

**Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion, Twyford on Tuesday 9<sup>th</sup> October 2018 at 7.45pm.**

**Present:** Mr J Bowley (Chairman), Mrs E Ashley, Mr M Bray, Mrs J Duffield, Mrs L Jarvis, Mrs T Ramsden & Mr T Winchester.

**In attendance:** Mr Mark Higgins & Mr Simon Burr (Twyford & Ruscombe Cricket Club) & Mr Brandon Murphy (Twyford Comets).

**Clerk:** Mrs L Moffatt.

**1. Public Questions.** None.

**2. Apologies.** Mr D Fergusson, Mr R Mantel & Mr Steve Green (Twyford Comets).

**3. Declaration of interest in items on the agenda.** Mr M Bray and Mrs T Ramsden declared an interest in the allotments and as members of TRHA.

**4. Dispensations.** None.

**5. Minutes of the meeting held on 11<sup>th</sup> September 2018.** Approval of the minutes as a true and accurate record proposed Mrs T Ramsden, seconded Mr M Bray, motion carried unanimously.

**6. Matters arising.**

6.1 Anne Owen, architect, to attend the November meeting. Noted.

**7. Sports Clubs** Brandon Murphy (Twyford Comets) noted that there were items on the agenda concerning Twyford Comets (new line marker needed / goal mouths needing to be turfed / line marking . Discussions had been had about using the contractor to mark out the pitches. Agreed for the clerk to forward the quote to Brandon for Twyford Comets to consider - the club can consider fortnightly or weekly marking.

Mark Higgins & Simon Burr (Twyford & Ruscombe Cricket Club) reported that the club are enjoying use of the refurbished kitchen. They would like use of an inside cupboard for storage of their food. They are also looking at the wheeled clothing racks to check the wheels. They reported concern over disruptions due to the traveller encampments. They reported the growing, thriving club and felt that unisex toilets did not work. This is something that would be discussed at their meeting with Anne Owen (architect) tomorrow morning. Brandon echoed these comments. Mr J Bowley urged the clubs to look at the opportunity of redeveloping Stanlake Pavilion as looking at a blank canvas. The cricket club confirmed that they have consulted parents for their wishes / ideas.

**8. Superintendent Shaun Virtue (8:30pm)** Mr J Bowley explained the background to the invitation to Superintendent Shaun Virtue speaking about the last three traveller encampments. The Council wanted to know the true position of the police and when they would use their Section 61 powers. Mr Shaun Virtue spoke about the signed agreement with Thames Valley Police and the Borough Council stating each party's responsibilities. He spoke about Section 61, the minimum requirement for using it, the rights of travellers and the process when an encampment arrives. He spoke about the approach Bracknell use which is to arrange bayliffs straight away and as a result they have fewer encampments. Wokingham Borough had 18 encampments last year as opposed to Hants and Berks who had 65. Discussion took place on whether a helpful approach offering a skip for waste etc has been successful in other areas. Discussion took place on ideas to make things uncomfortable for visiting travellers. It was agreed preventable measures to avoid encampments is the best approach. In the case of an encampment arriving the police would be interested in photographs or video evidence of antisocial or illegal behaviour. Mr Saun Virtue urged the clubs not to cancel their activities too soon. Things should carry on as normal. It was agreed this was not easy to do as previously both the cricket club and after school club had carried out their risk assessments and cancelled their activities. Actions agreed were for Mr Shaun Virtue to forward to the clerk a copy of the traveller protocol, put the

council in touch with someone to help with traveller preventable measures and to introduce a contact from Bracknell Forest Council on the bailiff approach.

Discussion took place on the possibility of having only one entrance at Stanlake Meadow and this being secure / cctv coverage.

## **9. Monthly reports on Parish Lands maintenance:**

9.1 Village Ranger - Usual litter collection, bottles being left at the burial ground & graffiti removed from wooden play equipment at KGVR.

Jobs outstanding include getting a quote for a replacement mower, installing London Road allotment handrail (contact made with a local scaffolding company), Hurst Road padlocks and keys, burial ground border edging (Clerk met with Ranger to review progress - a trench has been dug part way along the border) and list of snagging problems following the Stanlake Pavilion inspection (meeting arranged tomorrow with Ranger to review progress). Chain link fencing has been erected across a gap in the Stanlake Meadow hedge.

9.2 Park Warden – no items to report.

9.3 Clerk's report – Twyford Comets have requested use of the northwest KGVR pitch. They have carried out some remedial works on a circular dip on the pitch. The skate park light sensor was installed on 5<sup>th</sup> October. TATA have asked to accompany the Chairman and clerk on the allotment inspections. Agreed to add to the next agenda. An allotment holder has reported dogs on the Hurst Road allotments and requested 'no dogs allowed' signs on the two gates. Agreed to add to the next agenda. The clerk met with Band systems and discussed alarms and cctv. The quote was in the region of £2,500. Agreed to consider further.

## **10. Allotments.**

10.1 Renewal letters and revised agreements have been sent to all allotment holders.

10.2 Allotment Management Guidelines – Mrs Ramsden has access to a dropbox and will be sharing the documents for councillors to view.

10.3 Tree Inspection – carried forward pending quote.

### **10.4 Hurst Rd**

10.4.1 10 plots are available.

10.4.2 Hurst road dip. Mr J Jarvis reported two options. Agreed to consider filling with 10-12 tonnes of lime stone scalplings. These would then need to be compacted with a vibrating roller. Clerk to seek quotes.

10.4.3 WBC land by bench (would WBC consider allowing TPC to take on ownership to use as wildlife/wildflower area?) Carried forward.

10.4.4 Pitting pool/bog garden/pond – project currently on hold.

10.4.5 Plots 19B & 20B – Clear up in progress.

10.4.6 Quote for mink pest control – the committee **RECOMMEND to Full Council** to approve the quote from the pest control contractors at a cost of £132 for 4 box traps. Proposed Mr T Winchester, seconded Mrs T Ramsden, motion carried unanimously.

10.4.7 Allotment holder request to keep goldfish – unanimously approved.

10.4.8 Request to hold a bonfire for a Brownie event – unanimously approved.

### **10.5 London Rd**

10.5.1 2 plots available.

10.5.2 TRHA letter – boundary fence & trees/ivy (photos circulated 03.10.18) Noted that the doctors surgery bins are against the fence, creating something to aid climbing over the fence. Beer bottles have been reported inside the allotments. Clerk to obtain quotes to replace the broken concrete posts.

10.5.3 Allotment holder – large walnut trees – request to remove or have them cut back. Clerk to obtain quotes to have the three trees pruned as aggressively as the tree surgeon recommends.

## **11.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

11.1 Report on cremations & burial – none to report.

11.2 Report on memorials – request for slate memorial William Henry Cox & Monica Joan Cox approved.

11.3 Christmas tree on Jubilee Corner – Goodall-Smith Wealth Management have kindly offered to fund the tree. Cost of new electricity socket and two sets of lights were approved at a cost of £150. Proposed Mr M Bray, seconded Mr T Winchester, motion carried unanimously.

11.4 Issue with gravediggers dispersing soil over the St Marys side. Noted.

11.5 TATA request to hold a pumpkin event at Jubilee Corner 27<sup>th</sup> or 28<sup>th</sup> October

11.6 Silver gilt sign - quote for £144.01. Proposed to **RECOMMEND to Full Council** to approve the quote Mr T Winchester, seconded Mrs J Duffield, motion carried unanimously.

11.7 Gardening group have scheduled to carry out a tidy w/c 15<sup>th</sup> October. Noted.

## **12.0 Jubilee Corner**

12.1 Rowan tree – the tree has died. Awaiting confirmation from the volunteer gardeners as to the best course of action.

## **13.0 King George V Recreation Ground**

13.1 Resident gate access (licence). Carried forward.

13.2 CCTV – Clerk to meet with contact and obtain spec. Carried forward.

13.3 Tennis club 25 year lease – the clerk is liaising with Mr R Abeywardana about the costs.

13.4 Replacement bins update. The clerk reported that the bins will cost £2,966.04 and installation £906. The lead time for the bins is 2 weeks and the contractors will let the clerk know when they can schedule the works.

13.5 Parish Lands Management Plan – update for Twyford in Bloom (circulated 18.06.18). Mrs T Ramsden and Mr M Bray agreed to look at and make revisions to this.

13.6 Aerial runway seat (quote to be sought). Carried forward.

13.7 New line marker (£380) – carried forward pending decision on line marking.

13.8 Quote for pitches to be marked up – carried forward pending decision by Twyford Comets.

13.9 Youth Centre request for a drinking fountain. Carried forward.

13.10 Resident with concrete posts on KGVR side. Carried forward.

## **14.0 Stanlake Meadow**

14.1 Shared Access – Telecom proposal (information circulated 29.06.18). Carried forward.

14.2 Request to have football goals mouths turfed. Quote for works £551 proposed Mrs T Ramsden, seconded Mr T Winchester, motion carried unanimously subject to the clerk checking that the works will be carried out at the correct time of year.

14.3 Twyford Comets request to hold a Soccer School in the October half term. Request withdrawn.

14.4 To consider security following break ins – rising bollards / cctv. Carried forward

## **15.0 Stanlake Pavilion**

15.1 Pavilion Extension – Anne Owen to attend the November meeting. Existing plan received from Anne. Committee to consider their ideas ready for the November meeting. Noted.

15.2 Colleton School Lease (JJ/DF) – circulated to Mrs J Duffield 18.06.18. Carried forward.

15.3 Electricity contract renewed for 1 year. Noted.

**16.0 Risk Assessments (Stanlake)** Carried forward.

## **17.0 Correspondence –**

17.1 Fields in Trust - Green Spaces for Good: Fields in Trust email update Sept 2018 (circulated 24.09.18) Noted.

17.2 Resident email reporting graffiti on wooden play equipment. Noted.

**18.0 Date of next meeting – 13<sup>th</sup> November 2018 at Loddon Hall.**

**The meeting closed at 9:59pm**