

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 6th December 2022 at 7:45pm.

Present: Mrs B Ditcham (Chair), Mr M Andrea, Mr M Alder, Mr J Jarvis & Mrs H Winder.

Minutes: Mrs Lynn Povey (Assistant Clerk).

1. **Public Questions** – None.
2. **Apologies** – Mr C Wickenden, Mr R Abeywardana & Mr R Mantel.
3. **Declaration of interest in items on the agenda** – Mrs B Ditcham declared an interest in item 9.4 & 9.5.
4. **Dispensations** – None.
5. **Minutes**
- 5.1 Minutes of the meeting held on 1st November 2022 – Approval of the minutes as a true and accurate record. Proposed by Mr M Alder, seconded by Mr M Andrea, carried nem con.
6. **Budgets and Precepts.** Figures in one drive folder.

The Committee made the following changes to the Planning and Amenities budgets & precepts:

- It was proposed by Mrs H Winder, seconded by Mr M Andrea, and unanimously agreed to increase the Adopt-a-Street and Gardening Volunteers Annual Thank You Gift budget from £200 to £250.
- It was proposed by Mrs H Winder, seconded by Mr M Alder, and unanimously agreed to increase the Twyford in Bloom budget from £2400 to £3400 (total expenditure including Hanging Basket purchases from £13,800 to £14,800).
- It was proposed by Mr J Jarvis, seconded by Mr M Alder, and unanimously agreed to increase the Footway Lighting Maintenance budget from £400 to £2400 to incorporate the cost of remarking the lamp columns with their identification numbers.

Unanimously agreed for the following amounts to be approved:

- £26,170.00 Budget & Precept Expenditure
- £11,000.00 Income
- £15,170.00 Net

7. **Matters arising and action points.**

- 7.1 Strategic Action Plan updates. Carried forward.
- 7.2 Business sponsorship of garden areas with plaque of acknowledgement. It was unanimously agreed for the size of the plaques to be 250mm X 200mm.
- 7.3 Annual Risk Assessment – Carried out by the Assistant Clerk. Carried forward.
- 7.4 E-Cargo Bike Trials – To consider hosting a bike within Twyford (circulated). Assistant Clerk to liaise with Twyford Together regarding opportunity.

8. **Climate Change** – Mr J Jarvis to provide an update. Carried forward.

9. **Planning Matters - Current List**

- 9.1 223070 Redlands Site, Land adjoining Whistley Mill Lane, Hurst – Twyford Parish Council's Planning & Amenities Committee wish for it to be noted that they support the comments made by Hurst Parish Council.
- 9.2 222250 33 Gooch Close – No comment.
- 9.3 223274 16 Byron Road – Twyford Parish Council's Planning & Amenities Committee wish to make no comment however request that the ownership of land is clarified and that the neighbours' comments are taken into consideration concerning access.
- 9.4 223430 30 Colleton Drive – No comment.
- 9.5 223439 30 Colleton Drive – No comment.
- 9.6 223393 23 New Road – No comment.
- 9.7 223312 178 Broad Hinton – No comment.
- 9.8 223403 14 Woodpecker Close – Twyford Parish Council's Planning & Amenities Committee wish to object on the grounds it would be an overdevelopment of the site.
- 9.9 222682 6 Hermitage Drive – No comment.
- 9.10 223426 3 Waltham Road – No comment.

- 9.11 223455 Land to the north of the A4 New Bath Road, Twyford – Twyford Parish Council would like to object to this outline planning application. The application is premature and if approved would deny residents of Twyford their democratic right to participate fully in the development of the next Wokingham Local Plan & Twyford Neighbourhood Plan by presupposing its outcome.

The arguments to establish a principle of development presuppose the shape and form of the emerging draft local plan. It presupposes that the 5-year supply of land situation will change and that the village developed envelope will have to change to afford sustainable development. In neither case has evidence been submitted to show that this is the case or that development needs to take place in contravention of the existing local plan. As such it takes no account of the impact of any extension of the village envelope on local services and infrastructure in the wider sense.

In terms of access, which is not a reserved matter, we object to this application as the impact on both traffic on the A4 & other local roads and through the centre of Twyford have not been fully considered and should be assessed properly through the emerging local plan process. Again, this robs residents of Twyford the right to participate fully in the local plan development process and strips us of the protection of the existing local plan.

We do not wish to comment on reserved matters at this time as they do not provide any material evidence for determining this application and could change at any time if an approval was given.

10. Neighbourhood Plan

10.1 Twyford Neighbourhood Plan Regulation 16 consultation period 12.10.22 to 23.11.22. Noted.

10.2 Twyford Neighbourhood Plan – Examiner Appointment. Mrs B Ditcham confirmed that Mr Andrew Ashcroft has been appointed to undertake the examination of the Twyford Neighbourhood Plan.

11. Footway Lighting

11.1 TPC owned streetlamp checks – Councillor Reports. Two Councillor reports outstanding. Noted.

11.2 Request to WBC for their consideration to take over the ownership of all streetlamps within the Borough. Response received from WBC (circulated). Assistant Clerk to draft a response to WBC requesting their reconsideration and again outlining that the vast majority of lamps owned & managed by TPC are sited on the highway which Twyford residents contribute to twice via their council tax. To be circulated to the Committee for approval before being sent.

12. General Amenity Matters

12.1 Bins – Reinstatement of bin next to A4 footbridge. Carried forward.

13. Village Defibrillators

13.1 Relocating the defib device currently outside Twyford Barbers to Jubilee Corner. It was proposed by Mr M Alder, seconded by Mr M Andrea and unanimously agreed to accept the quote for £150 to move the device.

14. Village Maintenance

14.1 Tesco Alley Improvements – Drainage works carried out 08.08.22-10.08.22. WBC notified of snagging issues and request to repaint the ceiling area made. Progress report – Drainage remedial works to continue and the painting of the walkway ceiling to be added to the works schedule for next year. Noted.

15. Twyford In Bloom

15.1 Twyford in Bloom – Meeting Notes 03.11.22 circulated. Noted.

15.2 Project Updates. Mrs B Ditcham provided an overview.

15.2.1 Turf Maze – To consider project. It was proposed by Mrs H Winder, seconded by Mr M Alder and unanimously agreed for the project to be investigated further and the estimated project costs of £1000 to be added to the Twyford in Bloom budget.

15.3 Yellow Rattle Seed – To consider purchasing 10g of seed for £6.99. It was proposed by Mr M Alder, seconded by Mr J Jarvis and unanimously agreed for the purchase of Yellow Rattle Seeds.

16. To Review the Planning & Amenities Report (circulated with the agenda). The report was Reviewed. Assistant Clerk advised that Lamp 213 at Bell Corner is now working and that no further actions are needed (Refer to – Items to be carried forward – Footway Lighting). Report and amendment noted (Report can be found following item 18).

17. Correspondence circulated:

17.1 TRHA – November Newsletter (circulated).

- 17.2 WBC – Locations confirmed for borough's new electric vehicle chargers (circulated).
- 17.3 WBC – Safer new path to station would put green ambitions on track (circulated).
- 17.4 WBC – Notification of Temporary Closure - Structural Maintenance (circulated).
- 17.5 Resident's Correspondence - Twyford Parish Council "Neighbourhood Plans on Traffic Management" (circulated).
- 17.6 WBC – Addressing - 45 Station Road Twyford (circulated).
- 17.7 WBC – Branching out for views on protecting the borough's trees (circulated).
- 17.8 RPC – Ruscombe Parish Council Comments to Twyford Neighbourhood Plan (circulated).

All items of correspondence noted.

18. Date of next meeting – TBC. Noted.

Planning & Amenities Report
Tuesday 6th December 2022

• **Notices of Permission:**

* Denotes applications that the Council has previously commented on.

- 222580 17 Hubbard Close
- 222922 41 Chaseside Avenue
- 222541 38 Wargrave Road
- 222816 1 Kibblewhite Crescent
- 223147 18 Station Road

• **Other planning matters**

- Enforcement Notification from WBC for November & December (circulated).
- 223469 35 Gooch Close – Application for works to protected tree(s) 1536/2016 T2, Oak - Cut back limb to give 3m clearance from building and raise crown 3m above lawn (Information Only).

• **Neighbourhood Plan**

- No meeting of the Working Group in June, July, August, September, October, November or December 2022.
- Minutes from the Sub-Committee Meeting (02/08/22) to be approved within the next Sub-Committee Meeting.
- Next Meetings:
 - Working Group – TBC.
 - Sub-Committee – TBC.

• **General Amenity Matters:**

- Air Quality Steering Group 16.09.22 Minutes (circulated).
- Air Quality Steering Group 18.11.22 Minutes (circulated).
- Bike Repair Station with Pump – WBC to liaise with Bia & Waitrose with Twyford Station as an alternative.
- Air quality. Awaiting date of next meeting from WBC.

• **Highways**

- Highways Meetings (held on the 1st Friday, quarterly) – Next meeting to be held 3rd February 2023. Previous meeting notes available on Twyford Parish Website (www.twyfordparishcouncil.gov.uk).
- WBC notified that the 40MPH signs from the village gateways near the Waggon & Horses are missing. WBC to investigate & replace.
- Resident's request for the foliage of the trees down the Waltham Road (Railway Bridge to Springfield Park junction) to be cut back and not overhang the pavement (photos taken). With Highways to investigate & arrange any necessary works.
- Resident's request for the foliage of the trees down the Wargrave Road to be cut back and not overhang the pavement between the Hermitage Drive junction and opposite the entrance to Lionel Court. With Highways to investigate & arrange any necessary works.
- Resident's request for a cedar tree down the Wargrave Road to be cut back (heavy branch overhanging the road). With Highways to investigate & arrange any necessary works.

Items to be carried forward:

- **Matters arising and action points.**
 - Fibre broadband roll out - Report (Assistant Clerk).
- **Footway Lighting**
 - Lamp 4, Wargrave Road (**WBC**) – Fault logged 12.09.22 (W2241046).
 - Lamp 213, Bell Corner (**TPC**) – Fault logged 12.09.22 (ORD2201651).
 - Lamp 73, Brook Street (**TPC**) – Fault logged with SSE 03.10.22.
 - To consider re-stencilling the lamp numbers onto each TPC owned column. WBC have provided a quote of £1912.30 for the printing and placing of the numbering stickers. Awaiting outcome of group letter from Wokingham Parishes to WBC requesting their consideration to take over the ownership of all streetlamps within the Borough before considering quote.

Meeting Closed at 21:25