

**Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 12th April 2022 at Stanlake Pavilion, Stanlake Meadow, Twyford, RG10 0BL.**

**Present:** Mr M Bray (Chairman), Mrs E Ashley, Mrs J Duffield, Mr R Mantel, Mr T Winchester & Mrs S Wisdom.

**Clerk:** Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mr R Abeywardana, Mr J Bowley, Mrs L Jarvis & Mrs T Ramsden.
3. **Declaration of interest in items on the agenda.**  
Mr M Bray declared an interest in item 8.  
Mrs J Duffield declared a interest in items 6 and 12.6.
4. **Minutes dated 8th March, 2022.** Approval of the minutes as a true and accurate record proposed Mrs E Ashley, seconded Mrs S Wisdom, motion carried nem con.
5. **Matters arising.** The clerk reported that the TRCC had used the field and pavilion for a Cricket Club over the Easter holidays without first seeking permission. The cleaner had been unable to carry out her duties. There had also been a provisional booking which would have clashed. Agreed for the clerk to check the lease and write reminding the TRCC that advance notice and a request for permission is required. The Council need to approve additional bookings over and above those permitted as part of the lease.
6. **Scouts – lease.** The clerk reported that she had contacted Dawn Goodhew of the TRCA. Dawn confirmed that she would be happy to extend the Scout lease in line with the TRCA lease for the remainder of the term (around 44 years). The clerk emailed Mr John March and Mr Tom Toy suggesting that they re-approach the Scout Association to persist with the idea that the lease would be extended. The matter of who would incur the costs was not discussed.
7. **To review the Parish Lands report** (circulated with the agenda).
8. **Allotments.**
  - 8.1 **Hurst Rd** - no items to report.
  - 8.2 **London Road** – no items to report.
9. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial** – no items to report.
10. **Bell Corner & Polehampton Corner** – a resident had reported concerns that the Cordyline plant in the circular bed on Bell Corner could cause injury. Agreed no action.
11. **King George V Recreation Ground.**
  - 11.1 Skate Park working group update (see one drive folder for background)
    - To consider whether to proceed with the project in principle – the committee unanimously agreed to proceed with the project in principle.
    - To agree process for going to tender – carried forward to enable committee members to look at the sample tender previously circulated.Discussion took place. Mrs Duffield suggested needing a project plan with timescales. She also suggested a strategic discussion within the Council to agree what Council projects to focus on.
  - 11.2 CCTV – update on the installation
    - Light pollution – possible Youth Centre. Clerk to check location of lights.
    - Skate park spur switched off (26.03.22) - resulting in call out.
    - Contractor’s access to CCTV for maintenance – keys and access to Loddon Hall required. A set of CCTV store room keys will be given to the contractors. Loddon Hall have confirmed that they will provide the clerk with a key and alarm code for access to Loddon Hall.
  - 11.3 Platinum jubilee tree – planted and being watered twice weekly. Noted.
  - 11.4 Lincoln Garden residents with gate in garden fence – a single post has been post created in to stop the gate from opening onto the field. Noted.
  - 11.5 Roundabout Spinner – needs new bearing £442.65 – Chairman approved emergency expenditure. Works to be carried out 13.04.22. Noted.

- 11.6** Loddon District Guides – request for use of field & erection of gazebo / marquee on Thursday 23rd or Friday 24th June at 5.30pm for one and half hours – approved subject to the usual public liability insurance and risk assessments.
- 11.7** Hinge on gate by the tennis courts – self closing hinge feedback. Because of the way the gate is hung the self closing hinge does not work. Most of the gates open too far for the hinge to be effective. Proposed Mr R Mantel, seconded Mr M Bray to accept the quote of £72.50 for a stop post for the gate by the tennis courts. Motion carried 5 in favour, 1 against.
- 11.8** Wildflower areas - marked out 18.03.22 and beds seeded 02.04.22 – noted.
- 11.9** Skate park user suggestion for (padlocked) hinged cupboard with dustpan and brush / broom – agreed no action.
- 11.10** Request for telecoms survey – approval given.
- 11.11** Permission for use of the field & pitch to hold a small event on 26.06.22 – Gordon Storey Birthday Celebration – approved subject to the usual public liability insurance and risk assessments.
- 11.12** Skate park lights – safety glass damaged. Inspection 22.03.22.
- To consider quote for repair / replace – carried forward.
- 12. Stanlake Meadow.**
- 12.1** Tractor gates – paint repairs scheduled for 20<sup>th</sup> April. Noted.
- 12.2** Platinum Jubilee plans – beacon – Tom Toy has confirmed that the scouts may be able to help. The closing date for ordering the beacon is Monday 18<sup>th</sup> April. Following discussion it was agreed not to go ahead with the beacon. The committee considered making a more permanent marker and discussed ideas. Agreed to carry forward.
- 12.2.1** Platinum Jubilee – suggestion to make a contribution in lieu of beacon – carried forward.
- 12.3** Stag Beetle board update – a few further amendments will be made.
- 12.4** Request to plant a memorial tree – two requests have been received. Agreed for the the clerk to consult Stephen Loyd about suitable British native species to be located on the west side of Stanlake Meadow (between Paddock Heights and the railway line). Residents will need to be responsible for planting their own trees and commit to future care / watering etc.
- 12.5** Request to visit – Circus Ginnett 26<sup>th</sup> September – 2<sup>nd</sup> October 2022 – approved subject to usual public liability and risk assessment.
- 12.6** Scout interest in planting trees as part of a scheme with Berkshire Count Scouts – the clerk reported on correspondence with Tom Toy. More information is needed on the size and quantity of trees.
- 12.7** Work on trees fallen with winds £675 to cut and stack (one drive folder) – unanimously approved.
- 13. Stanlake Pavilion.**
- 13.1** Stanlake Pavilion working group meeting – 13.04.22 on Zoom
- 13.1.1** Decision on whether the meeting should be clerked – agreed for the clerk to start the meeting but no need to clerk.
- 13.2** Fire Extinguisher report 03.02.22 – all satisfactory – noted.
- 13.3** Quote to paint metal on racks – carried forward.
- 13.4** Tyre walk quote for replacement – carried forward.
- 14. To consider plans for the next 15 years (Neighbourhood Plan request):**
- 14.1** Councillors to have read the neighbourhood plan – carried forward.
- 14.2** EV charging points – to consider progressing. Agreed for the clerk to enquire with WBC on using 2 spaces in the Loddon Hall car park. Email to WBC's Tabitha Shell on 13.04.22.
- 15. Green roof cycle shelter for Twyford**
- Wokingham Borough Council have been successful in their application for a DEFRA grant for a cycle shelter in Twyford and Wokingham Town. The grant of £10,000 includes an 8 space green roof cycle shelter such as can be found here: [www.greenroofshelters.co.uk](http://www.greenroofshelters.co.uk). Wokingham Town Council are considering lockable lockers from a different supplier which can be booked in advance with an app. The lockers should be able to support a sedum roof which will be planted and maintained by Wokingham in Bloom. Further details can be found here: [www.spokesafe.com](http://www.spokesafe.com).

The Planning and Amenities committee have considered locating a shelter in the following places:

- Polehampton Car Park
- Waitrose
- The Station

The committee discussed locating the cycle shelter on the grass outside the Hurst Road allotments. Agreed to discuss further next month once councillors had looked at the two links above.

**16. Correspondence** – noted.

**16.1** TVERC Online Spring Recorders Conference 2022

**17. Date of next meeting – Tuesday 10<sup>th</sup> May 2022.**

**Note: May meeting to be held at Loddon Hall.**

**March Parish Lands report**

Tuesday 12<sup>th</sup> April 2022

**18. Ranger Jobs**

- No items to report

**19. Park Warden**

- Currently covering for the Rangers annual leave.

**20. Cleaner**

- No items to report

**21. Clerk Report**

- No items to report

**22. Allotments.**

**Hurst Rd.**

- Hurst Road plot availability – all main allotments taken, 1 main plot and 3 starter plots available. 21 on waiting list (of which 4 are residents and 17 non-residents).
- Skip booked for Friday 22nd April to Mon 25th April
- Adjacent oak tree and willow pruning carried out on behalf of allotment holder on 24.03.22

**London Rd.**

- London Road plot no availability – all allotments taken. 21 on waiting list (of which 5 are residents and 16 non-residents).
- Skip booked for Friday 29 April to Tuesday 3 May

**23. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

**24. Burial Ground**

**24.1** Burials – none to report.

**24.2** Memorials approved – Elizabeth and David Smith

**25. King George V Recreation Ground.**

**25.1** Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing

**25.2** Entrance brick pillars – delay in renovations by 3-4 months (to note)

**26. Stanlake Pavilion** – no report.

**27. Stanlake Meadow.**

**27.1** Working parties Tree volunteers & Friends of Stanlake Copse meeting on Sunday 20<sup>th</sup> Mar 2022 (cancelled)

**27.2** Tractor gate hinge – attended on 22.02.22 and moved the catches to meet the gate. To return and paint welded parts.

**27.3** Entrances opposite Paddock Heights and on Stanlake Lane – works complete

**27.4** New seed beds have been dug out and seeds sown

**28. Climate Change** - meeting to be arranged once a leading councillor has been agreed

Items to be carried forward:

**29. Burial ground**

**29.1** Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

**30. King George V Recreation Ground.**

**30.1** To consider additional lighting

**30.2** Alternative quotes for bench foot paving

**31. Stanlake Meadow**

**Meeting closed at 21:28**