


Twyford Parish Council

Finance & General Purposes Committee Agenda

A meeting of the Committee will be held at 7.45pm on Tuesday 19th March 2019 at Loddon Hall, Twyford.

- 1. Public Questions**
- 2. Apologies**
- 3. Declaration of interest in items on the agenda**
- 4. Dispensations**
- 5. Minutes of the meeting held on 22nd January 2019**
- 6. Matters arising and action points**
- 7. Clerk's Report**
 - Bank balances as at the end of January 2019
 - VAT return for January 2019
 - Bank balances as at the end of February 2019
 - VAT return for February 2019
 - Making Tax Digital deadline – 1st October 2019
 - BT Dividend £48.04 received
 - Henderson Investment Statement to 31st December 2018
 - Gavel arrangements
 - Internal audit arrangements
 - Filing Cabinets cost
 - Scanner cost
 - Post office PO box error
 - Phone line update (Assistant Clerk)
 - Nat West changes
 - To consider a change of bank/ credit card (Cafbank)
*to consider safety deposit box implications
 - Data Protection Regulations update
 - Data Protection Officer update – BALC £60 charge WBC & ICO membership
 - Website update – minutes & publishing arrangements
 - Website progress – fete form
 - New legislation – The Public Sector (Websites and Mobile Applications) (no 2) Accessibility Regulations 2018
 - Lease agreement – Wargrave Road
 - Risk Assessments
- 8. Existing & new councillor training & copies of NALC Good Councillor Guide for all councillors**
- 9. To customise and approve NALC 2018 standing orders & to consider making changes for the Fete Committee election of Chairman and Vice-Chairman (Circulated 01.02.19)**
- 10. Review of Policies**
 - 10.1 Grant Policy
- 11. Grant Requests**
 - 11.1 Loddon Hall – cctv
 - 11.2 Twyford Youth centre
- 12. Annual Parish Meeting** – how to engage younger people, suggestion of workshops, refreshments – wine?
- 13. Correspondence circulated by email:**

- 13.1 Action for All E-Bulletin (circulated 18.01.19)
- 13.2 The Chain Newsletter (circulated 25.01.19)
- 13.3 Berkshire Pension Fund employer newsletter - Inscribe - Winter 2018/19 (circulated 28.01.19)
- 13.4 Teenager / Young Person Workshop (circulated 28.01.19)
- 13.5  NALC sends an open letter to its 100,000 councillors (circulated 28.01.19)
- 13.6 CIL & Infrastructure information sharing between WBC & Parishes (circulated 28.01.19)
- 13.7 Pension Scheme Advisory Board (SAB) Recommendations (circulated 01.02.19)
- 13.8 Royal County of Berkshire Pension Fund Employer Meeting 2019 (circulated 05.02.19)
- 13.9 NALC Loneliness Call for Evidence (circulated 06.02.19)
- 13.10 Voluntary Sector Networking Event & Workshop (circulated 06.02.19)
- 13.11 MS Therapy – invitation to visit (letter available to read at meeting)
- 13.12 The Chain Newsletter – Involve (circulated 20.02.19)
- 13.13 LGPS Practitioner Training events and Insight Residential Course (circulated 20.02.19)
- 13.14 Royal County of Berkshire Pension Fund Employer Meeting 2019 - Reminder and Agenda (circulated 20.02.2019)
- 13.15 Action for All E-Bulletin (circulated 20.02.19)
- 13.16 Making Tax Digital (circulated 21.02.19)
- 13.17 CIL & Infrastructure information sharing between WBC & Parishes (circulated 26.02.19)
- 13.18 The Chain Newsletter (circulated 26.02.19)
- 13.19 Connecting Communities in Berkshire is on AmazonSmile (circulated 04.03.19)
- 13.20 New Growth Club Dates! (circulated 07.03.19)
- 13.21 Berkshire Pension Fund employer meeting 2019 - presentation slides (circulated 11.03.19)
- 13.22 The Chain Newsletter (circulated 11.03.19)

14. Items to be considered from other Committees

- 14.1 Fete Committee – 26.02.19
- 14.2 Planning and Amenities 05.03.19
- 14.3 Parish Lands 12.03.19

15.0 Staffing matters – Assistant Clerk annual review and NALC national salary award

16.0 Localities – to share views on information circulated 24.12.18

[Discussion on managing physical resources in the area, place-shaping ambitions, asset transfer opportunities, joint service provision options and compelling local issues/topics.]

17.0 Date of next meeting - Tuesday 16th April 2019.