

# Twyford Parish Council

## Finance & General Purposes Committee Agenda

A meeting of the Committee will be held at 7.45pm on Thursday 21<sup>st</sup> February 2017 at Loddon Hall, Twyford.

- 1. Public Questions**
  - 2. Apologies**
  - 3. Declaration of interest in items on the agenda.**
  - 4. Minutes of the meeting held on 17th January 2017.**
  - 5. Matters arising and action points**
  - 6. Clerk's Report**
    - Bank balances as at the end of December 2016
    - VAT return for December 2016
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    - VAT return for January 2016
    - Expenditure against Budget and Capital Statement as at 31st December 2016.
    - The Pensions Regulator – confirmation that the 'Automatic Enrolment Declaration' has been made and letters sent to all staff.
    - CIL – Regulation 62A Monitoring report – confirmation that the report is displayed on the website
    - Edge Finance Package – Allotment / Minutes package
    - WBC Asset Review – List of Twyford assets circulated {JB to report after Borough Parish Liaison Forum}
    - Clerk – approval of extra hours
    - Clerk remuneration – to consider approval of the NALC payscales wef 1<sup>st</sup> April 2017
    - Operation Bridge
    - Risk Assessments
  - 7. Twyford Library and Community Hub**
  - 8. Correspondence circulated by email:**
    - 8.1 CIL & Infrastructure information sharing between WBC & Parishes & report
    - 8.2 Berkshire Youth What's on
    - 8.3 Royal County of Berkshire Pension Fund Employer Newsletter - Inscribe, Winter 2016/2017
    - 8.4 BALC eNewsletter - January 2017
    - 8.5 Moving Ahead - Crossrail's quarterly update
    - 8.6 Action for All E-Bulletin
    - 8.7 CCB Training Events in February/March - Funding & Defibrillator
    - 8.8 Royal County of Berkshire Pension Fund Investment Strategy Statement
  - 9. Twinning Project** – meeting 21.03.17 and visit 18/19 March or 25/26<sup>th</sup> March.
  - 10. Grant requests**
  - 11. Photocopier**
  - 12. Recruitment of Assistant Clerk** – to agree a recruitment working group to carry out interviews and make a recommendation
  - 13. To review / update standing orders**
  - 14. Items to be considered from other Committees**
    - 14.1 Planning and Amenities 07.02.17
    - 14.2 Parish Lands 14.02.17
- Recommendation:** to accept a quote for £800 on ex hire Heras fencing. Motion carried unanimously.
- 15. Date of next meeting** - Tuesday 21<sup>st</sup> March 2017.