

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 2nd April 2019 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messer's C Wickenden, R Abeywardana, M Boniface, M Bray, J Jarvis & R Mantel.

Minutes: Lynn Povey (Assistant Clerk)

1. **Public Questions** – None.

2. **Apologies** – Mr M Alder & Mr J Bowley.

3. **Declaration of interest in items on the agenda** – None.

4. **Dispensations** – None.

5. **Minutes of the meeting held on 5th March 2019.**

Approval of the minutes proposed Mr C Wickenden, seconded Mr M Boniface. Motion carried nem con.

6. **Matters arising and action points.**

6.1 Defibrillator – PAD deployed. Awaiting deployment test results & drop in training sessions & times. Awaiting call back from the Community Responder. Noted.

6.3 HBUG – Mr C Wickenden & Mr R Abeywardana to represent TPC. Meeting to be held in Henley 3/4/19. Mr C Wickenden & Mr R Abeywardana to report back.

6.4 Twyford In-Bloom 2019. The In-Bloom committee identified 27 hanging basket locations for the consideration of the council. Clerk has requested this year's costings & awaits a response. Noted.

6.5 Nail Bar – Questions raised if permission had been sought for the lights on the sign. Clerk has provided Planning Enforcement at WBC with the details for investigation. Awaiting a response. Noted.

7. **Planning Matters - Current List.**

7.1 Householder Prior Notification – None.

7.2 190511 90 London Road. No comment.

7.3 190527 7 Weavers Way. Concern regarding the entrance & egress and the reduction in off-road parking provisions.

7.4 190546 3 The Pines. No comment.

7.5 190572 3 Montreal Terrace (previous application 183439). No comment.

7.6 190584 18 Colleton Drive. Overdevelopment of the site & concerns regarding inadequate parking provisions.

8. **Notices of permission.**

* denotes applications that the Council has previously commented on.

8.1 180998 Rosebary's Farm

8.2 183417 39 Hurst Park Road

The committee raised the following points: * Over development of the site. * Effect on the neighbouring property by the change of status from a detached to a semidetached. * Out of character with the street scene.

8.3 183466 12 Hermitage Drive

8.4 190220 17 Westview Drive

8.5 190238 13 Amberley Drive

8.6 190280 24 Sycamore Drive

8.7 190385 Durlston, Longfield Road

Noted.

9. **Notices of refusal.**

9.1 182780 76 Hurst Road

Noted.

10. **Notice of appeal.**

None. Noted.

11. **Neighbourhood Plan meeting 2/4/19 (sub-committee)** – The minutes from the working group meeting on 4/3/19 & the sub-committee meeting on 5/3/19 circulated on 12/3/19, approved. The minutes from the sub-committee meeting held on 2/4/19 to be circulated.

11.1 The next meeting of the working group is on 13/5/19 at Stanlake Meadow (19:30) & Neighbourhood Sub-Committee meeting is on 4/6/19 (19:00).

11.2 Current Neighbourhood Plan budget. £283.27 left in this year's budget. Ms Lauren Walder is looking into the grants available for Neighbourhood Plans. Noted.

11.3 Approval of any other Neighbourhood Plan expenses. None to approve. Noted.

12. Other planning matters

12.1 190728 Pond 11m from Alexander James, Unit 8 Ruscombe, Orchard Estate. Application for works to protected trees. TPO 778/1996 (Information only) (circulated 19/3/19). Location supplied by WBC does not reflect the exact location. The committee noted the works being completed in the Industrial Estate.

13. Footway Lighting

13.1 Repair and fault report. The two lights along the side of Loddon Hall Car-Park are not working. Clerk to report and arrange repairs.

13.1.1 Lamp 47 Hurst Road – Fault reported to WBC 27/11/18. WBC confirmed that the repair was carried out on 4/12/18 however it is not dimming as intended therefore WBC have requested additional works to be carried out. Noted.

13.1.2 Lamp 170 Colleton Drive – Fault reported to Balfour Beatty 20/12/18. Awaiting repair. Noted.

13.1.3 Lamp 21 Hurst Road – WBC advised us of the outage on 2/1/19. There is a problem with the Scottish & Southern Energy power supply to this lamp. Awaiting repair. Noted.

13.1.4 Lamp 29 Waltham Road – WBC advised of the outage and tree covering on 23/1/19. Awaiting repair & cut back of the tree. Noted.

13.2 Twyford Works Inventory – WBC to confirm when the last remaining lamps within the parish will be converted. Noted.

13.3 Reassessment of lighting – some areas are particularly dark. Mrs B Ditcham advised the committee that they are the same wattage but because they are a different type of light it makes it appear darker. Clerk to investigate what can be done. Noted.

13.4 Clerks Forum – Street Lights. No further updates at present. Noted.

14. General Amenity Matters

14.1 Gateway signage – 2m Farmgate Style Gateway. Details provided to WBC for a new quotation. Awaiting response. Noted.

14.2 Clock – The Cumbria Clock Company – Cost for a service is £185 + VAT but would need to inspect the clock to provide a cost to change the bulb to LED. It was proposed by Mr J Jarvis, seconded by Mr M Boniface to set up a contract with The Cumbria Clock Company for the servicing element and for the Clerk to arrange a site visit to gain a quote for the LED conversion. Awaiting date for site visit. Noted.

14.3 Air quality action plan – Last meeting took place on the 24/1/19. Clerk sent an invite suggesting 27/6/19 as the date for the follow up meeting and requested an update of actions taken to provide to the committee. Awaiting response. It was also suggested that we have a section regarding the air quality on our website informing residents about the monitoring systems that are in place. Mrs B Ditcham & the Clerk to look into this.

14.3.1 'Switch Engines Off' signs. It was proposed that we ask the local Primary Schools to design the signs, Mrs B Ditcham has agreed to liaise with the schools. Mr R Abeywardana to draft a letter to Wokingham Highways to get their response on us erecting signs to encourage road users to help us reduce the air pollution at the crossroads.

15. Village Maintenance

15.1 2019 Community Litter Pick. Good event. Thanks to be passed to Mrs L Jarvis for organising the event. Feedback on Facebook suggested that several people were not aware this was taking place. Need to think about how else to advertise things: Banners, Email sent to residents advising them of the meetings/events happening that month (Mr M Boniface to see how 'what's on' started and how it is run). Clerk to also look at the possibility of changing the location of the events calendar on the website.

15.2 Fly-tipping Stanlake Meadow by the second gate. WBC notified 12/3/19. This has been cleared. Noted.

15.3 Daffodils – Broad Hinton. A resident contacted WBC requesting replacement bulbs (circulated 18/3/19). WBC are looking into replacing the bulbs. Noted.

16. Highways

16.1 Speedwatch volunteers (circulated 31/5/18). Mr R Mantel now has access to the speed check equipment. Whilst we are awaiting authorisation from Thames Valley Police for Mrs T Ramsden & Mr C Wickenden, Mr R Mantel will be working with Sonning Parish Council to run checks in both villages. Noted.

16.2 CPE & parking issues (Brook Street, Broad Hinton etc). Clerk has sent an invite to Sarah Allman of WBC to attend a Planning & Amenities meeting. No response to date. Mr R Abeywardana to draft an email to Sara Allman again asking for her attendance. Carried forward.

16.2.1 Meet your Councillor Sessions – Complaints on commuter parking in Wessex Gardens & Byron Road. To be discussed with Sara Allman. Safety concerns regarding residents & emergency vehicle access.

16.3 Parking on double yellow lines – London Road Shops (circulated 17/10/18). Mrs B Ditcham asked the committee that if they see any vehicles parked on the double yellow lines to take a photo to gather evidence of this problem. Carried forward.

17. Correspondence circulated by email:

17.1 GWR – Compensation changes (circulated 12/3/19). Noted.

17.2 Police & Crime bulletin March 2019 (circulated 18/3/19). Noted.

17.3 WBC – Outstanding notices (circulated 18/3/19). Noted.

17.4 Rural Services Network call on Government for a Rural Strategy (circulated 18/3/19). Noted.

17.5 WBC – Plain English guide to the Planning System (circulated 18/3/19). Noted.

17.6 WBC – Rights of way improvement plan (circulated 18/3/19). Noted.

17.7 WBC – Planning update (circulated 25/3/19). Noted.

17.8 WBC – Landscape character assessment draft consultation (circulated 25/3/19). Noted.

17.9 WBC – Lower Earley Way, overnight closure (circulated 25/3/19). Noted.

17.10 The Piggott School – Application to become a multi-academy Trust. Mrs B Ditcham has raised concerns that the schools linked within the multi-academy could get an automatic entry like Charvil Piggott Primary do then potentially the acceptance of Twyford Primary Students may reduce. Councillors to look at the current admissions policy. Mrs B Ditcham to write a draft letter of concern to The Piggott School and request a copy of what their admissions policy will be following the change to a multi-academy trust for the Clerk to circulate to the committee for approval.

18. Date of next meeting – Tuesday 7th May 2019 (Planning Applications Only).

Meeting Closed at 21:14