

## TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 7<sup>th</sup> March 2017 at 7:45pm.

**Present:** Mrs B Ditcham (Chair), Messrs M Boniface, J Bowley, R Mantel, R Morris & C Smith.

**In attendance:** Mr M Bray.

1. **Public Questions** – none
2. **Apologies** – Mr J Jarvis & Mr C Wickenden.
3. **Declaration of interest in items on the agenda** – none.
4. **Minutes of the meeting held on 7<sup>th</sup> February 2017.** Proposed by Mr R Mantel, seconded Mr C Smith, motion carried unanimously.
5. **Matters arising and action points**
  - 5.1 Relocation of Village Centre Noticeboard – awaiting response from the owners of Apsley House. Letter sent 05.01.17. Re-sent by email 2/3/17 as letter not received. Awaiting confirmation from the owners of Apsley house that they approve subject to planning permission.
  - 5.2 GWR Meeting – awaiting a response from Tom Pierpoint and Matthew Golton as to whether they have investigated the land behind Hurst Road. Email 03.11.16, followed up 03.01.17 & 02.03.17.
  - 5.3 Referred from Full Council: Questions for the Borough Parish Liaison Forum (Deadline 13<sup>th</sup> March 2017) Suggestions were related to LED street lighting and Local Plan. Discussion took place. Agreed no questions however a question on the local plan will be considered for the next meeting.
  - 5.4 Twyford Post Office – consultation on proposed move. Views can be shared through the questionnaire at [postofficeviews.co.uk](http://postofficeviews.co.uk) quoting branch 13493999. Agreed to circulate to all councillors.
- 6.0 **Planning Matters**
  - 6.1 **Current List**
    - 170469 Waltham Road (A321) Overbridge, Waltham Road, Twyford (For information only) – no comment
    - 163224 Kingsbridge House (alteration of scheme)- no comment
    - 170259 Tesco Express (advertising consent) – the committee object to internally illuminated signs on the London Road/High Street within the Conservation area
    - 170289 30, Wargrave Road – no comment
    - 170360 17, Paddock Heights – no comment
    - 170370 8, Colleton Drive – no comment
  - 6.1.1 Householder Prior Notification – none
  - 6.2 **Notices of permission** - none
  - 6.3 **Notices of Refusal** - none
  - 6.4 **Other planning matters**
    - 6.4.1 170442 23a High Street, Twyford - tree work in a Conservation area
    - 6.4.2 170135 19, Sycamore Drive – consent to tree works – reduce crown of oak
    - 6.4.3 170466 Golden Cross – tree work in a Conservation Area – to fell Sycamore
7. **Footway Lighting**
  - 7.1 Repair and fault report – Mr Morris said that the lamps he had reported are now working.

## **8. General Amenity Matters**

8.1 Air Quality – no items to report.

8.2 Website update - Mr Bowley has backed up the website and Emily from Silkiskills has updated the plug ins and Wordpress. Agreed that the last invoice payment can be made to Emily. Mr Morris and the clerk are getting to grips with updating the site. Agreed for the committee to look at the website and think about where event notices can be put.

8.3 'No cold calling zone' – Yewhurst & Gooch Close. Most of the Gooch Close letters have been circulated. The clerk is awaiting 8 more letters to distribute. 19 of the 29 required have been returned.

8.4 Twyford in Bloom – the meeting due to be held this evening was cancelled. Agreed to purchase 18 hanging baskets, 14 already have brackets and 4 will also require brackets. The Council would like to know where the Council's 14 brackets are and then will agree the locations of the other 4. Agreed for the clerk to place the order.

8.5 Gateway signage – agreed for the clerk to obtain a cost of the smaller 'L' shape Gateways like those at Waltham St Lawrence. Printed copies of the specifications to be brought along to the next meeting. It is likely 4 pairs of gateways would be required.

8.6 Litter Pick – Saturday 1<sup>st</sup> April 2017. Agreed to promote on the website and twitter.

8.7 Recycling – clerk to enquire with WBC as to whether the recycling from Waitrose will be replaced and if not will the Polehampton recycling be emptied more frequently.

8.8 Nat West Bank – the empty building is looking unsightly. Agreed for the clerk to contact the Nat West Estates and bring this to their attention.

8.9 London Road uneven path. Mr Smith reported a resident that had tripped over outside the chemist. The resident should take this up with the landowners.

8.10 Graffiti reported on the railway bridge, Gas Lane Bridges, virgin media boxes on Waltham Road and Verey Close & pathway to the Station.

## **9. Highways**

9.1 Potholes update – Poundfield junction with Broad Hinton & Amberley Drive to be reported.

9.2 Waltham Road traffic – to consider a speed monitoring device. Referred from Parish Lands. Agreed for the clerk to follow up the speed device training. The Council would like speed monitoring / SID sign to be organised in the meantime.

## **10. Correspondence circulated by email:**

10.1 Outstanding RFS Cases (Enforcements). Noted.

10.2 What has the Local Plan done for us? Training 27 March. Mrs B Ditcham, Mr M Boniface & Mr C Wickenden to attend.

10.3 Wokingham Community Infrastructure Levy Regulation 123 List Clarification – Adoption January 2017. Noted.

10.4 SGN - Upcoming Works Twyford. Noted.

10.5 WBC -Street Lighting Upgrade - Latest Works Programme. Noted.

10.6 Rural Crime Action Group Survey – 1st March meeting. Noted.

10.7 CIL & Infrastructure information sharing between WBC & Parishes. Noted.

10.8 WBC - Street Lighting Upgrade – Heritage Lamps. Noted.

10.9 Loddon Park Farm – Resident correspondence. To be re-circulated & clerk to acknowledge that the Council were aware of these possible plans.

10.10 WBC - Closure of Orchard Road, Hurst . Noted.

10.11 Re3 films shot in the Wokingham area. Noted.

## **11. Date of next meeting – Tuesday 4<sup>th</sup> April 2017**

**The meeting closed at 21:05**