

# TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 8<sup>th</sup> November 2016 at 7.45pm.**

**Present:** Mr J Bowley (Chair), Mrs E Ashley, Mr M Bray, Mrs L Jarvis, Mr D Fergusson, Mr R Mantel, Mrs T Ramsden & Mr T Winchester.

**In attendance:** 2 Cricket Club representatives, 12 members of the public.

## **1. Public Questions:**

Terri Jones asked how the Council are protecting the green spaces in Twyford for the children. Where can they 'run wild with nature' close to Twyford? Agreed this will be listed as a future agenda item in order to consider the committee's policy on open spaces.

Mick Yeates, recently appointed as chair to Twyford Allotments Tenants Association (TATA) reported that 50% of allotment holders are members. He asked who manages the allotments. Mr Bowley responded that the Parish Lands Committee manage the allotments. Mr Yeates referred to allotment law that requires members and non-council members to manage the allotments. This will be checked.

Nic Downes from the cricket club has emailed some comments with reference to the 5 year cricket club agreement. The club have expanded their midweek and practise sessions and he asked that the agreement acknowledge this. It was agreed that Mr Downes will draft some suggested changes to the agreement. He also asked how they will co-exist with the Colleton School After School Club in the summer term.

There is an overlap where the Colleton School ASC finishes at 6:30pm and the cricketers arrive at 6pm. Cricketers may be forced to change in the car park which would be inappropriate with children leaving the after school club.

The cricket club had explored their own request for additional picnic tables however they felt there was insufficient space to locate the tables.

Questions as to the potential extension of the pavilion were in relation to funding/mixed funding and ownership rights. Sources of funding come down to the usage. He asked what the Council would like incorporated. Mr Bowley responded this idea was not beyond the concept stage. The cricket club will explore the idea further.

The Cricket club had requested signage and will present the Council with suggestions for signage suggestions with size and layout.

**2. Apologies** – none.

**3. Declaration of interest in items on the agenda** – none.

**4. Minutes of the meeting held on 11<sup>th</sup> October 2016.** Proposed Mrs E Ashley, seconded Mr T Winchester, carried unanimously.

**5. Budgets** – figures were discussed and amended.

**6. Matters arising and action points.**

6.1 Mr Downes, Twyford & Ruscombe Cricket Club, to put forward ideas for the location of picnic benches and details of signage. Carried forward pending information from the Cricket Club on the signage.

6.2 Mr S Green, Twyford Comets, raised the condition of the goal posts which need replacing. Agreed he will let the clerk know how many goal posts are required. Carried forward.

6.3 (11.6) Youth shelter bin - Agreed that the Council will look at the price of a new bin and also to consider more regular emptying. Sophie (Youth Centre) will consult with the youths about the location of the bin.

6.4 (9.3) Resident access gate – a Brook Street resident has put a gate access onto the burial ground. Agreed for the clerk to send a licence agreement allowing access to be signed.

6.5(9.4) Problems with graveside rubbish being dumped on the St Mary's side. Agreed to review in November.

6.6 Aerial runway wire (sagging) – clerk to get a quote.

6.7 (13.1) Stanlake Pavilion Toilet –quote for a Dyson handdryer.

#### **7.0 Clerk and Village Ranger's report on Parish Lands maintenance including:**

7.1 Village Ranger – usual litter picking, broken glass collections and leaf clearing was reported. Damage to the KGVR Willow tree was reported to the police.

7.2 Park Warden – the Park Warden is continuing to clear the broken glass over the skate park at the weekends.

7.3 Clerk's report – Twyford in Bloom actions include labelling plants, improving recycling throughout the village, removing cigarettes and gum from the pavement, removing kerbside weeds and photos to show all year round activity. Mrs Ramsden agreed to provide photos of the Christmas tree festival and allotments to show all year round activity. It was suggested that the TRHA could provide photos of their shows. Mrs Ashley suggested that each shop looks after their own shop front, keeping it free from litter and weeds. Agreed for the Ranger to fit a handle to the Stanlake Pavilion door to stop it blowing open.

#### **8.0 Allotments.**

8.1 Hurst Rd – 16 plots available and 23 currently unpaid.

8.2 London Rd – 2 plots available and 10 currently unpaid.

Correspondence from Mr Simpson the TRHA representative was considered. In response to the items raised Mr Bowley reported that allotment inspections are routinely carried out, the committee will arrange for the Ranger to investigate the third padlock on the chain, Mrs Jarvis is cultivating laurels to plant a barrier between the site and the property next door and the clerk was asked to contact the pest control to enquire about prevention of foxes.

8.3 Hurst Road quote for planting by brook to deter deer (to be carried forward) Agreed for the clerk to obtain a quote for Heras fencing along the length of the end of the plots, clearing of the bank to enable the fencing to be installed and planting of a blackthorn / hawthorn hedge which will be layered. Suggested the clerk contact National Trust property at Nuffield Place who have recently put up a large area of fencing.

8.4 Quote for improvements to entrance gates to allow them to be locked & correspondence from TATA. Proposed Mr Fergusson, seconded Mrs Ashley to approve the quote of £120 for a hook in order to allow the station end gate to be padlocked. Motion carried unanimously.

TATA correspondence suggested that a key system where everyone pays £15 deposit for a key would be more appropriate for those visually impaired. The combination padlock works well at London Road and it may be possible to get a padlock with large digits.

8.5 To consider a request for a skip to the Hurst Road allotments. TATA representative agreed that they could supervise the skip. Agreed to get a quote for a skip to be dropped and collected on the same day.

8.6 Request from TATA to let 2 plots which will be used to help encourage new allotment holders (discounted / free of charge?) TATA wish to have some taster plots for potential allotment holders to try out before taking on a plot. The committee had concerns about non allotment holders having access to the allotments when they don't have an agreement with the Council. Agreed that TATA will forward their proposals for the idea on how it will work. TATA will need to sign the agreement and to provide their constitution.

8.7 Receipt of TRHA annual rent. Noted.

#### **9.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

9.1 Report on cremations & burials – none.

- 9.2 Report on memorials – Elizabeth Denny. Noted.
- 9.3 Resident access gate – correspondence and signed agreement has been returned. Noted.
- 9.4 Problems with graveside rubbish being dumped. No further issues. Agreed that the Church Office will advise if there are further problems.
- 9.5 Burial ground maintenance – quote for herbicide treatment & quote for regular maintenance. The committee considered a quote of £135 per visit (3 a year are suggested) for contractors to use herbicide on all 4 locations - Jubilee Corner / Bell Corner / Loddon Hall Car Park / Burial Ground. Quote of £62.34 per month to have grass cut and strimmed around graves. It was agreed to carry these into next years budget. Once confirmed in January the clerk may advise the contractor.
- 9.6 Jubilee Corner tree works – to consider quote for tree works. Stephen Loyd of FORWOOD has suggested: Ash species - pollard main trunk down to about a metre from the ground but above the sprouting previous cut. Field maple - reduce the crown but retain the present outline shape of the tree. Hawthorn - reduce the crown by about 1.5m. Awaiting quote.
- 9.7 Jubilee Corner water feature – to consider installing a water feature. This was a suggestion put forward by the Twyford in Bloom committee. The committee felt this might be open to misuse and suggested that Twyford in Bloom / Twyford Together consider a sculpture. The Committee will consider their suggestion if they provide information and prices.

## **10. Bell Corner**

10.1 Request for permission to hold Twyford Together events – 27<sup>th</sup> November, 7<sup>th</sup> December 21<sup>st</sup> December. Proposed Mr Winchester, seconded Mrs Jarvis that the events be approved subject to the necessary insurances. Motion carried unanimously.

## **11.0 KGVR**

- 11.1 Resident gate access – Carried forward to the end of the meeting.
- 11.2 Children’s play park (toddler side) – due to a change in staff at HAGs the plan has been amended and Mrs Jarvis and the clerk are meeting to review the amendments.
- 11.3 Youth Centre – sub lease update. No updates to report.
- 11.4 Sycamore Tree by tennis courts. Previous authorisation had been given to the resident to pollard sycamore tree by tennis courts by 1.5m. Subsequent request by resident via the tennis club to remove the tree. Agreed that the original decision that the Sycamore can be pollarded by 1.5m still stands. The Council do not wish for the tree to be removed or any other trees in the tennis court location.
- 11.5 Sycamore tree works – to prevent resting on swings. To consider a quote for works. Carried forward pending quote.
- 11.6 Youths request to have a bin placed in the Youth Shelter – to consider cost of bin, location and more regular emptying. A new waste bin costs £661 including installation. Twice weekly collections to all the bins cost £250 pcm (existing cost £126.52 pcm). Proposed Mrs E Ashley, seconded Mr D Fergusson to purchase a new bin at a cost of £661. Motion carried unanimously. Agreed to hold over the decision on increasing the frequency of bin emptying until the budget has been agreed.
- 11.7 Quote to replace 3 domes on the CCTV – awaiting feedback from contractors.

## **12. Stanlake Meadow.**

- 12.1 Cricket club agreement – points raised by the cricket club. Mr Downes will draft some suggested changes to the agreement.
- 12.2 Height bar - Incidences of height bar being clipped. Mr Bowley reported that the left hand post is still not secure despite it already being re-secured. He also explained the problem that the latch pin pops out when the bar is hit/bent slightly.

Agreed for the clerk to contact the installers in the first instance as the post is not fit for purpose.

12.3 Car parking – clerk to re-circulate the quotes.

12.4 Wildflower area - Quote of £590 for annual cut / rotate / seed. Carried forward.

### **13. Stanlake Pavilion**

13.1 Toilet – hand dryer. Approximate cost of £1500 for 3 handdryers and electrical works. Carried forward.

13.2 Colleton School lease / licence of use. Mrs Ashley had drafted some additions / amendments. Clerk to type up and circulate.

13.3 Pressure relief pipe damage – suggestion of wire cage protection. A quote of £75 each and estimate for repair of pipe £75 – therefore total cost £225. Proposed to approve the quote by Mrs Ashley, seconded Mrs L Jarvis, motion carried unanimously.

13.4 To consider a scheme to augment an extension to Stanlake Pavilion to include a meeting room. Carried forward.

13.5 Glass key box to be put up. Work is now complete.

13.6 Requests from The Colleton ASC – outside lighting, tables and chairs & various matters. The Council re-iterated that the tables and chairs should be placed back into the car park cupboard. They cannot be stored in the referee room. Clerk to obtain a quote for lighting on the pavilion (fenced area end).

13.7 Pavilion cleaning - carried forward.

**14.0 Family Picnic sub committee** – no items to report.

**15.0 Parking sub-committee** – next meeting 7pm 13<sup>th</sup> December 2016.

### **16.1 Correspondence –**

16.1 Resident correspondence - antisocial behaviour and request to remove the youth shelter. The correspondence was noted. Agreed for the clerk to write to Sophie at the Youth Centre informing her of residents desire to remove the youth shelter.

16.2 Resident correspondence – resident suggested that the Family Picnic budget would be better spent on a detailed study of the GWR/current road/traffic/car park network situation. Mrs Bowley reported that it isn't a case of one or the other. A committee has been set up to discuss these issues.

16.3 WBC – encampment on the move – circulated by email.

## **Part 2 Confidential Information**

Item 11.1 discussion.

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed Mr D Fergusson, seconded Mrs E Ashley, carried unanimously. The public left the meeting.  
Discussion took place.

**17. Date of next meeting – 6<sup>th</sup> December 2016**

**Note - meeting of 10<sup>th</sup> January to be held at Stanlake Pavilion.**

**The meeting closed at 10.13 pm**

