

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 5th December 2017 at 7:45pm.

Present: Mrs B Ditcham (Chair) Messer's M Alder, J Bowley, M Bray, J Jarvis, R Mantel & C Wickenden.

Minutes: Stephanie Woods (Assistant Clerk)

1. **Public Questions** – None
2. **Apologies** –Mr M Boniface
3. **Declaration of interest in items on the agenda** – Mr C Wickenden on appeal for 130 Wargave Road
4. **Minutes of the meeting held on 7th November** – Mr M Bray proposed. Mr M Alder seconded. Four in favour. Two abstained. Carried Nem Com.

5. **Matters arising**

5.1 Relocation of Village Centre Noticeboard – waiting for WBC to send through the block plan so the extra information required can be submitted.

5.2 Ruscombe Down Letter for approval – discussion took place on draft letter, changes made and approved for sending.

6.0 Budgeting and Precept – Carried Forward for final check.

7.0 **Planning Matters**

7.1 **Current List**

7.1.1 Householder Prior Notification – none

7.1.2 172810 – 27 Springfield Park – create a terracing effect and prohibit access to the rear of the property.

Mr J Bowley arrived at 8.10pm

173147 – 43 Amberley Drive –Rear extension may obscure light for number 41.

173183 – 103 London Road – Query over the boundary line as the plans differ. Over intensification of the land, and obscuring the sight lines.

173203 – Rosebary's Farm, Land adjoining Firgrove (Adjoining Parish Consultation) – No comment

173256 – 16 Brook Street – No comment

173383 – 12 Weavers Way -- No Comment

173423 – 57 Wessex Gardens – No comment

7.2 **Notices of permission**

* denotes applications that the Council has previously commented on.

*172683 – 55 High Street (concern was raised as to the signs protruding onto the highway. The protruding signs appear to be too close to the back edge of the kerb.)

7.3 **Notices of Refusal**

170531 – 2 Broadwater Cottages -- noted

172695 – Workshop 20 Station Road – noted

7.4 **Notice of Appeal**

172671—Wargrave Road land adjacent to 130 (email forwarded 30/11/2017) – noted

7.5. **Tree Preservation Orders**

8. **Northern Parishes and CPRW**

8.1 Open Letter – Mr Wickenden presented a draft of the open letter to the Prime Minister on the state of the Five Year Land Supply. Changes were discussed in committee. Mr Alder proposed that the final draft be **Recommended to the Full Council** for approval. Seconded by Mr Jarvis. Carried Unanimously.

8.2 Neighbourhood Plan – working party findings – Mr Wickenden reported that the working group had met and assigned people with roles and research to aid them in the construction of

the Neighbourhood Plan. Members would report back their findings at the next meeting on Monday 18th December. Mr Wickenden also suggested that it would be worth the working group going to look at the referendum at Woodlands Park, in Maidenhead and Windsor next year to get more information on constructing at neighbourhood plan.

8.3 Invitation to David Lee (Executive Member for Strategic Highways and Planning) to attend meeting for Local Plan Information Update – (later discussed under 10.6) it was decided that the meeting should take place at the beginning of the Planning and Amenities meeting on the 9th January, strictly under Part 2 (members of the public excluded) and extend the invitation to all councillors.

9. Footway Lighting

9.1 New UMS Certificate (paying less on energy bill, to register new LEDS) -- noted

9.2 149 Amberley Drive (TPC)– emailed Balfour Beatty 09/11/2017-- noted
154 Cheriton Avenue (TPC) – emailed Balfour Beatty 09/11/2017 –noted
Skate Park Lighting (TPC) – emailed Balfour Beatty 09/11/2017—noted
17 & 18 London Road (WBC) – noted
194 Chaseside Avenue (WBC) New LED – noted

9.3 Longfield Road – Lamp in Hedge – discussion took place and the decision was made to remove the lamp from the conversion schedule.

Mr Bowley brought to the committee's attention that 3 or 4 street lamps on the A4 heading towards Charvil were not working and asked for them to be reported to WBC as they are not TPC lamps.

10. General Amenity Matters

10.1 Website – up to date pricing – Mr Bowley reminded the committee that we were waiting on the information on pricing to come back from the company. Clerk to chase. Mr Jarvis asked if the Twinning association could be added to the website when the migration had taken place. Mr Wickenden proposed the motion. Mr Alder seconded. Unanimous vote. Motion carried.

10.2 'No cold calling zone' – Yewhurst to carry forward or drop – agreed to remove item from agenda and add it again when there is something to report.

10.3 Twyford in Bloom – addition of 2017 to sign in Jubilee corner. Mr Jarvis proposed the new sign be purchased and added. Mr Wickenden seconded. Unanimous. Motion carried.

10.4 Gateway signage – WBC prices and installation information being emailed – chased 29/11/2017 – Clerk to ask WBC if it is possible for the Council to organise the signs independently of the Borough Council.

10.5 Coaches and Parking down Broad Hinton – awaiting reply. Chased 01/11/2017 – clerk to chase.

10.6 Site assessment engagement report – Mrs Ditcham, Mr Wickenden and Mr Jarvis attended the meeting at Wokingham Borough Council and reported back to the committee.

11. Village Maintenance

Items reported by councillors to the clerk:

11.1 Wargrave Road speed sign – reported to WBC 29/11/2017 – Noted

12.0 Highways

12.1 The Grove sign re-concreted – noted

12.2 Wayside Cottage pothole filled – noted

12.3 Pavement width on Old Bath Road – resident comment about streetlight impeding access especially for mobility scooters – Letter to be sent to WBC asking about accessibility.

12.4 Christmas chocolate for the "Adopt a Street" litter pickers – permission to purchase and volunteers to deliver them – Ask for volunteers to deliver chocolates from full council. Clerk to action.

12.5 Organisation of Village little pick day – No volunteers to organise from committee. To ask full council for volunteers to organise.

13.0. Correspondence circulated by email:

13.1 Notification of Urgent Closure - Loddon Bridge Road, Woodley/Earley – 06/11/2017 – noted

13.2 Outstanding Request for Service – 08/11/2017 –noted

- 13.3 Thames Water - loss of water in Twyford, Hurst and Woodley – 09/11/2017 –noted
- 13.4 Street Lamp in Longfield Road – 17/11/2017—noted
- 13.5 Training Session on the Wokingham Strategic Transport Model – 17/11/2017 –noted
- 13.6 Street Lighting Upgrade - Latest Works Programme – 20/11/2017 –noted
- 13.7 Housing Policy – New approach needed – 21/11/2017 –noted
- 13.8 Great Western Franchise – 5/12/2017 – suggested that the members of the committee all submit their own comments to the survey and that Mrs Ditcham will create a response to the survey to send on behalf of the council. To be reviewed next meeting.

14. Date of next meeting – Tuesday 9th January 2018

15. Meeting Closed at 21:47 pm