

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Stanlake Pavilion, Twyford on Tuesday 1st February 2022 at 7:45pm.

Present: Mrs B Ditcham (Chair), Mr M Alder, Mr J Jarvis & Mr R Mantel.

Minutes: Mrs Lynn Povey (Assistant Clerk).

1. **Public Questions** – None.
2. **Apologies** –Mr R Abeywardana, Mr M Bray, Mrs A Evans & Mr C Wickenden.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes**
- 5.1 Minutes of the meeting held on 4th January 2022 – Approval of the minutes as a true and accurate record. Proposed by Mr M Alder, seconded by Mr J Jarvis, carried nem con.
6. **Matters arising and action points.**
- 6.1 Keep Britain Tidy – Spring Clean 2022. Organiser needed. Mr J Jarvis to ask Mrs L Jarvis if she would be happy to organise this event. To await the response.
- 6.2 Resident Correspondence – Request to view the Local Plan (circulated). Assistant Clerk directed the resident to the WBC website and the Borough Councillors. Noted.
- 6.3 Resident Correspondence – Local Plan Update and Bridge Farm (circulated). Assistant Clerk directed the resident to the WBC website for both the Local Plan Update and to view the comments submitted by Twyford Parish Council regarding Bridge Farm. Assistant Clerk also directed the resident to the Parish Council website for information on the Neighbourhood Plan. Secondary correspondence received from resident (circulated). Third item of correspondence received from resident (copy of letter sent to WBC) (circulated). Noted.
- 6.4 Resident Correspondence – Request for the CCTV at Jubilee Corner to be reinstated. The Committee are not minded on getting the CCTV reinstated due to the costs involved but asked the Assistant Clerk to forward the request to the Parish Lands Committee for consideration.
- 6.5 APM (Wednesday 20th April at 8pm, St Mary’s Church Hall) – To consider RG10 advert, cost of refreshments and agree agenda. Agreed for an A5 insert in the RG10 magazine – cost £280 and a refreshment budget of £100. APM Budget £250. It was proposed by Mr R Mantel, seconded by Mr M Alder to **RECOMMEND to Full Council** the additional funds of £130. Motion carried unanimously.
7. **Climate Change** – Report circulated to the Committee 17.01.22. To discuss action points. Mrs B Ditcham ran through the report.
- 7.1 Transport.
 - * P&A looking at new permitted footpath from New Road Twyford to New Road Ruscombe. Please refer to item 7.6.1.
 - * To consider pursuing the idea of having a railway stop (platform only) at The Piggott School. To be included in discussions with GWR under item 12.4.
- 7.2 Air Quality.
 - * TPC have put in a grant request for design consultancy to demonstrate how Twyford can become more pedestrian friendly. Village Centre Pedestrianisation discussed at regular Highways meetings with Andy Glencross, Martin Heath & Matthew Gould. (BD, CW, LP) Next meeting 4th February. Meeting notes to be circulated thereafter and upload to the TPC website.
- 7.3 Local Plan & New Development.
 - * P&A Committee constantly considering climate change implications when reviewing development applications. Action ongoing.
 - * Neighbourhood Plan are working on appropriate policies to protect the environment. Draft plan available on the TPC website.
- 7.4 Sustainable Schools.
 - * Air Quality sustainable school meetings. Mrs B Ditcham & the Assistant Clerk to receive minutes and updates. Assistant Clerk to circulate minutes with item 17.
- 7.5 Reduce & Recycle.
 - * Keep Britain Tidy – Spring Clean 2022 – 2nd April 2022. Please refer to item 6.1.
- 7.6 Public Rights of Way/Permitted Path.
- 7.6.1 WBC Response - Rights of Way vs Permitted Footpath (circulated). To consider contacting landowner to suggest a permitted footpath from New Road, Twyford to New Road, Ruscombe to

link the North & South sides of Twyford (suggestion from the Climate Change Group) (see Councillor Shared Folder). It was unanimously agreed for the Clerk to contact the landowner to discuss the possibility of having a permitted footpath through the suggested land.

7.7 Meetings – Next meeting date TBC.

8. Planning Matters - Current List

8.1 220073 29 Lincoln Gardens – No comment.

8.2 220080 82 Broad Hinton – No comment.

8.3 220082 40 Broadwater Road – No comment.

8.4 220097 42 Hurst Road – No comment.

9. Other planning matters

9.1 Local Plan Consultation – Submission circulated. Noted.

10. Neighbourhood Plan

10.1 Neighbourhood Plan expenses:

10.1.1 For Approval – Cost of Banners (Need a Banner (8ft by 3ft – quantity 8)) - £416.86. It was proposed by Mr J Jarvis and seconded by Mr M Alder for the Assistant Clerk to order the banners with the wording agreed within the Working Group meeting 31.01.22. Motion carried 3 in favour, 1 against.

10.1.2 To consider a budget of £200-£300 for the Public Consultation Event (Hall Hire, Refreshments & any professional services). It was proposed by Mr J Jarvis and seconded by Mr M Alder for expenditure of up to £300 to be used for the event. Motion carried 3 in favour, 1 against.

10.1.3 Freepost – Annual Renewal £99.50. It was proposed by Mr J Jarvis and seconded by Mr M Alder for the Clerk to renew Freepost. Motion carried 3 in favour, 1 against.

11. Footway Lighting

11.1 TPC owned streetlamp checks (Councillor action). Assistant Clerk to send out revised list to Councillors. Reports on lamps to be received by 25th February.

12. General Amenity Matters

12.1 Gateway signage – update from WBC on remaining gateway. WBC acknowledge that the installation of the remaining gateway (London Road) is still outstanding and will chase the contractors. Confirmation received that the Twyford heritage sign has been destroyed. To be discussed within the Highways meeting on the 4th February.

12.2 Air quality. Awaiting date of next meeting from WBC. Carried forward.

12.3 Bench & Bus Stop inventory for Twyford (CW). Carried forward.

12.4 GWR & Network Rail Meetings – Notes of meeting held 24th January circulated. Discussion points:

- Car Parking Provisions - Coal Yard Parking.
- Secure Cycle Parking.
- CCTV – Expansion of the current system.
- Hurst Road Allotment fence.
- Missing fencing – Alleyway from Waltham Road to Station.
- Fencing at Stanlake.
- Possibility of a cycle path from Twyford to Henley using the disused track alongside the local line. Entry point to this path from The Piggott School (form part of the safe route to school scheme).
- Invitation to take part in the 'In Bloom' event.
- Poor road surface and litter.
- Landscaping.
- Community Funding Scheme.

Assistant Clerk to arrange for meeting notes to be uploaded onto the Twyford Parish Council website.

12.5 Bins (BD). Mrs B Ditcham reported that the bins are continuing to be emptied on a regular basis but has asked for the item to remain on the agenda next month to ensure the service level is being maintained.

12.5.1 Reinstatement of bin next to A4 footbridge. Carried forward.

13. Village Defibrillators

13.1 Replacement Pads (Colleton School & Twyford Barbers - £79.90). It was proposed by Mr M Alder, seconded by Mr R Mantel and unanimously approved for the Assistant Clerk to purchase the replacement pads.

14. Village Maintenance

14.1 Broken fencing surrounding wildflower area outside Hurst Road Allotments. Reported to WBC (W2128783) – Awaiting repairs. Carried forward.

15. Highways

15.1 Highways Meeting – Next meeting to be held 4th February 2022. Meeting notes to be circulated

following meeting & uploaded to the website. Previous meeting notes available on Twyford Parish Website (www.twyfordparishcouncil.gov.uk).

- 15.2 'Keep Clear' markings at the junction of the utilities road & the Wargrave Road have not been reinstated following the resurfacing works (Reference W2122993) – WBC stated that their investigations found that the problem does not require a repair at this time. Assistant Clerk reported that the road markings have in fact been reinstated. No further actions needed.
- 16. Twyford In Bloom**
- 16.1 Purchase of seeds for wildflower areas and initiative for residents. It was proposed by Mr M Alder, seconded by Mr J Jarvis and unanimously approved for the expenditure of £226.75 for the wildflower seeds.
- 16.2 Thames & Chiltern in Bloom – TPC invited to do a presentation. Mrs B Ditcham gave a brief overview of the invite from the Thames & Chilterns in Bloom Committee. The presentation will include our sustainability plan as they would be especially interested to hear of the Teracycle recycling points and living lampposts. It will also include details on our Climate Change plan and mention the talk given to Committee members by Sustainable Overton.
- 16.3 RHS – Introducing community gardens supported by the RHS (deadline 06.02.22). The Committee felt that the Parish Council is not eligible to apply for the scheme and that it would be more suited to the local schools. Mrs B Ditcham to forward communication to the local schools for their consideration.
- 17. To Review the Planning & Amenities Report** (circulated with the agenda). The report was reviewed and noted (Report can be found following item 19)
- 18. Correspondence circulated:**
- 18.1 WBC – Council leader urges planning reform for fairer housing numbers (circulated). Noted.
- 18.2 WBC – Millions in housing money to be spent on schools, roads, leisure centres and more (circulated). Noted.
- 18.3 WBC – Common concerns about our Local Plan Update (circulated). Noted.
- 18.4 WBC – New homes must be built in borough to meet Government requirements (circulated). Noted.
- 18.5 GWR – Temporary timetable (circulated). Noted.
- 18.6 WBC – Let's Talk Climate: uniting the community around the climate emergency (circulated). Noted.
- 18.7 RHS – Celebrating the RHS Community Funds (circulated). Noted.
- 18.8 WBC – Going solar at Shinfield St Mary's (circulated). Mr J Jarvis suggested that the Committee consider how Twyford Parish Council can introduce solar power to its buildings, lamps etc. Mrs B Ditcham recommended that this is looked at with the Climate Change Plan.
- 18.9 RBFRS Automatic Fire Alarm Consultation (Deadline 28.03.22) (circulated). Noted.
- 18.10 WBC - Have your say on draft Anti-Poverty Strategy for Wokingham Borough (Deadline 21.02.22) (circulated). Noted.
- 18.11 WBC – Council announces approach to help tackle domestic abuse (circulated). Noted.
- 18.12 GWR - Temporary timetable – update (circulated). Noted.
- 19. Date of next meeting – Tuesday 1st March 2022.** Noted.

February's Planning & Amenities report

Tuesday 1st February 2022

- **Matters arising and action points.**

- Resident reported falling over a raised paving slab down the alleyway next to Tesco resulting in injury. WBC referred resident to TPC. Assistant Clerk advised that this area is not TPC land and is privately owned and suggested that the resident speaks with the shopkeepers for the management company details.

- **Notices of Permission:**

* Denotes applications that the Council has previously commented on.

- 213761 57 Hurst Road
- 213902 30 Broadwater Road

- **Notices of Refusal:**

- 213807 28 Wargrave Road

* **TPC Comment** – Due to the siting of the garage, it will cause a significant alteration and be out of character in terms of the street scene.

* **WBC Comment** – 1. The proposal would be inappropriately sited in the front of the property, introducing an overly bulky and alien addition to this verdant street scene which would detract

from, the character and appearance of the host dwelling and surrounding area contrary to Core Strategy Policy CP3, MDD Local Plan Policy CC03 and section 4.11 of the Council's Borough Design Guide.

2. The proposal would remove an excessive amount of vegetation from along Wargrave Road Green Route, contrary to Policy Core Strategy CP3, MDD Local Plan Policy CC03 and advice contained within BS5837:2012 (paras. 5.3 and 5.3.1) and the Council's BDG.

- **Other planning matters**

- Enforcement Notification from WBC (circulated).
- 220176 19 Station Road – Section 211 notification for works in a conservation area (Information Only).
 - T1, Lime – Crown reduction by 3 metres and crown thin by 20%
 - T2, Lime – Crown reduction by 3 metres and crown thin by 20%
 - T3, Lime - Crown reduction by 3 metres and crown thin by 20%

- **Neighbourhood Plan**

- Minutes from the Working Group Meeting (31/01/22) to be circulated.
- Minutes from the Sub-Committee Meeting (01/02/22) to be circulated.
- Next Meetings:
 - Working Group – 28/02/22 (19:30) via Zoom.
 - Sub-Committee – 01/03/22 (19:00) Stanlake Pavilion.

- **General Amenity Matters**

- Air Quality Steering Group 14/01/22 minutes (circulated).

- **Village Maintenance**

- Leaning Bench – Broad Hinton Roundabout. An inspection indicates that the repairs have been carried out as it is no longer leaning and was deemed stable. No further actions required.

Items to be carried forward:

- **Matters arising and action points.**

- Fibre broadband roll out - Report (Assistant Clerk).

- **Footway Lighting**

- Fault Report (0 New, 1 outstanding).
 - Lamp between 232 & 238 – Alleyway to the side of the Catholic Church (TPC). Quote being obtained by Parish Lands for cut back of foliage.
 - Lamp 148 Amberley Drive – Resident's correspondence advising of the lamp's removal by the electrical company. Remedial works meant the lamp had to be removed. WBC have arranged for the lamp to be reinstated.
- To consider re-stencilling the lamp numbers onto each TPC owned column. WBC have provided a quote of £1912.30 for the printing and placing of the numbering stickers. Awaiting outcome of group letter from Wokingham Parishes to WBC requesting their consideration to take over the ownership of all streetlamps within the Borough before considering quote.

Meeting Closed at 20:44