

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Thursday 1st December 2016 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messrs J Jarvis, R Mantel, R Morris & C Wickenden.

In attendance: Mr M Bray & 1 member of the public.

1. **Public Questions** – Resident Mr Eeley spoke about his objections to planning application 162886 26, Wargrave Road. He expressed concern over loss of light and privacy, noise and disturbance, highway safety and inconsistency in street scene. He expressed concern that approval of the plans could set a poor precedent for future planning in the village.
2. **Apologies** – Mr J Bowley & Mr C Smith.
3. **Declaration of interest in items on the agenda** – Mr Jarvis declared an interest in Plans for 163169 19, Springfield Park. Noted.
4. **Minutes of the meeting held on 1st November 2016.** Proposed by Mr R Mantel, seconded Mr R Morris, motion carried 3 in favour, 1 against, 1 abstained.
5. **Matters arising and action points**
 - 5.1 Executive Member Mark Ashwell to be invited to the February meeting to talk about the Local Plan & sites – email 2/11/16.
 - 5.2 Clerk to circulate: 161791 32, Cotterell Gardens notice of appeal & Waitrose & Station Road TPO works. Email 2/11/16.
 - 5.3 Street lamp list of responsibility to be updated. Agreed that Mr Morris will not be added to to list as he is presently busy getting the website up and running.
 - 5.4 (9.1) Bell Corner – the transfer of land to the PC is complete. Agreed for the clerk to write to the shops around Bell Corner letting them know that the Parish Council is the new owner and to request that the advertising is removed from the bollards. Also to inform Twyford Together. Email 2/11/16.
 - 5.5 (9.3) Website update – Some councillor information is still required. Mr Bowley will put his Family Picnic photos in the website dropbox. Also agreed to ask the photographers permission to gift some of the photos for use on the website.
 - 5.6 (9.4) Noticeboard – agreed for the Clerk to ask permission to move the noticeboard onto the wall of Apsley House. Clerk to obtain a quote to have the noticeboard moved and the Waitrose wall made good.
 - 5.7 Scheme to promote ‘Thames Valley Alerts’ – agreed to put the posters on the noticeboard. Carried forward.
 - 5.8 (9.5) No cold calling zone’ for the whole of Twyford – agreed to trial Yewhurst Close and Gooch close. Mr J Jarvis will raise the item with the Springfield Park AGM – as Mr Jarvis will no longer be a member this action will not be carried out.
 - 5.9 (9.6) ‘Speedwatch’ project – agreed to ask for additional volunteers at the Full Council meeting. Completed.
 - 5.10 GWR Meeting - Agreed for the clerk to write thanking Tom Pierpoint and Matthew Golton for attending and to ask if they have investigated the land behind Hurst Road. Agreed to keep the lines of communication open. Email 03.11.16.
 - 5.11 Councillor correspondence – disruption by Waitrose lorries. Mrs T Ramsden reported disruption on Saturday 22nd when a Waitrose lorry could not get into the loading bay and consequently blocked the entrance to Waitrose. The HGV leaving then went through the traffic lights. Agreed to ask Waitrose what went wrong on this occasion. Carried forward.
- 6.0 **Budgets** – no amendments were made.
- 7.0 **Planning Matters**
 - 7.1 **Current List**

162772, 162773, 162837 The Duke of Wellington – the Council question ownership of the land being used for the new entrance. They also expressed concern as to the safety and visibility of cars pulling out on the bend. The proximity of the car park to housing is unneighbourly and the increased seating on the decking could increase noise.

162838 The Duke of Wellington – application withdrawn.

162883 18, Malvern Way – no comment.

162886 26, Wargrave Road - Items of correspondence from neighbouring properties were noted. The committee expressed concern to the following:

- 1) The area of land will not sustain 2 properties.
- 2) The plans show insufficient gardens – there should be 20 ft at least.
- 3) Concerns over density / over development.
- 4) The plans are unneighbourly and would result in a loss of amenity to existing properties.

162887 Waitrose – the committee expressed concern over:

- 1) The loss of recycling and the impact on amenity.
- 2) The seating area is a large space and encroaches on the public walkway.
- 3) The loss of public car parking.
- 4) The refreshment area in the car park – health and safety concerns.

The committee welcome the improved access in and out of the car park.

162913 7, Willow Drive – no comment.

162950 37, Wargrave Road - the committee expressed concern over:

- 1) Overdevelopment of the site.
- 2) The dangerous access on a busy road.
- 3) The plans are too close to the boundary and are not in keeping with the street scene.

163045 20, Wensley Close – the committee object due to the intrusion of light, plans are un-neighbourly and have a massing effect.

163046 18, Colleton Drive – no comment.

163067 Waitrose Ltd - The committee object to the illuminated signage. The illuminated Kitchen sign is out of character.

163075 78, London Road – no comment.

163169 19, Springfield Park – no comment.

163197 123, Broad Hinton – no comment.

163199 20, Colleton Drive – no comment.

163209 35, Paddock Heights – no comment.

163257 3, Yewhurst Close – no comment.

163262 Longfield House – application for change of use – notification only

163209 35, Paddock Heights – no comment.

7.1.1 Householder Prior Notification – none

7.2 Notices of permission

* denotes applications that the Council has previously commented on.

161001 54, London Road

162101 2, Chaseside Avenue

162175 37, Hermitage Drive

*162221 42, Station Road

[the application does not mention that this is for 2 different flats and they requested that this be noted.]

***162234 Waitrose Car Park – advertisement consent**

[Waitrose (advertising consent) – the committee object to the internally illuminated signage. This is a Conservation area and external illuminated signs do not conform with this.]

162284 Bridge Farm

162315 45, New Road

162534 7, Heron Drive

162581 2, Paddock Heights

162663 9, Harrison Close

162668 82, Springfield Park

162726 20, Paddock Heights

7.3 Notices of Refusal

162778 2, Greenfinch Drive – Refused certificate of lawfulness

7.4 Other planning matters

7.4.1 3157726 Appeal decision – 32 Cotterell Gardens – appeal dismissed

7.4.2 162528 7A, Hilltop Road – application for TPO tree works in a conservation area

7.4.3 163188 25, Springfield Park – application for TPO tree works in a conservation area

7.4.4 162842 49, Station Road – application for works to trees in a conservation area

7.4.5 Enforcement updates – noted.

7.4.6 Local Plan update – site assessment engagement – consider joint response Charvil / Hurst / Ruscombe – circulated by email. An extension to the deadline has been agreed. Agreed for comments to be formed at the January committee meeting. A meeting will then be arranged with Wargrave, Charvil, Hurst and Ruscombe Parishes before the 18th January in order to submit the engagement form by 20th.

7.4.7 CIL – Co-funding suggestions – circulated by email. Noted.

8. Footway Lighting

8.1 Repair and fault report

Parish Lamps:

2 street lamps on the Wensley Close alleyway (1 TPC, 1 WBC)

186 Amberley Drive

C4 Colleton drive / Mallard Close

207 New Road

9. General Amenity Matters

9.1 Bell Corner – advertising on bollards. A response had been received from Parkers Estate agents. Agreed for a further letter to be sent thanking them for being public spirited in the help they offer however explaining that the Council do not permit advertising on their land.

9.2 Defibrillators – insurance & weekly checks. The defibrillators have been added to the Parish Council insurance. Neil from the First Responders is planning to carry out a training session in order that the weekly checks can be carried out.

9.3 Website update

- Proposed Mr C Wickenden, seconded Mr R Mantel to authorise Mr Wickenden & Mrs Ditcham to authorise the backup at a cost of £140 if need be. Motion carried unanimously.
- Proposed Mr C Wickenden, seconded Mr R Mantel to authorise the plug in for the calendar to enable multiple regular dates to be input at a cost of approx. £75. Motion carried unanimously.
- The committee approved Mr Morris as webmaster.

9.4 Noticeboard – Waitrose board location – carried forward.

9.5 'No cold calling zone' – Yewhurst & Gooch Close – carried forward.

9.6 'Speedwatch' project – carried forward.

9.7 To consider purchasing a village sign announcing that Twyford is a silver gilt winner of Thames and Chiltern in bloom [Quote of £265.33 plus installation An approximate cost for the installation would be £120, plus the £108 admin fee (total approx. £493.33). Carried forward.

9.8 Twyford in Bloom – carried forward.

- 9.9 Twyford Together signage proposals – carried forward.
- 9.10 Borough Parish Liaison questions for next meeting – none.
- 9.11 Community Flood Warden Scheme meeting 03.11.16 – attended by Mr and Mrs Jarvis.
- 9.12 To consider purchasing chocolates for the 'Adopt a street' volunteers. Proposed Mr Jarvis, seconded Mr R Mantel to purchase 51 boxes of chocolates for the volunteers at a cost of £3-£4 each. Motion carried unanimously.
- 9.13 Ruscombe Turn – remedial works reported to WBC. Noted.
- 9.14 Ongoing request for Hurst Road waste bin to be re-instated – carried forward.

10. Highways

- 10.1 Potholes update. No items to report.
- 10.2 Broad Hinton commuter parking Mr Morris reported that WBC are not looking at new applications for lines until the existing lines have been reviewed ready for the introduction of Civil Parking Enforcement.
- 10.3 Local Transport Plan Consultation – carried forward.
- 10.4 Stanlake Lane road closure – email circulated. Noted.
- 10.5 Wokingham Borough Council's 2016/17 Winter Service Plan – circulated by email. Carried forward.

11. Correspondence circulated by email:

- 11.1 WBC – Phoneboxes to be removed. Noted.
- 11.2 WBC - Major Projects Coordination Meeting 22.11.16. Noted.
- 11.3 New recycling campaign messages from re3 - paper and cardboard recycling in the festive season. Noted.
- 11.4 WBC - Notification of Closure - Wargrave Hill, Wargrave. Noted.
- 11.5 GWR Mark Hopwood - Car park changes. Noted.
- 11.6 Free Love Food Hate Waste training sessions for community groups in Wokingham Borough. Noted.
- 11.7 WBC – Local Plan Update – Promoted Sites Update – updates 5th of the month. Noted.

- 12. Date of next meeting – Tuesday 3rd January 2017**

The meeting closed at 10:00 pm