

**Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 17<sup>th</sup> January 2023 at Loddon Hall, Twyford, RG10 9JA.**

**Present:** Mr M Bray (Chairman), Mrs E Ashley, Mrs L Jarvis, Mrs T Ramsden & Mrs S Wisdom.

**Clerk:** Mrs L Moffatt.

1. **Public Questions.** None
2. **Apologies:** Mr R Abeywardana & Mr J Bowley.
3. **Declaration of interest in items on the agenda.** None.
4. **Minutes dated 8<sup>th</sup> November 2022.** Minutes approved as a true and accurate record. Proposed Mr T Winchester, seconded Mrs S Wisdom. Motion carried nem con.
5. **Matters arising.** Agreed for Mrs Ashley to visit KGVR playground with a resident to review the height of the hedge dividing the two playgrounds. Mrs Ashley will report back to the chairman and any works required could be carried out under delegated authority.
6. **Budgets and Precept**
  - 6.1 To note updated charge sheets 2023/24 – noted.
  - 6.2 To review budgets and precept
    - 6.2.1 Review the hedge laying budget – suggest revising to zero (from £4375) – agreed.
    - 6.2.3 Review the tree budget – suggest changing to £2,000 plus £550 risk assessment (from £4000 plus £550) – agreed.
    - 6.2.3 To consider budgeting funds for the volunteer groups £200 - £500 approved. The committee agreed to increase the Lands Contingency from £3,000 to £3,500.
  - 6.3 To consider any cuts given that the precept is currently looking at a 35% increase. The Committee have agreed a budget lower than last years and cannot make any further cuts.

Proposed Mr T Winchester, seconded Mrs T Ramsden to approve a Parish Lands budget of £45,490 and precept of £39,775. Motion carried unanimously.

Note: the budget includes ringfenced funds of £1,170 wildflower board, £4,375 Hurst Road allotment hedge laying and £170 Stanlake Meadow hedge laying.
7. **To review the Clerks report & Parish Lands report** (circulated with the agenda) noted.
8. **Allotments.**
  - 8.1 Allotment matter (Part 2)

Proposed Mr T Winchester, seconded Mrs T Ramsden to move the meeting into part 2. Motion carried unanimously.

The Committee agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. A confidential set of minutes will record any decisions.
  - 8.2 Osier Bed – volunteers may be wishing to take this on. Decision as to whether the project should recommence. It was previously agreed to return the allotment to be let out – no change in this decision.
  - 8.3 Plot holder request to site a polytunnel (4.5mX3m) on plot HR56B - approved.
  - 8.4 Report of flooding – possibly from the drain reported to WBC flooding line 09.01.23. WBC to attend. The clerk reported that WBC have attended. The problem appears to be running water and the incident has been reported to Thames Water.
  - 8.5 Plot holder request to prune an Oak tree on their plot 80B at their own cost – approved.
9. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**
  - 9.1 Burial Ground complaint (see one drive folder) – the grass was found to be consistent with this time of year. The contractors have carried out an additional cut. Discussion took place on the possibility of arranging additional maintenance or carrying out a pre-Christmas tidy-up. No further action agreed upon at present.
10. **King George V Recreation Ground.**
  - 10.1 Tennis Club lease
    - 10.1.1 To note the solicitors response 23.11.22 (one drive folder). Noted.
    - 10.1.2 To instruct a surveyor to outline the boundary of the land and the future

Outline. The Committee were happy to use the drawing supplied by the Tennis Club's surveyor.

**10.2** To approve payment of Skate park electricity invoice – 2019-2022 £1,099.30 plus vat. (not within budget) Proposed Mr T Winchester, seconded Mrs T Ramsden to **RECOMMEND to full Council** payment of £1,099.30. Motion carried unanimously.

**10.3** RFS/2022/087828 - Twyford Tennis Club, King George's Playing Fields, Twyford, RG10 9JA – expiry of Temporary Permission for the clubhouse (2013) – Extension to 03.04.23. Noted that the tennis club will apply for planning permission for the new building and to keep the temporary building in the meantime.

**10.4** Possibility of a grass maze in the south westerly corner – project joined with Twyford in Bloom. To consider the work hours of the Ranger or contractors if they are required to cut the maze. The committee were in favour of the maze and also the possibility of a monolith in the centre. Funding has been approved through Twyford in Bloom / Planning and Amenities committee and an application for a grant has also been submitted to Polehampton Charities.

**10.5** To consider quotes for playground repairs and replacements (one drive folder)

10.5.1 Wooden climbing equipment repairs

10.5.2 Seesaw replacement

10.5.3 Hags Rocker – replacement tyres

10.5.4 Aerial runway replacement

10.5.5 Yellow Spinner - repairs and replacement

10.5.6 Yellow gate – repairs on self-close mechanism

Proposed Mr T Winchester, seconded Mrs T Ramsden to **RECOMMEND to Full Council** to accept the quote £21,839.14 for the playground repairs / replacement. Motion carried unanimously.

**10.6** Request for a small children's funfair to attend – approved. A visit to Stanlake Meadow on the weekend of the Coronation was suggested.

**10.7** To consider Twyford Comets request for an additional pitch – approved.

**11. Stanlake Meadow.**

**11.1** To discuss the consistency of signage and whether to make any changes (MB) A discussion took place on electric scooters, electric bikes and motorbikes being used in the parks. They are not permitted and cause damage to the pitches and grass areas. Signage is thought to be ad hoc. Agreed for the clerk to do a social media post. Clerk to circulate photos of the existing signage. The matter will be reviewed again at the next meeting.

**11.2** To consider purchasing snowdrops £45. Proposed Mrs E Ashley, seconded Mrs T Ramsden to approve bulbs £45. Motion carried unanimously.

**12. Correspondence – noted.**

**12.1** Connecting Communities in Berkshire January News

**13. Date of next meeting – 14<sup>th</sup> March 2023**

**Meeting closed at 21:09**

## January Parish Lands report

Tuesday 17<sup>th</sup> January 2023

### 14. Allotments.

### 15. Plotted map of asbestos locations required before placing order – Assistant Clerk to action Hurst Rd.

- Hurst Road plot availability – 14 (13 x 5 poles & 1 starter plot)

Note: Everyone on the waiting list has been offered a viewing.

- Renewal payments outstanding – 1
- Waiting list - 15 (5 Residents & 10 Non-Residents)

Note: Two on the list have asked for specific plots which are currently unavailable.

### London Rd.

- London Road plot availability – 1 (2.5 poles)

Note: Awaiting response from the person at the top of the list before moving to the next.

- Renewal payments outstanding – 2
- Waiting list - 16 (5 Residents & 11 Non-Residents)

Note: 3 of the Non-Residents on the list form part of the numbers for both sites.

### • Millennium Garden, Jubilee Corner, Burial Ground & War Memorial

- 22.12.22 – vandalism to Christmas tree and lights. WBC antisocial behaviour team attended as well as Assistant Clerk & Ranger. Area cleaned up and the tree was re-instated.

### 16. Burial Ground

#### 16.1 Burials:

- Robert Frederick Nightingale
- Memorials approved – none.

### • Polehampton Charities – 2 Hornbeam trees ordered & 2 chatty benches

### 17. King George V Recreation Ground.

#### 17.1 Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing

#### 17.2 Entrance brick pillars – delay in renovations by 3-4 months (to note)

#### 17.3 Skate Park – SW working on project plan

#### 17.4 CCTV request – damage to car 28.10.22 – footage from the day will be provided if a request from the police is received.

#### 17.5 Tap leaking in Ranger shed – Ranger to replace plastic upright pipe with a copper pipe.

#### 17.6 Receipt of Notice Town and Country Planning Order 2015 - Notice under article 13 of application for planning permission – telecoms mast

#### 17.7 Correspondence from Fields in Trust informing the Council their permission is required for the telecom mast – reply sent informing them that the applicants have been informed of this and that the Council are not in favour of the application.

#### 17.8 Inspection cover repairs complete – 20.12.22

#### 17.9 Football socket works & pitch size changes complete – 20.12.22

### 18. Stanlake Pavilion.

- Quote to paint changing racks and work to replace wood on racks – carried forward
- Stanlake Pavilion working group meeting – last meeting 13.04.22
- Tractor Gates – awaiting a date for replacement (chased 11.01.23)

### 19. Stanlake Meadow.

#### 19.1 Working parties Tree volunteers & Friends of Stanlake Copse meeting on 19.11.22 – news article added to the website. The 4 replacement trees were planted. Next working group 22.01.23.

### 20. Tree works – date awaited – due to be in January

### 21. Climate Change – last meeting 07.07.22 Awaiting updated plan from JJ.

### 22. EV Charging Point – Loddon Hall car park – awaiting permission from Loddon Hall

Items to be carried forward:

#### 22.1 Burial ground - Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

**23. King George V Recreation Ground.****23.1** To consider additional lighting**23.2** Alternative quotes for bench foot paving**23.3** Wildflower lectern project

Bookings approved		
King George V Recreation Ground		
1 <sup>st</sup> Twyford Scouts	Donkey Derby	18.06.23
Stanlake Pavilion / Meadow		
<input type="checkbox"/> WBC	Elections	04.05.23

Expenditure approved under Financial Regulation 4			
Description	Budget	Amount	Approval
Christmas Tree	Jubilee Corner	£195	Clerk
Electrician costs (Christmas Tree)	Jubilee Corner	£80	Clerk
Transcribing burial ground records	Burial Ground	£156.10	Clerk