

# Twyford Parish Council

## Planning and Amenities Committee Agenda

A meeting of the Committee will be held at 7.45pm on Tuesday 6<sup>th</sup> April 2021 via Zoom (online meeting facility).

Note to residents & members of the press: If you would like to attend this meeting, please contact the Assistant Clerk who will send you the relevant link to the Zoom meeting.

**1. Public Questions.**

**2. Apologies.**

**3. Declaration of interest in items on the agenda.**

**4. Dispensations.**

**5. Minutes**

5.1 Minutes of the meeting held on 2<sup>nd</sup> March 2021.

**6. Matters arising and action points.**

6.1 The phone box at Bell Corner – Removal of the phone box has been chased.

6.2 Climate Change Plan.

6.3 Community Engagement Policy. To consider/approve the Community Engagement Policy Statement (circulated).

6.4 National Planning Policy Framework Consultation (deadline 27.03.21) – To ratify submission.

6.5 Right to Regenerate (deadline 13.03.21) – Response submitted on behalf of Twyford Parish Council following approval via email by the Planning & Amenities Committee.

6.6 Committee report to the Annual Parish Meeting

6.7 Great British Spring Clean – To consider holding an event between 28<sup>th</sup> May & the 13<sup>th</sup> June 2021.

6.8 Local School Placements – Letter to be sent on behalf of Twyford Parish Council to WBC.

6.9 Parish Online database – Feedback from training.

**7. Planning Matters - Current List**

7.1 210499 41 Lincoln Gardens

7.2 210524 34 Wessex Gardens

7.3 210600 11 Cotterell Gardens

7.4 210853 64 Wargrave Road

7.5 210989 52 High Street

7.6 211031 2 Greenfinch Drive

**8. Notices of permission**

\* denotes applications that the Council has previously commented on.

8.1 210101 59 Wargrave Road

8.2 210142 30 Malvern Way

8.3 210082 46 Orchard Estate

8.4 210199 14 Hermitage Drive

8.5 210239 8 Kingfisher Court

8.6 210294 8 Station Road

8.7 210446 61 Orchard Estate

8.8 210361 64 Broadwater Road

8.9 210038 6 Broadwater Road

8.10 210152 9 Carlile Gardens

8.11 210105 6 Saunders Close

**9. Other planning matters**

9.1 210776 23 Church Street - Application for works to trees in conservation area. G1- Ligustrum and Lonicera Hedge- fell and replace. G2- Leylandii Hedge- fell and replace (Information Only).

9.2 210804 Tree on the green, Springfield Park – Application for works to protected tree(s) TPO 178/1980 - T1. T1 - Lime Tree (mature, on the green) - Carry out works highlighted in climbing inspection report. Remove branches emanating from north-east trunk at point with decay pockets. Remove the 5 branches with highlighted defects (Information Only).

9.3 210520 62 London Road - Application for works to protected tree(s) TPO 231/1983, T2 and T3. T2, Oak - Crown reduction by approx. 2-3m to 15m in height and a radius of North/East 7-8m, North/West 6m, South/East 6.5-7.5m and South/West 7.5-8.5m; remove epicormic growth from main stem; prune to 4m clearance from house T3, Yew - Crown lift to approx. 3m on garden and drive side by removing secondary growth only where possible (Information Only).

9.4 210649 11 Brook Street – Section 211 notification for works in a conservation area. T1,

- Thuja – Fell (Information Only).
- 9.5 210791 25 Church Street - Section 211 notification for works in a conservation area T1 – Leylandii, T2 – Leylandii, T3 - Lonicera Fragrantissima, T4 – Lonicera Fragrantissima, G1 – Mixed hedge.
- 9.6 211043 144 Wargrave Road - Works to a TPO Tree - TPO Reference 0743/1995 T9, T10, T11 (Lime) Crown-lift to give 5 - 6m clearance above ground level.
- 9.7 Enforcements (circulated).
- 9.8 210923 6 Byron Road – Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 5m, for which the maximum height would be 4m and the height of the eaves 2.40m (Information Only).
- 9.9 WBC – Street naming/numbering - New dwelling – Church Street, Twyford. Planning reference 172078 (circulated).
- 9.10 210653 35 Amberley Drive - Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.2m, for which the maximum height would be 3.5m and the height of the eaves 2.3m (Information Only).
- 9.11 Notification of application for new premises licence application - twyford beer festival (circulated).
- 10. Notices of refusal – None.**
- 11. Notices of withdrawal**
- 11.1 BP Garage, New Bath Road - Notification of application for full variation of premises licence. Application withdrawn – notice received 17.03.21 (circulated).
- 12. Notice of appeals/decisions**
- 12.1 200472 7 New Road – The appeal is dismissed.
- 13. Neighbourhood Plan**
- 13.1 Minutes/Notes from the Working Group Meeting (2/3/20) to be circulated by a Working Group Member (Assistant Clerk was not in attendance).
- 13.2 Minutes from the Working Group Meeting (29/3/21) & Sub-Committee Meeting (6/4/21) to be circulated.
- 13.3 Next Meetings:  
Working Group – 26/4/21 (19:30)  
Sub-Committee – 4/5/21 (19:00)  
Working Group – 7/6/21 (19:30)  
Sub-Committee – 8/6/21 (19:00)
- 13.4 Approval of any Neighbourhood Plan expenses – None.
- 14. Footway Lighting**
- 14.1 Repair and fault report (0 New, 2 outstanding).
- Church Road – Island outside Miles & Daughter (**WBC**). Electrical supply reinstatement date 15.02.21 (chased 23.02.21).
  - Lamp 04 New Road (**TWY**). Hedge surrounding lamp needs cutting back. Letter sent to resident 20.01.21. Follow up letter sent to the resident on 31.03.21.
- 14.2 The following lighting repairs have been actioned:
- Lamp 4 Wargrave Road (**WBC**). WBC advised of fault 18.01.21 (Ref: - W2118186). With contractors to investigate (chased 23.02.21). Repairs have been completed. No further actions.
  - Lamp 144 Hermitage Drive (**TWY**). SSE Fault. Repairs have been completed. No further actions.
- 14.3 Lamp Column adoption by WBC – The cost of transferring these across to WBC is likely to be based on a commuted sum per column basis would cost approximately £300k (based on average 10m column over 25 years). Awaiting response/breakdown from WBC regarding costs.
- 15. General Amenity Matters**
- 15.1 Gateway signage – Full Council approved funding. Order placed through WBC.
- 15.2 Air quality. Charlie Fielder, Environmental Health Officer.
- 15.2.1 Air quality funding – Government initiative. Application for the grant was submitted by Charlie Fielder to cover West Berks, Bracknell Forest, and Wokingham Borough Councils. Awaiting outcome.
- 15.3 Bench & Bus Stop inventory for Twyford (CW).
- 15.4 GWR – opens bidding for £750,000 community fund (circulated 1/8/19). Application submitted by Mr M Alder (circulated 24/9/19). Process for allocating the community fund is set to restart in April 2021 – Awaiting further details.
- 15.5 GWR Provisions – Further update requested on items discussed in the September 2020 Planning & Amenities meeting.
- Fencing at the side of Hurst Road Allotments.
  - Expansion of the current CCTV system.
- 15.5.1 Car Parking Provisions – Awaiting further update.
- 15.5.2 Cycle storage provisions – Mr M Alder & Mr C Wickenden to recommend to the P&A Committee

- suggested areas at Twyford Station for GWR to consider installing secure cycle parking.
- 15.6 Local Green Space – Recommended areas sent to WBC by Mr C Wickenden (circulated 24/6/20). Update from WBC circulated - Decision to be announced within the first half of 2021.
- 15.7 Resident's Correspondence - Woodland along Twyford Brook (circulated).
- 16. Village Defibrillators**
- 16.1 Village Defibrillators – Reports continue to be received on a weekly basis.
- 17. Village Maintenance**
- 17.1 Assistant Clerk liaising with the temporary Community Environmental Officer assigned to Twyford for updates on the items discussed within the meeting with Mark Morris on 11/3/20.
- 18. Highways**
- 18.1 Speedwatch:
- Mrs T Ramsden – Application Submission update.
  - Updates – Mrs B Ditcham forwarded communications from Neighbourhood Alert.
- 18.2, 18.3, 18.4, 18.5 & 18.6
- 18.2 Second Speed Indicator – Resident asked for another device to be installed on either Waltham Road or Hurst Road.
- 18.3 A321 Hurst Road - Cllr Lindsay Ferris has been communicating with WBC following concerns of large vehicles using the village (circulated 27/6/19). Response received from WBC (Traffic Management) confirming that there is nothing wrong with the Central Refuge and advising the resident that the information has been passed to the Highways Asset Team to reply. Suggestion sent to WBC that a weight limit through the village is applied.
- 18.4 A4 – Consideration of the speed limit. Suggestion sent to WBC for a speed restriction of 40mph 100m both sides of the A4 Wargrave roundabout be applied.
- 18.5 A resident has asked the Committee for their consideration to support a request for a crossing near Stephenson Close.
- 18.6 Utilities Road (to the side of the bowling green & La Fontana). Road in poor condition. Reported to WBC during the meeting on the 20.11.20 and via the online 'Report it' system (Ref:- W2016505). Mrs B Ditcham confirmed that repairs have been carried out – No further actions needed. Meeting held on Friday 26<sup>th</sup> February 2021. Those present: Mrs B Ditcham (TPC), Mr C Wickenden (TPC), Mr A Glencross (WBC), Mr M Heath (WBC). Meeting notes circulated.
- 19. Twyford In Bloom**
- 19.1 Rewilding.
- 19.2 Twyford in Bloom 2021 – Update.
- 19.3 Hanging Basket & Brackets costs – Order update.
- 19.5 Planter at Bell Corner.
- 19.6 Twyford Surgery Hanging Basket.
- 20. Correspondence circulated:**
- 20.1 WBC – Have your say about the council's Healthy Child Programme (circulated).
- 20.2 TRHA – Store reopening (circulated).
- 20.3 TRHA – Newsletter (circulated).
- 20.4 WBC – News & images: Your views on new cycling facilities (circulated).
- 20.5 WBC – News: Travelling back to school safely this spring (circulated).
- 20.6 WBC – News: Council set to tackle poverty (circulated).
- 20.7 WBC – News: Wokingham borough is officially the healthiest place to live in England (circulated).
- 20.8 WBC – News: Wokingham Borough's third rapid testing centre to open at Sindlesham Court (circulated).
- 20.9 WBC - Notification of Submission of the Joint Minerals and Waste Plan of the Central and Eastern Berkshire Authorities (circulated).
- 20.10 WBC – News: Garden waste sign up and renewals set to open for 2021-22 (circulated).
- 20.11 WBC – News: Nominate inspiring borough residents in Covid Roll of Honour (circulated).
- 20.12 WBC – News: Construction begins on Coppid Beech park and ride (circulated).
- 20.13 WBC – News: Wokingham Borough Community Response continues as covid winter grant comes to an end (circulated).
- 20.14 WBC – News: Council set to plant 250,000 trees across the borough (circulated).
- 20.15 WBC – News: Council adopts new government guidance on active travel infrastructure (circulated).
- 20.16 WBC – News: Council launches campaign to recruit care workers (circulated).
- 20.17 WBC – News: Commitment to tackling inequality to be set out by Borough Council (circulated).
- 20.18 WBC – News: Second largest increase in recycling rate in England (circulated).
- 20.19 WBC – News: Council's early help team continue to adapt and support local families during the pandemic (circulated).
- 20.20 WBC – News: Plans for employment hub to help residents get jobs (circulated).
- 20.21 WBC – Local Cycling and Walking Infrastructure Plan for Wokingham Borough (circulated).
- 20.22 WBC – WBC Experimental Traffic Order NO. 2 & 3 (circulated).

- 20.23 WBC - WBC Experimental Traffic Order NO. 1 (circulated).
- 20.24 Police and Crime Commissioner update (March 2021) (circulated).
- 20.25 WBC – News: Council receives government grant to continue vital air quality projects (circulated).
- 20.26 WBC – News: £4.8million resurfacing programme for 2021-22 revealed (circulated).
- 20.27 WBC – News: Council set to approve housing strategy 2020 – 24 (circulated).
- 20.28 WBC – News: Securing a creative future for Wokingham Borough (circulated).
- 20.29 WBC – News: Council looking to better understand demand for electric vehicle charging (circulated).
- 20.30 WBC – New: Council set to consider draft leisure strategy (circulated).
- 20.31 WBC – News: Planning Policy Newsletter (Local Plan Update) (circulated).
- 20.32 WBC – News: charity and community hub set to open in Wokingham town centre later this year (circulated).
- 20.33 GWR – Timetable Uplift (circulated).
- 20.34 WBC - AQ Project Steering Notes & Other (circulated).
- 21. Date of next meeting – Tuesday 4<sup>th</sup> May 2021.**