

**Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 8th November 2022 at Loddon Hall, Twyford, RG10 9JA.**

**Present:** Mr M Bray (Chairman), Mr R Abeywardana, Mr J Bowley & Mrs L Jarvis & Mrs S Wisdom.

**Clerk:** Mrs L Moffatt.

1. **Public Questions.** None
2. **Apologies:** Mr M Alder, Mrs E Ashley & Mrs T Ramsden.
3. **Declaration of interest in items on the agenda.** None.
4. **Minutes dated 11<sup>th</sup> October 2022.** Minutes approved as a true and accurate record. Proposed Mrs S Wisdom, seconded Mr M Bray. Motion carried nem con.
5. **Matters arising.** None.
6. **Budgets and Precept**
  - 6.1 To agree % increase for rents and charges 2023/24
  - 6.2 To agree % increase for burial fees 2023/24

Proposed Mrs S Wisdom, seconded Mr T Winchester to simplify the allotment charging structure with 2023/24 charges of £10 per pole for residents and £12 per pole for non-residents. This dispenses with the senior citizen charging structure and early payment discount. Motion carried unanimously.

Proposed Mr R Abeywardana, seconded Mr J Bowley an increase of 6% on rents, charges and burial fees. Motion carried nem con.

6.3 To agree % increase for Parish Lands staff salary increase 2023/24  
Proposed Mr R Abeywardana, seconded Mrs L Jarvis a 6% increase. Motion carried nem con.

6.4 To review budgets and precept – the figures were amended and noted.

7. **Streamlining meetings** - to consider the content of the report and report back to the Finance and General Purposes committee

Following discussion Mr T Winchester proposed, seconded Mrs L Jarvis approval of the following:

- a) The draft financial regulations 4.1 & 4.2 which gives the clerk authority to spend on budgeted items up to £1,000, the clerk in conjunction with the Chairman or committee chairman authority between £1000 and £3000, the committee authority of items between £3,000 and £5,000 and the Council items over £5,000.
- b) The clerk should report such expenditures in the report at the next committee meeting.

Motion carried unanimously.

8. **To review the Clerks report & Parish Lands report** – report noted.

9. **Allotments.**

9.1 Asbestos sheets

9.1.1 to consider quote to remove the asbestos sheeting £1,950

9.1.2 if 9.1.1 is approved to note the requirement for a plotted map of where the pieces are located for the operatives

Proposed Mrs S Wisdom, seconded Mrs L Jarvis to **RECOMMEND to Full Council**

approval of the quote of £1,950 for removal of asbestos sheets from both the Hurst Road

and London Road allotment sites. Motion carried unanimously.

The committee acknowledge that due to the specialist nature of this work sourcing alternative quotes in line with the financial regulations will be difficult. It was

therefore agreed alternative quotes will not be sought.

The requirement for a plotted map of where the pieces are located for the operatives was noted.

**10. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

**10.1** To consider digitalised burial records – quote in one drive folder.

Proposed Mr T Winchester, seconded Mrs S Wisdom to **RECOMMEND to Full Council** approval of the quotes from Pear and Edge totalling £1,453. Motion carried unanimously. Budgeting to be amended to reflect the annual costs of £329. A quote to populate the existing burial records is awaited.

**11. King George V Recreation Ground.**

11.1 Tennis Club lease – to consider questions from the solicitor. Responses were drafted and the clerk will reply to the solicitor.

11.2 Playground repairs and replacement:

11.2.1 Replacement see saw – to consider quotes. A quote had been sought amounting to £4,799.74. Alternative quotes will be sought.

11.2.2 Rocker – replacement buffer tyre – to consider quotes. A quote had been sought costing £951.38 for the replacement of one tyre. Alternative quote to be sought.

11.2.3 Aerial runway tension and break – to consider quotes. A quote had been sought amounting to £939.15 for a replacement cable break and retention. There is concern that with the sawn, damaged leg perhaps the structure should be replaced. The clerk will provide options for discussion.

11.2.4 Replacement Yellow Spinner – to consider quotes. The replacement top has been damaged thought to be due to inappropriate use. Repairs would amount to £738.97. Replacement with a new spinner would cost £7,159.45. Further options will be provided by the clerk.

11.3 Notification from Dalcour Maclaren on mast planning application – noted.

**12. Stanlake Meadow.**

**12.1** Tractor Gates – update on drawing / specification – noted.

**13. Stanlake Pavilion – no report.**

**14. Correspondence – noted.**

**14.1** TVERC News Update | October 2022

**15. Date of next meeting – Thursday 8<sup>th</sup> December 2022.**

**Meeting closed at 21:33**

## November Parish Lands report

Tuesday 8<sup>th</sup> November 2022

### 16. Allotments.

#### Hurst Rd.

- Hurst Road plot availability – to be confirmed after the renewals
- 3 pest control boxes have been removed. The Pest controller has now replaced them.

#### London Rd.

- London Road plot availability – to be confirmed after the renewals
- 1 pest control box was inaccessible. The contractor will make another attempt when they revisit middle of November.

### 17. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial – no items to report

### 18. Burial Ground

#### 18.1 Burials:

- Muriel Kathleen Matthews

Memorials approved:

Bryan Douglas Thresher  
Jean Margaret Bryant

### 19. King George V Recreation Ground.

19.1 Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing

19.2 Entrance brick pillars – delay in renovations by 3-4 months (to note)

19.3 Resident correspondence (x4) on telecoms mast

19.4 Twyford Comets Fun Day 08.07.22 – booking confirmed

19.5 Skate Park – SW working on project plan

19.6 Roundabout spinner – bolt sheered through top cap thought due to inappropriate use

19.7 Platinum Jubilee plaque has been installed by the Hornbeam tree

### 20. Stanlake Pavilion.

➤ Quote to paint changing racks and work to replace wood on racks – carried forward

➤ Stanlake Pavilion working group meeting – last meeting 13.04.22

### 21. Stanlake Meadow.

21.1 Working parties Tree volunteers & Friends of Stanlake Copse meeting on 16.10.22 – 3 areas were scraped and the woodland wildflower seeds were sown. The seeds are already sprouting due to the warm weather.

21.2 3 x Silver Birch and 1 x Rowan ordered. New wildflower bed and trees to be planted in the location of the NHS bench on 20.11.22.

21.3 Beer Festival – 7<sup>th</sup> – 11<sup>th</sup> June 2023 (same location as 2022) – booking approved and TRCC advised.

21.4 Insurance payment of £1,246.67, following the unauthorised encampment, in respect of the gate repairs and chains and padlocks has been received.

### 22. Tree works – date awaited

### 23. Climate Change – last meeting 07.07.22 Awaiting updated plan from JJ.

### 24. EV Charging Point – Loddon Hall car park – awaiting permission from Loddon Hall

Items to be carried forward:

### 25. Burial ground Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

### 26. King George V Recreation Ground.

26.1 To consider additional lighting

26.2 Alternative quotes for bench foot paving

26.3 Wildflower lectern project