

Twyford Parish Council

Minutes of the Meeting of the Council

Meeting held at the Twyford Room, Loddon Hall, RG10 9JA on Tuesday 22nd March 2022 at 7:45 pm.

Present: Mr R Mantel (Chairman), Mr M Alder, Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs A Evans, Mr C Wickenden & Mrs S Wisdom.

In attendance: Mr S Conway (Borough Councillor).

Clerk present: Mrs L Moffatt (Clerk).

- 1. Public Questions** No questions.
- 2. Apologies** Councillors: Mr R Abeywardana, Mrs J Duffield, Mrs L Jarvis, Mr J Jarvis, Mrs T Ramsden & Mr C Winchester.
Representatives: Mr P Cassidy – Ruscombe Parish Council
- 3. Declaration of interest in items on the agenda** None.
- 4. Dispensations** None.
- 5. Minutes of the Full Council meeting held on 22nd February 2022**
Proposed Mr M Bray, seconded Mrs E Ashley to approve the minutes as a true and accurate record. Motion carried unanimously.
- 6. Matters Arising**
 - 6.1 Platinum Jubilee celebrations – Council plans
 - 6.1.1 Beacon - report on shortage of bottles – in order that the beacon can go ahead the Council needs to source a 47 kg, 2x 19 kg or 2x13kg red bottles to be filled with propane. Councillors to respond to the clerk if they can help. Mr Bowley suggested purchasing bottles from ebay. Suggestion to ask the local hot air balloon company if they can help with gas.
 - 6.2 Issues for investigation by WBC Overview and Scrutiny Committees (email in one drive folder) – Councillors to consider possible issues.
- 7. Borough Council Matters** Mr S Conway report on the following matters:
 - Highway code changes – in response to Mr Jarvis's question. Parking officers will not specifically target vehicles parked on kerbs. There is no statutory basis unless the police report cars are causing an obstruction. A consultation on taking action to such offences is taking place however, Wokingham Borough Council would need to adopt this power and no change is expected.
 - Jake Morrison from Wokingham Citizens Advice met with Mr Conway and reported the spike in hardship cases in parts of Twyford. The clerk had also spoken with Jake who would like to work in partnership with Twyford Parish Council. The clerk suggested the possibility of the mobile van visiting the Stanlake Meadow car park as this is near the area identified as needing support. Mr Conway also suggested using the Waitrose car park.
 - Flood risk – Mr Conway has been pressing the Council to look at the flood risk of possible development. The draft local plan should take account of current and recent development and the effect this has on the river Loddon. Also to consider the effect of climate change. The Environment Agency objected to certain sites on the local plan.
 - Mr Conway will be pressing for the Twyford Library.
 - Electoral Review – A review is taking place on whether to move to 'all out elections' - held every 4 years or the existing arrangement 'election by thirds'.
 - The planning committee have approved the Sheeplands plans.

Mr Bowley asked for an update on the library project. Mr Conway reported that the budget has been recalibrated and the project will be scheduled for another year. Mr John Halsall, Leader of the Council has not contacted Roy Mantel, the Chairman as he had informed Mr Conway he would.

There were no reports from Borough Councillors Lindsay Ferris and Wayne Smith.

8. Liaison with Ruscombe Parish Council – no reports.

9. Reports and to receive any recommendations from committees

9.1 Planning and Amenities Committee 01.03.22

Mrs Ditcham reported summarising the minutes. She will coordinate the litter pick which will take place on Saturday 2nd April. Councillors were urged to attend. The Assistant Clerk will advertise the event.

9.2 Neighbourhood Plan subcommittee 01.03.22

Mr C Wickenden reported summarising the minutes. He talked through the timeline and consultation phase. He urged Councillors to attend the public meeting on Wednesday 30th March. The next challenge will be getting residents out to vote on the referendum.

9.3 Parish Lands Committee 08.03.22

Mr M Bray reported summarising the minutes.

9.4 Finance and General Purposes Committee 15.03.22

Mr C Wickenden reported summarising the minutes. It was agreed that Mr Bray will be added as a signatory to the accounts.

The committee **RECOMMEND to Full Council** to amend the Financial Regulations 11.1 (b) to the NALC recommended £25,000 tender threshold [from £20,000]. Motion carried unanimously.

The committee **RECOMMEND to Full Council** to approve a grant of £650 to Keep Mobile.

Motion carried unanimously. This is a second grant in the year and the Councillors were keen to invite Keep Mobile representatives to talk about the campaign to end loneliness and how the Council can support this.

9.5 Fete Committee 22.03.22 – no meeting.

10. Other representative reports

10.1 Mrs E Ashley reported on the January meeting of the Northern Parishes Communication Group (previously NAG). Mrs Ashley reported on the northern parish councils as well as housing, environmental and medical matters. WBC tenants' services provided an update and the police reported on family gold burglaries and problems with e-scooters.

10.2 Mr M Alder reported on the Twinning Association. A coffee morning and raffle will be held on Thursday 10am-midday at La Fontana. Mr Alder reported on connections and exchanges planned with Twyford Comets and Wokingham and Bia cycle clubs. An invitation has been extended to Cuincy for the Platinum Jubilee celebrations and an invitation for afternoon tea. Regular meetings to practise French language skills are planned.

11. Climate Change representative – carried forward.

12. TRIP – to discuss bringing within the council's remit with the Council as an umbrella organisation – Mr Alder has spoken with Mr Abeywardana and will report back in due course.

13. Engagement plan

13.1 Agree a process for social media & news posts – agreed for Mrs Evans, Mr Alder and Mr Mantel to meet to progress the engagement plan.

14. Communication and liaison with other groups in the Parish – no reports.

15. Clerk's report

15.1 3 minute tutorial on accessing the shared folder – the clerk demonstrated how to access the correspondence folders and the committee folders from the link circulated with the agenda. The one drive link can be saved as a favourite to help with easy access.

15.2 Reminder for APM Chairman reports to clerk by 11.04.22 – noted.

15.3 Agents on behalf of EE and Three requested permission for a non intrusive initial survey of King George V recreation ground for proposed installation of communications apparatus – approved.

15.4 WBC's My Journey team were successful in their application for funding from DEFRA which will fund an 8 space Green Roof cycle shelter for Twyford. The clerk is awaiting a response about the size and to discuss suitable locations given the requirement to encourage cycling to school and near to AQMA. This item will be included on Planning and Amenities and Parish Lands committee agendas.

15.5 The Platinum Jubilee hornbeam will be planted on Friday – noted.

15.6 Councillors were shown the CCTV images of the 16 new cameras around King George V recreation ground.

16. Community initiatives in support of Ukraine Mrs Ditcham has 6 mini flags and these will be displayed amongst the Jubilee Corner garden flowers. A photo will be shown on social media. Councillors discussed creating a welcome pack for any Ukraine families coming to Twyford. The pack could provide local information as to where to find local facilities and including transport information. Suggested to reach out to WBC as there may be something already in place.

17. Items to be discussed at the next meeting – none.

18. TRCA – request for support and new members The trustees have indicated that they wish to step down and will need to hold an AGM in order to elect new trustees and members. They asked for the Council's help in advertising for new members. The Council agreed to help via social media.

19. List of authorised payments – list dated 18.03.22. Approval proposed Mr M Bray, seconded Mr C Wickenden. Motion carried unanimously.

20. Correspondence – all noted.

- 20.1 CCB – Action for All bulletin
- 20.2 Mind in Berkshire - Wokingham Wellbeing Service
- 20.3 Consultation on Draft Royal Berkshire Fire Authority (RBFA) Members' Code of Conduct
- 20.4 RPC Agenda Wednesday 2nd March 2022
- 20.5 Wokingham United Charities Impact Report 2020-2021 – copy available from the clerk
- 20.6 BALC Newsletter - March

21. Dates of meetings:

All meetings 7:45pm at Loddon Hall unless noted otherwise.

Twyford in Bloom (Zoom 7:30pm)	29.03.22
Neighbourhood Plan consultation (St Marys Church Centre 8pm)	30.03.22
Spring Clean 10am Loddon Hall	02.04.22
Neighbourhood Plan Working Group (Zoom 7:30pm)	04.04.22
Neighbourhood Plan Sub Committee 7:15 pm	05.04.22
Planning and Amenities Committee	05.04.22
Ruscombe Parish Council meeting (LJ) (Loddon Hall Ruscombe Room)	06.04.22
Parish Lands Committee (Stanlake Pavilion)	12.04.22
Finance & General Purposes Committee	19.04.22
Annual Parish Meeting (St Marys Church Centre 8pm)	20.04.22
Fete 7:15 pm	26.04.22

22. Date of next Full Council meeting – Tuesday 26th April 2022.

Meeting closed at 9pm