

Twyford Parish Council  
Parish Lands Committee Agenda

A meeting of the Committee will be held at 7.45 pm on Tuesday 12<sup>th</sup> October 2021 at Stanlake Pavilion, Stanlake Meadow, RG10 0BL.

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Public Questions.**
4. **Apologies.**
5. **Declaration of interest in items on the agenda.**
6. **Minutes dated 13<sup>th</sup> April 2021.**
7. **Matters arising.**
8. **To approve the expenditure items in appendix 1** (circulated with the agenda).
9. **To review the Parish Lands report**
10. **To review the grounds maintenance specification and consider quote for works that were carried out by Aspects.**  
[Note: Report circulated 07.07.21 & available in one drive folder]
11. **Twyford Green Taskforce.** (RA)
  - 11.1 Twyford Growers – to receive an update.  
[Note: Minutes for meetings 07.04.21 & 06.05.21 in one drive folder]
  - 11.2 To consider the procedure for Ruscombe Parish Council to join the scheme.
12. **Allotments.**
  - 12.1 **Hurst Rd**
    - 12.1.1 Resident suggestion to introduce a rule that allotment holders should not have fires until 1 hour before dusk (one drive folder)
  - 12.2 **London Road**
    - 12.2.1 Allotment holder installation of paved path (photo in one drive folder)
    - 12.2.2 Skip request
13. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**
  - 13.1 Resident complaint on the condition of the burial ground (one drive folder)
  - 13.2 Request for future permission for a plot – strong family connections - Davies
  - 13.3 Burial ground notices (one drive folder)
  - 13.4 Gardening volunteer meeting 01.07.21
  - 13.5 Damage to memorial
14. **Bell Corner & Polehampton Corner.**
15. **King George V Recreation Ground.**
  - 15.1 Annual Playground inspections (KGVR & Stanlake Meadow circulated 23.03.21 & available in one drive folder)
  - 15.2 Skate Park working group update  
[Note: information circulated 05.07.21 with suggested actions and useful links]
  - 15.3 CCTV
    - Police request for recording (to note)
    - To consider whether/ how to proceed  
(3x quotes, sample footage and existing footage in one drive folder)
  - 15.4 Flytipping over hedge – update from resident following letter 19.03.21
  - 15.5 Brick pillars – north / west entrance – alternative quotes for the pillar renovation
  - 15.6 To consider installing a larger bin in the play area or additional bins
  - 15.7 Scout request to hold the freehold of the land (one drive folder)
  - 15.8 2 x resident requests to have a memorial bench moved due to antisocial behaviour (emails in one drive folder)
  - 15.9 To consider whether a tree planting project could be carried out at KGVR
  - 15.10 To consider planting a tree to mark the Queens Platinum jubilee
  - 15.11 Request for additional bins – suggested locations to be considered (one drive folder)
  - 15.12 Report on meeting with the tennis club.
  - 15.13 Scout request for use for Donkey Derby – 5/6/22
  - 15.14 Wildflower areas – report on meeting 01.06.21 & 22.07.21
    - Consider using vertical logs at corners
    - Consider additional wildflower areas

15.15 Lincoln Garden residents with gate in garden fence – access to KGVR – no response to letter dated 8<sup>th</sup> June

**16. Stanlake Meadow.**

16.1 Tree planting event for Sunday 28<sup>th</sup> November 2021 - Twyford Mini Tree Festival

- report on meeting 10.05.21 (Crowd Fundraiser planning)
- report on crowd funder launch / take up
- report on meeting 13.07.21 & project finances
- To consider rope and posts around wildflower areas
- To approve First Aid costs £56
- To agree the scale of the event
- To agree support from Councillors on the day and staffing required

16.2 Beer Festival / TRCC problem – Wednesday 23.06.21

16.3 Beer Festival request for use of field & pavilion – Thursday 2<sup>nd</sup> of June until Tuesday 14<sup>th</sup> of June

16.4 Beer Festival request to locate a container by the Cricket Club container

16.5 Suggestion for electricity connection on north side of Stanlake Meadow (quote in one drive folder)

16.6 Tractor gates – paint work meeting & hinge dropping (email 20.09.21)

**17. Stanlake Pavilion.**

17.1 Stanlake Pavilion working group

17.2 Electricity contract (Existing contract expires 31.10.21)

**18. Correspondence –**

18.1 TVERC News Update April – August 2021

18.2 Fields in Trust newsletter

18.3 The impact of parks and green spaces during the pandemic – Fields in Trust

**19. Date of next meeting – Tuesday 9<sup>th</sup> November 2021.**

APPENDIX 1 - EXPENDITURE ITEMS FOR CONSIDERATION – PARISH LANDS OCTOBER 2021

Location	Project	Options	Cost	Within budget?
All locations	Bi-annual tree risk assessment	Tree risk assessment	£1,020	No
Stanlake Meadow	Hedge laying from Stanlake Lane gate to behind pavilion gate	To continue back around the copse for an extra £170	£2,450 or £2,620 to include optional extra	No
	Fill in dips where the old permanent goals were		£155	£2,500 lands contingency budget
	To replace rotten entrance (opposite Paddock Heights)		£320	£2,500 lands contingency budget
	Stag Beetle information board describing life cycle and providing information on the Stag Beetle log habitat.	<p><b>Option 1:</b> Rebecca Howard to design £280 Laminate to be made up £200 Clive Winson wood lectern £410 incl fitting</p> <p><b>Option2:</b> Rebecca Howard to design £280 Fitzpatrick Woolmer to do remainder £850</p> <p><b>Option3:</b> Fitzpatrick Woolmer design &amp; deliver (we install)</p>	<p>£890</p> <p>£1,130*</p> <p>£1,400</p>	Stanlake Copse budget £2,400
	To consider installing foot paving at selected benches	<p>Stanlake Meadow bench photos: <a href="https://1drv.ms/u/s!AovVnTBflbs3grEua9Ydjl6dk08WQ?e=qrWIOE">https://1drv.ms/u/s!AovVnTBflbs3grEua9Ydjl6dk08WQ?e=qrWIOE</a></p> <p>KGVR bench photos: <a href="https://1drv.ms/u/s!AovVnTBflbs3grdxYL9-1U-4StwOTw?e=4dcvmo">https://1drv.ms/u/s!AovVnTBflbs3grdxYL9-1U-4StwOTw?e=4dcvmo</a></p>	£173 per bench	No
	To consider purchasing fixings to secure the stag beetle loggery		£68.44	Stanlake Copse budget £2,400

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<b>Stanlake Pavilion</b>	Replacement shower valves	The Ranger was unable to replace an individual valve as planned.	£1,467.40	£2,000 pavilion budget
<b>KGVR playground</b>	Aerial runway seat and cable wrap	Option to leave cable exposed – risk of little fingers getting caught	£517.07 [Expenditure to note as this was approved by Chairman 2/8]	£1,600 playground budget
	Weld and paint 4 bars that need replacing on ball court fencing		£280	£1,600 playground budget
	Hags Dinghy	Previous quote approved was for repairs only, not the cost of the platform too!	£553.50 [Note: £53 discount if carried out at same time as basketball back boards.]	No
	Basketball backboards	2x backboards, keep hoops but new nets	£1,236.49	No
	Replacement swing seats		£38.40 x 3	£1,600 playground budget
<b>KGVR</b>	To mulch around base of new hedge (Longfield Road end)		£840	No
	Goal mouth repairs	Retrospective approval – work carried out for safety reasons	£75.00	£6,000 pitch maintenance

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	To consider replacing the playground bin & additional bins at KGVR	KC 90ltr litter bin complete with lid and extended pedestal leg for root fixing  KC 140ltr litter bin complete with lid and extended pedestal leg for root fixing is	£605 + £95 delivery + £96 installation = £796  £697 +£95 delivery + £96 installation = £888	£2500 lands contingency
	Wildflower information board – illustrations showing different wildflowers. Suggestion to get local children to illustrate insects. A number of entries can be chosen to be added to the illustrations.	<b>Option 1:</b> Rebecca Howard to design £320 Laminate to be made up £200 Clive Winson wood lectern £410 incl fitting <b>Total £930</b> <b>Option2:</b> Rebecca Howard to design £320 Fitzpatrick Woolmer to do remainder (we install) £850 <b>Total £1,170</b> <b>Option3:</b> Fitzpatrick Woolmer design & deliver (we install) <b>£1,400 net</b>		No
	Removal of 2x metal posts on inside of the courts		£250	£500 tennis court budget
	Remove growth from brick pillars at KGVR Wargrave Road entrance		£70	£1000 tree work budget
<b>Hurst Road allotments</b>	Hedge laying along Hurst Road		£4,375	No
<b>London Road allotment</b>	TRHA request contribution towards £625 gate repairs		Up to £625	£2000 allotment maintenance budget

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<b>Stanlake /burial Ground benches</b>	To replace wooden slats on the following benches (soft wood): Stanlake Meadow (by wildflowers) 3x burial ground		£550	£2500 lands contingency