

# Twyford Parish Council

## Finance & General Purposes Committee Agenda

A meeting of the Committee will be held at 7.30pm on Tuesday 21st July 2020 via Zoom (online meeting facility).

Note to residents & members of the press: If you would like to attend this meeting, please contact the Clerk who will send you the relevant link to the Zoom meeting.

- 1. Public Questions are invited in advance of the meeting via email, telephone or in writing**
- 2. Apologies**
- 3. Declaration of interest in items on the agenda**
- 4. Minutes – none to be authorised**
- 5. Matters arising and action points**
- 6. Clerk's Report**
  - 6.1 Bank balances as at the end of June 2020 (to note)
  - 6.2 VAT return for June 2020 (to note)
  - 6.3 Capital account to 30.06.20 (circulated 13.07.20)
  - 6.4 CCB membership - £35 – subscription sent
  - 6.5 Domain registration with Government Digital Service – completed.
  - 6.6 Paper audit (questionnaire responses)
  - 6.7 Correspondence (distribution list to and to consider making available on one drive folder instead)
  - 6.8 To agree capital repayments for the £22,000 taken from reserves for 2020
  - 6.9 Rate Demand - £623.75 and small business relief for same amount (to note)
  - 6.10 Quarterly internal checks (RM & JD)
  - 6.11 Data Protection Regulations update
  - 6.12 Risk assessment – covid-19
- 7. To consider using CIL funds for £750 entrance bollards – Stanlake Meadow**
- 8. Website**
  - 8.1 Website Accessibility update
- 9. Citizen of the year award**
- 10. Review of Policies**
  - 10.1 Investment policy (JJ)
- 11. Grant Requests**
  - 11.1 Twyford Comets application (copy in shared folder)
- 12. Item from Full Council meeting – To consider agreeing a policy concerning the length of time a councillor may serve as Chairman or Vice Chairman to the council or committee.**
- 13. Correspondence** – all correspondence has been circulated to the Full Council
- 14. Items to be considered from other Committees**
  - 14.1 Planning and Amenities 30.06.20
  - 14.2 Parish Lands 14.07.20  
£2,310 Stanlake Meadow water connection
- 15. Staffing Matters (Part 2)**
- 16. Date of next meeting - 15<sup>th</sup> September 2020**