

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 6th March 2018 at 7:45pm.

Present: Mrs B Ditcham (Chairperson), Messer's M Bray, R Mantel, C Wickenden & J Bowley.

Minutes: Lucy Moffatt (Clerk) & Lynn Povey (Assistant Clerk)

1. **Public Questions** – None.
2. **Apologies** – Mr M Alder, Mr M Boniface & Mr J Jarvis.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes of the meeting held on 6th February 2018.**
Approval of the minutes proposed Mr C Wickenden, seconded Mr R Mantel. Motion carried nem con.
6. **Matters arising and action points**
 - 6.1 Relocation of Village Centre Noticeboard – application for advertisement consent has been granted. Listed buildings consent/Heritage statement submitted. Awaiting outcome.
 - 6.2 Letter to residents of Ruscombe Down - There was general agreement that the committee would consider paying for a pathway extension to be installed. Owner happy to consider the proposal. Clerk to arrange a meeting with Gareth Wiseman from WBC to gauge options and costings.
 - 6.3 To consider Cllr David Lee's suggestion to make a proposal as to where 500 dwellings could be located in Twyford. The Clerk sent a letter to Cllr Lee on 26/2/18. Awaiting response.
 - 6.4 Almshouse bench – Repairs have been completed. No further actions needed.
 - 6.5 Wargrave roundabout – Sign damage was reported to WBC on 9/2/18. Awaiting WBC to replace posts.
 - 6.6 School Crossing Patrol – Objection for the loss submitted to WBC on 9/2/18. No response received.
- 7.0 **Planning Matters**
 - 7.1 **Current List**
 - 7.1.1 Householder Prior Notification – None.

180348	73, Orchard Estate – No comment.
180323	38, Hurst Road – No comment.
180500	73, Springfield Park – Objection as the proposed works show the ability for it to be made into a separate dwelling.
180541	Apsley House, London Road – No comment.
 - 7.2 **Notices of permission**

* denotes applications that the Council has previously commented on.

173429	3, Broadwater Road.
173757	9, Wensley Close.

*possible over development of site

172620	Apsley House, London Road (Advertisement consent granted).
180067	19, New Road.
 - 7.3 **Notices of refusal** – None.
 - 7.4 **Notice of appeal**
3174822 & 3174161 Land at junction of A321 Wargrave Road & A4 Bath Road – Appeal denied.
 - 7.5 **Neighbourhood Plan meeting 06.03.18**
Notes to be circulated by Mrs B Ditcham.
 - 7.5.1 Letter to Rt Hon Theresa May – Moved to 7.7.3 during meeting.

7.5.2 Twyford Neighbourhood Plan Meeting (28/2/18) – Attended by Mr R Mantel & Mr C Wickenden. Proposal from Mr C Wickenden, seconded Mr M Bray to **RECOMMEND to Full Council** that the Council submit a neighbourhood designation plan adapted from the Ruscombe Parish Council proforma and use the Parish boundary as the designated area. Motion carried unanimously. Clerk to take to Full Council and obtain a map from WBC of area and to also get statistics (% of Twyford that is built on and what are all of the green belt areas within the Parish?). Presentation to be made at the Annual Parish Meeting (APM). Proposal from Mr C Wickenden, seconded by Mr R Mantel to **RECOMMEND to Full Council** a meeting of interested residents & stakeholders to be held on 24/5/18 at 7.30pm in Loddon Hall (TBC) which will be a public meeting. Motion carried unanimously. After this meeting a sub-committee will be formed. Mr C Wickenden to distribute notes.

7.6 Northern Parishes and Campaign to Protect Rural Wokingham (CPRW) 12.02.18

Mr R Mantel attended. A Ltd company has been set up with the aim of protecting rural Wokingham. It has been put forward that each parish contributes £10 per household (Twyford has 3005 homes which equates to £30,050). It was agreed to refer the request for funding to the finance committee first with a suggestion that a grant request form be sent.

7.7 Other planning matters

7.7.1 LPU Masterplanning workshop 10.03.18 – Mrs B Ditcham, Mr M Bray & Clerk to attend

7.7.2 Review of premises licence – Noted.

7.7.3 Letter to Rt Hon Theresa May – Response noted.

8. Footway Lighting

8.1 Repair and fault report.

8.1.1 Lamp 245 (Station Terrace) – Resident advised us that this light is not working.

Contacted Balfour Beatty who will fix the fault. Clerk to arrange a parking suspension to allow the works to be carried out.

8.2 Longfield Road street lamp – Clerk to reply to the resident advising them that the committee may reconsider their decision if the hedge can be cut back by the end of March before the LED scheme ends.

8.3 Resident request regarding lighting in The Grove – Clerk to reply to the resident advising that we are unable to turn the lights off within that area due to public safety.

9. General Amenity Matters

9.1 Website Update (Aps and Stacks hosting) – Clerk to look up what was disabled by previous provider. Agreed that Mr C Wickenden & Mr J Bowley can give approval for any works to be carried out by the new provider to get the website back up and running, up to the amount allocated within the budget of £253.

9.2 Gateway signage – Clerk has requested a quote from WBC for the farmgate style gateways in the 2 meter size on 27/2/18. Awaiting response.

9.2.1 Vintage Twyford sign located near The Waggon & Horses has gone missing. Clerk to investigate.

9.3 Car park hanging basket posts – Clerk obtained 3 quotes. It was agreed to use David Ogilvie to supply the 3 posts & Balfour Beatty to install (Total cost - £2473.92). Proposed by Mr C Wickenden & seconded by Mr M Bray. Carried unanimously. Clerk to make arrangements.

9.4 Annual Parish Meeting – Mrs B Ditcham to provide Clerk with her report for the Planning & Amenities committee. Mr R Mantel to report separately on Campaign to Protect Rural Wokingham. Also, further request for volunteers to assist with the refreshments.

9.5 To confirm the number of hanging baskets required for 2018 and agree locations (budget for £1900 – 30 baskets) – Clerk to obtain an area map to show the committee where the hanging baskets will be placed but have stated that they wish for there to be 2 baskets each on Jubilee Corner, Bell Corner & Polehampton Close. We are still awaiting the costings however, based on previous years, an example costing is 25 baskets at £62.50 plus 11 brackets at £25 comes to £1837.50. Committee agreed to 25 baskets & 11 brackets Proposed by Mr M Bray and seconded by Mr C Wickenden. Carried unanimously.

9.6 Session on Waste & Recycling – 16/4/18 between 10am to 12pm. Noted by the committee and requested to be raised again at the next meeting. Clerk to add to April's agenda.

9.7 Application 180456 for works to TPO trees (information only) – Noted.

9.8 Application 180459 for works to TPO trees (information only) – Noted.

10. Village Maintenance

10.1 Community litter pick (LJ) 24.03.18 10am Loddon Hall – Poster circulated and has been placed on noticeboards. It's also been promoted via Facebook, Twitter etc.

10.2 Speed sign on Wargrave road not working for northbound traffic – reported 2/1/18. Still awaiting action.

11. Highways

11.1 Pavement width on Bell Corner/Old Bath Road – traffic light impending access for mobility scooter – This has been looked at but unfortunately, nothing can be done to change the location of the traffic light. No further action.

12.0. Correspondence circulated by email:

12.1 Enforcement Cases Closed (sent 13/2/18) - Noted

12.2 Enforcement Cases Open (Sent 13/2/18) - Noted

12.3 Notification of Temporary Closure on the B3024 Waltham Road Bridge, Ruscombe (Sent 13/2/18) - Noted.

12.4 Application for the designation of St Nicholas Hurst Parish as a Neighbourhood Area (Sent 20/2/18) – Noted.

12.5 M4 Junction 10 – Bridge Reconstruction (Sent 20/2/18) – Noted.

12.6 New online map based planning application search tool (Sent 21/2/18) – Noted.

12.7 Register your Parish Council for Spring Clean (Sent 21/2/18) – Clerk completed registration. Noted.

12.8 Highways & Transport Communication Briefing (26/2/18) – Slides of meeting forwarded on 27/2/18. Noted.

12.9 Rural England meeting (18/4/18) Mrs B Ditcham, Mr R Mantel, Mr C Wickenden & Mr M Bray to attend.

12.10 RE3 Glass Bottle Recycling (Sent 6/3/18) – Noted.

12.11 SGN Emergency works on Waltham Road (Sent 6/3/18) – Noted.

12.12 Hurst Parish Council (Letter to the Secretary of State) (Sent 6/3/18) – Noted.

13.0 Date of next meeting – Tuesday 3rd April 2018.

Meeting Closed at 21.45