

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Working Group held via Zoom on Monday 1st November 2021 at 7:30pm.

Present: Mr C Wickenden (chair), Mrs B Ditcham (vice-chair), Mrs E Ashley, Mrs P Morton, Mrs B Smith and Messer's M George, R Mantel, F Newman & R Sunley.

Minutes: Lynn Povey (Assistant Clerk).

1. **Welcome.** Mr C Wickenden welcomed everyone.
2. **Apologies** – Miss J Daman, Mr R Abeywardana, Mr S Conway & Mr L Ferris.
3. **Update on actions from previous meeting not assigned to groups:**
 - 3.1 Mr C Wickenden to discuss with Twyford Parish Council's Parish Lands Committee potential alternative uses of any underused Parish Council land. E.G. E-Bike points and Electric Units. Carried forward.
 - 3.2 Mr C Wickenden to discuss a wish list using CIL money with TPC's Parish Lands Committee. Carried forward.
 - 3.3 Mr S Conway to locate and provide a copy of the Dave Turner library blueprint. Details of the approved WBC planning application (201022) provided by Mr Mantel. Documentation includes floorplans.
 - 3.4 What as a group would we ideally like to see within Phase 2 of the library regeneration project (a wish list)? Assistant Clerk to arrange a meeting between the Neighbourhood Plan Working Group representatives (BD, PM, MG & RM) and WBC Officers.
 - 3.5 Design Codes for consideration. Mr C Wickenden & Mrs E Ashley to hold a meeting with the consultants to commence design codes works.
4. **Policy Updates/Evidence.**

Draft policy documents supplied by Ms L Haim. Working Group to provide the Assistant Clerk with any comments/feedback by Friday 19th November.

Actions

- Arrange for draft documents to go to WBC as an initial consultation after 19.11.21.
- Mrs B Ditcham, Ms P Morton & Mr C Wickenden to discuss New Homes material for events.
- Green Space information – Outline public spaces.
- Ms J Daman & Mr C Wickenden to work on the Carbon Neutrality section.
- Mr C Wickenden to supply event material to Assistant Clerk by the 18th November.

5. **Matters Arising & Community Engagement.**

- 5.1 Local Plan Update. Assistant Clerk read the following statement provided by Mr L Ferris:

I did have a meeting with WBC officers on the subject of Green Spaces earlier this week. At this stage I can only say I was largely pleased with their approach and a reasonable number of sites in Twyford are being proposed as Green Field Sites. I need to confirm when the details can be given out to the public.

I have one of the irregular WBC Local Plan WG's Tomorrow (Fri). I will enquire. I suspect that it may need to stay confidential until the draft local plan goes out for consultation.

There is an extra WBC Executive Meeting on 12th November. The only Agenda item is the Local Plan Update - so that would suggest that is the time the consultation would start.
- 5.2 Community Liaison – Update on actions:
 - Move banners within the village. Old banners weathered – Working Group to revise design 29.11.21. Assistant Clerk to obtain quote for the new banners and graphic designer costings by 02.12.21. New banners to be erected Mid-Jan 2022.
 - Raise Profile – Mr C Wickenden to write a promotional piece:
 - Social Media – share posts from the Neighbourhood Plan Facebook page with other local pages such as 'Twyford (Berkshire)', 'Twyford Together' etc.
 - RG10
 - Local Papers

Mr C Wickenden to send promotional material to the group for approval.

- Tree Festival (28.11.21) – Mrs P Morton, Mrs B Smith, Mr C Wickenden, Mr F Newman, Mr R Mantel & Mr R Sunley. Assistant Clerk to confirm timings.
- Christmas Fayre (03.12.21) – Mrs E Ashley, Mrs B Ditcham, Mrs P Morton, Mrs B Smith, Mr F Newman & Mr R Sunley.

Mr R Sunley gave an overview of the Bus Improvement Plan – published October 2021. Mr R Sunley to upload document to the Working Group Shared Folder.

Cycling & Walking Infrastructure document by WBC was expected to have been published on the 14.10.21. Assistant Clerk to locate and upload.

6. Date of next meetings:

Sub-Committee – 02.11.21 (19:00) – Stanlake Pavilion

Working Group – 29.11.21 (19:30 – Zoom

Sub-Committee – 02.12.21 (19:00) – Stanlake Pavilion

The above meeting dates were noted.

Meeting Closed at 20:44