

# Twyford Parish Council

## Neighbourhood Plan Working Group Agenda

A meeting of the Neighbourhood Plan Working Group will be held at 7.30pm on Monday 4<sup>th</sup> October via Zoom (online meeting facility).

Note to residents & members of the press: If you would like to attend this meeting, please contact the Assistant Clerk who will send you the relevant link to the Zoom meeting.

1. **Welcome.**
2. **Apologies.**
3. **Update on actions from previous meeting not assigned to groups:**
  - 3.1 Mr C Wickenden to highlight details from meeting with consultants.
  - 3.2 Assistant Clerk to send out the WBC link to the Bridge Farm Planning Application for the groups reference.
  - 3.3 Assistant Clerk to create a folder within the shared file titled 'Events' for the group to upload documents, photos, posters etc to be displayed at the upcoming community events.
  - 3.4 Assistant Clerk to acquire contact details for the environmental agency.
  - 3.5 Ms L Haim to provide a list of things still needed from the groups.
  - 3.6 Mr C Wickenden to discuss with Twyford Parish Council's Parish Lands Committee potential alternative uses of any underused Parish Council land. E.G. E-Bike points and Electric Units.
  - 3.7 Mr C Wickenden to discuss a wish list using CIL money with TPC's Parish Lands Committee.
  - 3.8 Mr C Wickenden to check with Mrs B Smith as to how she is getting on with investigations.
  - 3.9 Mr S Conway to locate and provide a copy of the Dave Turner library blueprint.
  - 3.10 Assistant Clerk to send an email to the Working Group to consider what they would ideally like to see within Phase 2 of the library regeneration project (a wish list)?
  - 3.11 Working Group to consider a Tree Canopy Cover Policy especially for new developments.
  - 3.12 Mr C Wickenden to look at reports sent by Ms L Haim to consider for Twyford.
  - 3.13 Ms L Haim to send through examples of character appraisals (Design Codes) for consideration.
  - 3.14 Informal Consultation approach/content – Working Group to look at the links to St Ives and Kingston Neighbourhood Plans provided by consultants.
4. **Team Updates: -**
  - Health & Community Provisions
    - **Action** - Mr R Sunley to draft a cycle/walking network map.
    - **Action** - Mr F Newman to draft a wildlife habitat map and contact Thames Valley Environmental Records Centre.
    - **Action** - Health & Community Provisions Team – To liaise with WBC for phase 2 of the library regeneration project (SC, JJ).
    - **Action** - Mr R Sunley & Ms L Haim to produce mapping documents.
    - **Action** - Mr F Newman to read the report on habitat mapping that Ruscombe commissioned.
  - A Thriving Village Centre.
    - **Action** - Mr M George to reconsider the approach to extension of frontages and define a retail centre boundary within a core primary shopping area and review the current draft policy.
    - **Action** - Mr M George to add policy space ensuring the Air Quality directives is used within developments.
  - Employment.
  - Carbon Neutrality.
    - **Action** - Carbon Neutrality – To write a draft policy document.
    - **Action** - Carbon Neutrality group to attend next Health and Community Provisions group meeting.
  - New Homes
    - **Action** - New Homes team to map out current housing.
  - Heritage & Design.
  - Other:-
    - Historical Overview (SC).
    - Cycling & Walking Infrastructure (MA).
5. **Matters Arising & Community Engagement.**
  - 5.1 Local Plan Update.

5.2 Community Liaison – Update on actions:

- Move banners within the village. Old banners weathered – Assistant Clerk to obtain quote.
- Raise Profile – Mr C Wickenden to write a promotional piece:
  - Social Media – share posts from the Neighbourhood Plan Facebook page with other local pages such as 'Twyford (Berkshire)', 'Twyford Together' etc.
  - RG10
  - Local Papers
- Fun Run (10.10.21) – Event discussion.
- Tree Festival – Volunteers needed to man the stall at the event.
- Christmas Fayre – Volunteers needed to man the stall at the event.

6. **Date of next meetings:**

Sub-Committee – 5/10/21 (19:00) – Stanlake Pavilion

Working Group – 1/11/21 (19:30 – TBC

Sub-Committee – 2/11/21 (19:00) – Stanlake Pavilion