

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Working Group held via Zoom on Monday 7th June 2021 at 7:30pm.

Present: Mr C Wickenden (chair), Mrs B Ditcham (vice-chair), Mrs E Ashley, Ms J Daman, Ms L Haim, Mrs P Morton, Mrs B Smith and Messer's M Alder, L Ferris, M George, J Jarvis, F Newman & R Sunley.

Minutes: Lynn Povey (Assistant Clerk).

1. **Welcome.** Mr C Wickenden welcomed everyone.
2. **Apologies** – Mr S Conway, Mr J Dowty & Mr R Mantel.
3. **Consultants – Next Steps** – Leani lead discussions.
 - Health & Community Provisions
 - Bespoke High Street grant – Submission made 17.5.21. Awaiting response.
 - Consultants to commence drafting policies under this heading.
 - Cycle/Walking network – Create map.
 - Wildlife habitat – Create map and contact the Thames Valley Environmental Records Centre for a biodiversity report.
 - Assistant Clerk to locate a contact for the environmental agency.
 - A Thriving Village Centre.
 - Add review/history of the village centre to the report.
 - Employment.
 - Consider partnership working with WBC in terms of phase 2 of the library regeneration plans.
 - Carbon Neutrality.
 - Nature recovery network strategy – Leani to send link.
 - Flood prevention – Leani to send link.
 - Passive House – Leani to provide latest document.
 - New Homes.
 - Investigate/Arrange a Housing Needs Survey.
 - Map out current housing.
 - Heritage & Design.
 - Look at Ruscombe's & Crowthorn's policy designs.
 - Consultants to advise.

Ms L Haim to look at the consultation released by Croudace Homes and to advise on impact to the Neighbourhood Plan.

Ms L Haim & Mr J Jarvis left the meeting at 21:18

4. **Update on actions from previous meeting:**
 - 4.1 Parish Online - an interactive map for use by the group. Assistant Clerk to continue allocating log-on details.
 - 4.2 New Homes team to discuss with WBC the breakdown of the housing request numbers. Carried forward.
 - 4.3 New Homes to investigate brownfield sites within the village. Action – Request a copy of the brownfield site register from WBC (latest version 2019?).
 - 4.4 Mr C Wickenden to upload write up to accompany the Community Carbon Footprint Calculator on Ms J Daman's behalf to the shared folder before being uploaded to the website. Action completed. Noted.
 - 4.5 Mr R Sunley to amend the 'Parking at Twyford Station' document and resubmit to the working group. Mr R Sunley to upload to the shared folder. Working Group to read & send any suggested comments/amendments to Mr R Sunley.
 - 4.6 Mr R Sunley to do a write up on how to promote understanding of entering a village. Action completed. Noted.
 - 4.7 Mr M George to amend thriving village centre document to include non-village centre shops. Action completed. Noted.
 - 4.8 Mr S Conway to write a document on homes that are and are not wanted/needed. Carried forward.

4.9 Mr S Conway to write a case study on a local heritage planning refusal – This has been uploaded to the shared folder. Noted.

5. Matters arising & action points.

5.1 Local Plan Update – Cllr L Ferris provided an update confirming that WBC are looking at several potential development sites. Consultations possibly to take place Autumn 2021.

Mr C Wickenden discussed the possibility of talking to WBC Officers to potentially link the Twyford Neighbourhood Plan and the Borough Local Plan. Assistant Clerk to add to July's agenda.

5.2 Team updates/feedback: -

- Health & Community Provisions
- A Thriving Village Centre.
- Employment.
- Carbon Neutrality.
- New Homes
- Heritage & Design.

All updates discussed under item 3.

5.3 Community Liaison – Update on actions:

- Move banners within the village. Old banners weathered – Assistant Clerk to obtain quote. Noted.
- Raise Profile – Mr C Wickenden to write a promotional piece:
 - Social Media – share posts from the Neighbourhood Plan Facebook page with other local pages such as 'Twyford (Berkshire)', 'Twyford Together' etc.
 - RG10
 - Local Papers

Carried forward.

5.4 Local Cycling and Walking Infrastructure Plan for Wokingham Borough (Mr C Wickenden).
Carried forward

5.5 Grant Submission/Update – Mr C Wickenden has applied for one of the grants and will apply for another. Awaiting outcome.

6. Date of next meetings:

Working Group – 5/7/21 (19:30) – Via Zoom

Sub-Committee – 6/7/21 (19:00) – TBC

The above meeting dates were noted.

Meeting Closed at 21:55