

Twyford Parish Council

Minutes of the Meeting of the Council

Meeting held at Stanlake Pavilion on Tuesday 23rd November 2021 at 7:45pm.

Present: Mr R Mantel (Chairman), Mr R Abeywardana (Vice Chairman), Mr M Alder, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs A Evans, Mr J Jarvis, Mrs T Ramsden, & Mrs S Wisdom.

In attendance: Mr S Conway (Borough Councillor).

Clerk present: Mrs L Moffatt (Clerk).

1. **Public Questions** No questions.
2. **Apologies** Councillors - Mrs E Ashley, Mrs J Duffield & Mrs L Jarvis.
Mr P Cassidy – Ruscombe Parish Council
3. **Declaration of interest in items on the agenda** None.
4. **Dispensations** None.
5. **Minutes of the Full Council meeting held on 26th October 2021** Proposed
Mr M Bray, seconded Mrs S Wisdom to approve the minutes as a true and accurate record. Motion carried unanimously.
6. **Matters Arising** None.
6.1 Chairman used powers - authorisation of £278.32 – Christmas lights – noted.
7. **Borough Council Matters** Mr S Conway reported on:
 - Local Plan – approved by the executive two weeks ago and now in consultation until 24th January. The Ruscombe site was not included however the Bridge Farm site is. Extra protection has been given to the Malvern Way green space.
 - Library – Stephen Conway has been working with WBC and he is confident the funding gap due to increased building costs can be bridged. He's hoping work on the project can be resumed in the new year.
 - Highways – draft proposals on parking schemes will be available in January.Mr J Bowley asked when the 'Keep Clear' sign at the Waitrose service road entrance on Wargrave Road would be repainted. Mrs B Ditcham reported that this has been reported to WBC's Martin Heath at the Highways meetings. This work is scheduled for this year and the London Road entrance for 2022.
Further discussion took place on the Green Spaces, planning applications for the telecom lattice tower and poles, library plans and boundary review.
8. **Liaison with Ruscombe Parish Council** – no report or questions.
9. **Reports and to receive any recommendations from committees**
 - 9.1 Planning and Amenities Committee 02.11.21
Minutes are available on the website. Mrs B Ditcham reported on the recommendation.
The committee **RECOMMEND to Full Council** £200 for Adopt a Street & Gardener gifts. Motion carried unanimously.
 - 9.2 Neighbourhood Plan sub committee 02.11.21
Minutes are available on the website.
 - 9.3 Parish Lands Committee 09.11.21
Minutes are available on the website. Mr M Bray reported on the recommendations.
The committee **RECOMMEND to Full Council** to accept the quote of £1,250 for renovation of the ornate brick pillars at the entrance of KGVR.
Motion carried unanimously.

The committee **RECOMMEND to Full Council** to accept the quote of £269.36 for repairs to the Wicksteed spinner. Motion carried unanimously.

The committee **RECOMMEND to Full Council** to accept the quote of £680.00 for 4 new 9 aside goals. Motion carried unanimously.

The committee **RECOMMEND to Full Council** not to release the freehold of the Scout hut land. Motion carried unanimously.

9.4 Finance and General Purposes Committee 16.11.21

Mr J Bowley reported that committees may be required to cut down on their the precept budget expenditure. He also reported on the increasing reserves saying that the committee will be keeping a close eye on the cash overflow at the end of the year.

The committee **RECOMMEND to Full Council** a grant of £400 to ME2. Motion carried unanimously.

Part 2 recommendations (see item 17)

9.5 Fete Committee – no meeting held

10. Other representative reports

10.1 BALC AGM 17.11.21 Mr R Abeywardana and Mr R Mantel had attended. Mr R Abeywardana reported. 18 Councils are supported by BALC and training is free. The website has been updated and the subscription remains the same. Slides from the presentation by Sir Brian Hoskins of Reading University on Climate change and the effects of the climate will be circulated. Mr Abeywardana reported on an Ashden climate change toolkit for Councils and he will check how the Parish Council Climate Change plan can be aligned with this.

11. Communication and liaison with other groups in the Parish - no report.

12. Fete Committee membership – Mr J Bowley's request to be removed from the committee was noted.

13. Clerk's report Volunteers were asked to sign up to help at the Tree Festival on Sunday. A tree will be planted at 1pm in memory of Gordon Storey – councillors were asked to be present.

14. Items to be discussed at the next meeting

- Library discussion – should the Council ask WBC to provide the cost of leasing the community office?
- Annual Review process for employees.
- The documentation of Part 2 (confidential) discussions.
- Membership of the Finance Committee and fostering diversity and inclusion

15. List of authorised payments – list dated 18.11.21. Approval proposed by Mr J Jarvis, seconded Mr M Bray. Motion carried unanimously.

16. Dates of meetings:

All meetings 7:45pm at Stanlake Pavilion unless noted otherwise.

Christmas Tree setting up (8am Bell Corner)	28.11.21
Twyford Tree Festival (helpers required)	28.11.21
Neighbourhood Plan Working Group (Zoom 7:30pm)	29.11.21
Ruscombe Parish Council meeting (LJ) (Loddon Hall Ruscombe Room)	01.12.21
Neighbourhood Plan Sub Committee 7pm (Thursday)	02.12.21
Planning and Amenities Committee (Thursday)	02.12.21
Christmas Fayre (18:00 – 21:00) NP stall	03.12.21
Parish Lands Committee	07.12.21
Finance & General Purposes Committee (Thursday)	09.12.21
Fete 7pm	14.12.21

17. Part 2 recommendations

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw”. Proposed Mr J Jarvis, seconded Mrs T Ramsden, carried unanimously. The public left the meeting.

The committee discussed the following matters under part 2.

17.1 Citizen of the Year Award 2021 – Unanimously approved the nominee. In order to keep this as a surprise the decision will be recorded on a confidential set of minutes.

17.2 Assistant Clerk hours – the committee **RECOMMENDED to Full Council** to increase the Assistant Clerk hours by 6 per week to 25 hours. Motion carried unanimously.

18. Date of next Full Council meeting – Tuesday 14th December 2021.

Meeting closed at 8:37pm