

Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 11th May 2022 at Loddon Hall, Twyford, RG10 9JA.

Present: Mr M Bray (Chairman), Mr R Abeywardana, Mrs E Ashley, Mrs J Duffield, Mrs L Jarvis
Mr R Mantel, Mrs T Ramsden & Mrs S Wisdom.

In attendance: Mr J Henderson (Twyford Tennis Club)

Clerk: Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mr J Bowley.
3. **Declaration of interest in items on the agenda.**
Mr M Bray & Mrs Ramsden declared an interest in item 7.
Mrs S Wisdom declared an interest in item 11.3.
4. **Minutes dated 12th April 2022.** Approval of the minutes as a true and accurate record proposed Mrs E Ashley, seconded Mrs S Wisdom, motion carried nem con.
5. **Matters arising.** No items.
6. **To review the Parish Lands report** (circulated with the agenda). Noted.
7. **Allotments.**
 - 7.1 **Hurst Rd** – no items to report.
 - 7.2 **London Road** – no items to report.
 - 7.3 Allotment holder request for removal of asbestos – both sites. A review of the asbestos was carried out in 2018 and advice was sought. At the time it was agreed to take no action.
The clerk has contacted WBC and a contractor will visit both allotment sites and give recommendations/quote for removal of the asbestos. Agreed for Mr Bray to make note of plots which have asbestos as he carries out the allotment inspections with the Assistant Clerk this week.
8. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.** The burial ground border has been dug over. This is the first of three sessions to be carried out over the summer.
9. **Bell Corner & Polehampton Corner** - no items to report.
10. **King George V Recreation Ground.**
 - 10.1 Skate Park working group update (see one drive folder for background)
 - To consider whether to proceed with the project in principle
 - To agree the process for going to tenderItem carried forward.
 - 10.2 CCTV – update on the installation
 - Light pollution – possible Youth Centre. The clerk is liaising with Kathy Peck.
 - Enquiry from police for footage showing damage to youth shelter. The police have requested copies of evidence from the CCTV footage.
 - 10.3 Platinum jubilee tree – to agree on commemoration plaque and wording. The committee discussed two options. Proposed Mrs J Duffield, seconded Mrs T Ramsden to purchase a brass Brunel plaque with stake at a cost of £184.90. Motion carried unanimously. The plaque wording was agreed.
 - 10.4 Skate park lights – safety glass damaged. Inspection 22.03.22.
 - To consider quote for repair / replace - £625.11 Following the inspection it was found the skate park lenses had been damaged by pellet guns. Proposed Mr M Bray, seconded Mrs T Ramsden to approve the quote of £625.11 to replace the 4 lenses. Motion carried unanimously. Agreed for the clerk to check if this might be covered by the insurance first.
 - 10.5 Path behind Catholic Church – report following hedge cutting – carried forward.
 - 10.6 Request for use of the field for party spilling out from Loddon Hall on late afternoon into the evening – 1st September. Approved.
 - 10.7 Resident second email about the purpose of the youth shelter, lighting & concerns over youths congregating. Following a discussion, it was agreed to take no action. Email noted.

10.8 Tennis Club correspondence 22/4

- Request for discussion as to the best way to apply for a Lawn Tennis Association grant:
(1) The council applies for the loan as landowner (Tennis Club do all the admin required but the borrower would be the Council) and the club increases the rent payments to the Council to cover the loan repayments.
(2) The council grants Twyford Tennis Club a long lease over the land (suggestion of 15 years) and the club applies for the loan as borrower. Proposed Mrs S Wisdom, seconded Mrs L Jarvis to **RECOMMEND to Full Council** to a 15 year term lease with the Tennis Club. Motion carried unanimously. Agreed that this should be drawn up by a professional. Clerk to obtain a quote.
- Could any CIL funding be made available for the project? Agreed an approach should be made to the Finance committee at the point where the gap in funding is known.

10.9 Tennis club correspondence 4/5

10.9.1 The point of contact was agreed to be the clerk and Mr M Bray as Chairman of the committee.

10.9.2 The committee were not against the plans diverting the existing path to accommodate additional courts.

10.9.3 The committee were not against the planning application being made in parts. Further discussion took place. Suggestion to form a working group made up of councillors and tennis club members to work out a project plan with timescales and objectives in order that information coming to the committee meetings is ready for approval. The current arrangement of ownership of courts / lights and clubhouse should be reviewed. Would the Council be willing to fund the courts and lighting if the club funded the clubhouse? How does Wargrave Parish Council manage their tennis facilities?

10.10 Telecom proposal – request to attend on Friday 27th May to complete a trial hole – request refused.

11. Stanlake Meadow.

11.1 Tractor gates – update on repairs carried out. Whilst the paint repairs have been completed the gate still doesn't slide into the latch – it still has to be lifted up. Clerk to report to the contractors again.

11.2 Stag Beetle board update – final proofreading to be carried out before production.

11.3 Beer festival request to have use of the field from 1st June – 14th June (one day earlier than agreed) and keys from 31.05.22 – approved.

- Report on meeting with IW to review the layout plans (MB and Clerk 04.05.22) – noted.
- Field layout and promotional material detailing schedule of events in one drive folder – noted.
- Request to widen the gate post entrance by 12 inches (entrance nearest the station) to allow access for scooters and buggies. Works, organised by Twyford Together and Beer Festival to be carried out free of charge. Approved.
- Request to fill the dip at the Stanlake Lane entrance nearest railway. Quote for £75 unanimously approved.

11.4 TRCC use / notice / Cricket Camp charges / wish to attend a meeting

- Junior Cricket Camp 11/12 April – one week notice given – notice of events has been requested in order that the request can be considered by the committee and the facility bookings are coordinated. The cricket club have been informed of the charge for cricket camps.
- Home match 30th April – 2 days notice – noted.

11.5 TRCC correspondence 4/4/22

- Pavilion handover throughout Platinum Jubilee celebrations (4/6, 5/6, 8/6, 9/6, 11/6, 12/6, & 13/6) – agreed that the pavilion should be locked up after use.
- Car park operation throughout Platinum Jubilee celebrations – this should be managed by the TRCC. There will be clear signs directing Beer Festival users to the other gate.

- Risk of cricket ball damage to cars or infrastructure throughout Platinum Jubilee celebrations. Those parking will do so at their own risk.
- Request to locate a freezer in the plant room – unfortunately, there is insufficient space and the Council therefore cannot accommodate this request.
- Request to use a shelf in the outside store to store TRCC event shelter use approved throughout the cricket season only.
- Request for the Council to consider running electricity to the gate to be used for CCTV – the committee have no current plans for this however it can be discussed at the next meeting.

The committee discussed general use of the pavilion. Standards must be maintained in order to make it easier in the future when other lettings are taken. The committee agreed to invite TRCC to the June meeting in order to discuss any outstanding matters.

- 11.6** To consider budgeting to make all entrances wheelchair and buggy friendly – agreed to consider at budget time and to make entrances accessible as they are repaired/replaced.

12. Stanlake Pavilion.

- 12.1** Colleton School notification that they do not plan to return & plan for removal of the posts – noted. Keys have been returned.

- 12.2** Stanlake Pavilion working group meeting – 13.04.22 on Zoom. Notes have been circulated. Carried forward.

Agreed that a face to face meeting would be better. Discussion took place on action planning and a suggestion to use the June Full Council meeting to plan for the final year of the councillor 4 year term was discussed. Agreed to suggest at the Full Council meeting.

- 12.3** Quote to paint metal on racks – carried forward.

- 12.4** Tyre walk quote for replacement – a quote has been received. Agreed to obtain further quotes or an alternative piece of equipment.

- 12.5** Sports club request for a skip £387 – approved.

13. To consider plans for the next 15 years (Neighbourhood Plan request):

- 13.1** Councillors to have read the neighbourhood plan – carried forward.

- 13.2** EV charging points – initial contact has been made with WBC.

14. Green roof cycle shelter for Twyford – awaiting information on size of shelter from WBC.

15. Correspondence – all noted

- 15.1** TVERC News update

16. Date of next meeting – Tuesday 14th June 2022.

May Parish Lands report

Tuesday 10th May 2022

17. **Ranger Jobs**
 - No items to report
 18. **Park Warden**
 - 18.1 Paul filled the planter at the entrance of the village (opposite Wagon and Horses) and sowed wildflower seeds.
 19. **Cleaner**
 - No items to report
 20. **Clerk Report**
 - Small Grounds maintenance works running behind due to illness. Jubilee Corner, Polehampton Close and Burial Ground were April jobs. Burial ground border cleared 03.05.22. Other works to be scheduled in due course.
 21. **Allotments.**
 - Hurst Rd.**
 - Hurst Road plot availability – 2 main plots and 2 starter plots available. 21 on waiting list (of which 4 are residents and 17 non-residents).
 - London Rd.**
 - London Road plot no availability – all allotments taken. 21 on waiting list (of which 5 are residents and 16 non-residents).
 22. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**
 23. **Burial Ground**
 - 23.1 Burials:
 - Peter Bellamy
 - Peter Anderson Hill
 - 23.2 Memorials approved – none to report
 24. **King George V Recreation Ground.**
 - 24.1 Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing
 - 24.2 Entrance brick pillars – delay in renovations by 3-4 months (to note)
 - 24.3 4 seater roundabout – repairs completed
 - 24.4 Sky Sports filming of Twyford Comets on injury prevention – Wednesday 6th April 2022
 - 24.5 2 telephone reports of glass on skate park and youth shelter
 - 24.6 1 email report of glass and graffiti on the wooden play equipment 16.04.22
 - 24.7 Reports of smashed glass over the Easter weekend – three emails and one telephone call.
 - 24.8 Report to WBC Safety and Enforcement team of groups and under age drinking on Fridays 19.04.22
 - 24.9 Gate stop post to be installed 23.06.22
 - 24.10 Twyford Comets Fun day is confirmed for 09.07.22
 - 24.11
 25. **Stanlake Pavilion.**
 - Hot water tank service – to be carried out on both tanks (19.05.22)
 26. **Stanlake Meadow.**
 - 26.1 Working parties Tree volunteers & Friends of Stanlake Copse meeting on Sunday 9th April 2022
 - 26.2 Entrance posts to be replaced 23.06.22
 - 26.3 Receipt of TRCC fixtures for 2022
 27. **Climate Change** - meeting to be arranged
- Items to be carried forward:
28. **Burial ground**
 - 28.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)
 29. **King George V Recreation Ground.**
 - 29.1 To consider additional lighting
 - 29.2 Alternative quotes for bench foot paving

Meeting closed at 21:37