

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Thursday 5th December at 7.45pm.

Present: Mr J Bowley (Chairman), Mr M Bray, Mr R Abeywardana, Mrs E Ashley, Mrs L Jarvis, Mrs T Ramsden, Mr T Winchester & Mrs S Wisdom.

Clerk: Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mrs J Duffield & Mr R Mantel
3. **Declaration of interest in items on the agenda.** Mrs T Ramsden & Mr M Bray declared interest as allotment holders. Mr M Bray declared an interest in item 8.1.2.
4. **Minutes of the meeting held on 12th November 2019.**
Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mrs T Ramsden, motion carried unanimously.
5. **Matters arising.** None.
6. **Budgets & Precept – including staff wages and rents and charges**
(circulated 03.12.19) Agreed to finalise in January.
7. **Monthly reports on Parish Lands maintenance (to note):**
 - 7.1 Village Ranger – usual litter picking and work focussed on burial ground edging. Over the next week the Ranger will be focussing on the Stanlake pedestrian entrance (Waltham Road – Station end) he will be blocking the gap in the hedge which has become an informal short cut. He will also be fixing a metal plate to the gate behind the pavilion which currently swings all the way through. This will ensure it self closes.
 - 7.2 Park Warden – concerted work with the coloured spray as the dog mess generally increases with the dark evenings.
 - 7.3 Clerk’s report –Charge of £150 for the steel maker to remove the remaining part of the boot scraper. The clerk has arranged this having agreed with the committee chairman that it’s a trip hazard. Agreed to ask the football club if they would like a replacement boot scraper.
8. **Allotments.**
 - 8.1 **Hurst Rd.**
 - 8.1.1 Hurst Road plot availability – 11 plots available.
 - 8.1.2 Request for permission for greenhouse 12x8ft – approved.
Mr M Bray reported that the valve at the Hurst Road water meter may need replacing – Ranger to check.
 - 8.2 **London Rd.**
 - 8.2.1 London Road plot availability – 2 available.
 - 8.2.2 TRHA letter – boundary fence. No response from the doctors surgery. The clerk met with a contractor and is waiting for a third quote. TRHA to be updated.
9. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**
 - 9.1 Report on cremations & burials – none.
 - 9.2 Report on memorials – none.
 - 9.3 Columbarium (MB) [Columbara Company design circulated 22.11.19]
Agreed no action on columbarium. To explore options for a remembrance garden (to scatter ashes) and remembrance book.
 - 9.4 Burial ground edging project – link to photos circulated 29.11.19. Noted.
 - 9.5 Layed hedge – letter to resident who has access agreement – sent 02.10.19 & 18.11.19. Resident verbally replied she does not require access.

- 9.6 Tree surgeon work – conifers – work completed on 3.12.19 - photo circulated.
 - 9.7 To consider location for possible book swap cupboard – Parkers have agreed to move the book cupboard in and out and to make it available in the shop on rainy days. They will not accept any liability for the cupboard. Agreed for the clerk to respond to the young resident asking her to liaise with Parkers over the book cupboard design.
 - 9.8 Hazel coppicing commenced at Millennium garden – photo circulated 03.12.19. Noted.
 - 9.9 To consider online mapping of burial ground information -agreed for the clerk to find out the costs and options.
 - 9.10 Field Maple tree and hawthorn - request from volunteer gardeners to have pruned (photos circulated 22.11.19) Agreed for the clerk to see the advice from a tree surgeon and obtain a quote.
 - 9.11 Fence to rhs burial ground path (photos circulated 12.11.19) Clerk met with a contractor and is awaiting a quote for repairs.
 - 9.12 Jubilee Corner garden waste – clerk to contact the volunteer gardeners to ask if the brown paper bags would be a solution.
- 10. Bell Corner & Polehampton Corner**
- 11. King George V Recreation Ground.**
- 11.1 CCTV – link to 3 quotes circulated 03.09.19 (not within budget) Awaiting feedback from GCD Security.
 - 11.2 Playground reports and quotes for repairs KGVR & Stanlake Meadow (link circulated 25.04.19) Agreed for the committee to re-visit the reports and agree priorities.
 - 11.3 Offer of walnut tree from TATA [8 foot high, currently in a pot] – agreed to accept and to locate by the bench / wildflower area/railway line at Stanlake Meadow.
 - 11.4 Scout request – 18/19th January 2020 – to pitch tents as part of a training exercise – approved.
 - 11.5 Memorial bench request - to be located outside the Youth Centre – approved.
 - 11.6 Flytipping of tyres – Ranger removed and took to refuse centre. Noted.
 - 11.7 To consider costs for tennis court cleaning £960. Approval proposed Mr M Bray, seconded Mrs S Wisdom. Motion carried unanimously.
 - 11.8 To consider replacement tennis clubhouse options – carried forward pending information from the tennis club.
- 12. Stanlake Meadow.**
- 12.1 Tree risk assessment – carried out 23-25th October (circulated 11.11.19)
 - 12.2 Cricket club agreement – Cricket Club feedback awaited.
 - 12.3 Fruit tree offer from Mullie (planted 26.11.19). Noted and agreed the committee would like further fruit trees/natural species if possible.
 - 12.4 Copse project update –CROW visit 20.11.19 (to note) Clerk to obtain a quote for an information board for the copse area. To approach Stephen Loyd for information on the board.
 - 12.5 To consider quote for external, locked hose attachment on Stanlake Pavilion or the football shed. To investigate a brass connector on the existing tap as the committee were concerned over the possibility of vandalism.
 - 12.6 Report of antisocial behaviour 20.10.19 - suggestion to install light by the football shed. Agreed to look into the possibility of youth work to engage with the youngsters. Clerk to contact JAC (Just around the Corner) who are a youth outreach charity and may be able to help engage with youths.
 - 12.7 Vandalism – boot scraper & enclosure gate (overnight 24/11 – 25/11 – crime report number 43190367802) Noted.

12.8 Sports club use skip booked for 6th-9th December. Noted.

12.9 Gate security – agreed no action short term.

13. Stanlake Pavilion.

13.1 Shower not switching off – plumber explained how to isolate showers and so ranger will fix.

13.2 Combi boiler service completed. Noted.

13.3 Vandalism – 2 x bulk head lights (overnight 23/11-24/11 – crime report number 43190366926) Work carried out 27.11.19 – Clerk arranged emergency works with the authorisation of the Parish Lands Chairman. £149.24. Noted.

13.4 Pavilion security – agreed no action short term.

13.5 Quote awaited for new boiler timer, investigation to bulk head light not working & plug with plastic jammed in.

13.6 Electricity store room & car park rooms needing a clear out – noted.

14. Correspondence –

14.1 Howard family – Area of land for a children’s forest. The committee welcomed the idea. Trees would need to be 4ft to survive being planted on Parish Lands. Useful contacts could be TATA or Stephen Loyd.

14.2 Resident correspondence – KGVR boundary hedge (photos circulated 22.11.19) Noted.

15. Date of next meeting – Tuesday 14th January 2020 at Stanlake Pavilion.

The meeting closed at 21:42 pm