Consideration of the speed limit. Suggestion sent to WBC for a speed restriction of 40mph 100m both sides of the A4 Wargrave roundabout be applied.
- 21.5 A resident has asked the Committee for their consideration to support a request for a crossing near Stephenson Close.
- 21.6 Utilities Road (to the side of the bowling green & La Fontana). Road in poor condition. Reported to WBC during the meeting on the 20.11.20 and via the online 'Report it' system (Ref:- W2016505). Mrs B Ditcham confirmed that repairs have been carried out – No further actions needed.

Meeting held on Friday 26th February 2021. Those present: Mrs B Ditcham (TPC), Mr C Wickenden (TPC), Mr A Glencross (WBC), Mr M Heath (WBC). Meeting notes circulated. Next meeting to be held on 11.06.21. Noted.

- 21.7 'Keep Clear' markings at the junction of the utilities road & the Wargrave Road have not been reinstated following the resurfacing works. Assistant Clerk to make the necessary arrangements. Carried forward.
- 21.8 A4 Incident. Consideration of the speed limit. Carried forward.
- 21.9 Parking on pavements & verges (AE). Carried forward.
- 22. Twyford In Bloom**
- 22.1 Rewilding. Liaisons with WBC continue, and project work is underway. Noted.
- 22.2 Twyford in Bloom 2021 – Registration complete. To ratify the £125 registration fees. Proposed by Mr C Wickenden, seconded by Mr M Bray to ratify the expenditure of £125 on the 'In Bloom' registration fee. Carried unanimously.
- 22.3 Hanging Basket & Brackets – Order placed (108 baskets, 16 brackets (15 x lamppost & 1 x building). Noted.
- 22.4 Planter at Bell Corner. This cannot be installed until the Phone Box has been removed. Carried forward.
- 22.5 Twyford Surgery Hanging Basket. Location to be confirmed. Carried forward.
- 23. Correspondence circulated:**
- 23.1 WBC - News: Leisure centres and libraries to reopen in Step 2 of lockdown roadmap (circulated).
- 23.2 WBC - Notification of Temporary Closure - Structural Maintenance Programme (circulated).
- 23.3 WBC - Development Management and Enforcement (circulated).
- 23.4 WBC - Council to receive further DEFRA funding for air quality improvements (circulated).
- 23.5 WBC - News release: Shop local for a great and safe experience (circulated).
- 23.6 WBC - £6million road improvements for 2020-21 complete (circulated).
- 23.7 Thames & Chilterns April Newsletter (circulated).
- 23.8 WBC - Three ways voters can cast their vote at the May elections (circulated).
- 23.9 WBC – Planning Update (circulated).
- 23.10 WBC - Compassionate and considered approach helps keep council tax and business rates collection high (circulated).
- 23.11 WBC - Notification of Temporary Closure - A321 Wargrave Road, Twyford (circulated).
- 23.12 TRHA – Children's Pumpkin Event (circulated).

The above correspondence was noted.

- 24. Date of next meeting – Tuesday 6th July 2021.**

Meeting Closed at 19:35