

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Working Group held at Loddon Hall on Monday 6th February 2023 at 7.45pm.

Present: Mr C Wickenden (chair), Mrs B Ditcham (vice-chair), Mrs E Ashley, Mrs B Smith and Messer's M George, R Mantel, F Newman & R Sunley.

Also Present: Mr M Andrea

Minutes: Lynn Povey (Deputy Clerk).

1. **Welcome.** Mr C Wickenden welcomed everyone, and introductions were made.
2. **Apologies** – Ms P Morton, Mr L Ferris & Mr J Jarvis.
3. **Matters Arising**
 - 3.1 Local Plan Update – No update.
 - 3.2 Bridge Farm – The Working Group were advised that WBC's Planning Meeting will be held at the Borough Council Offices on the 8th February. Mrs B Ditcham will attend and will be speaking on behalf of Twyford Parish Council. Mr C Wickenden also advised that the Twyford Parish Council's Planning & Amenities Committee submitted a comment regarding the said application (212720) on 16.09.23.
4. **Progress Reports:**
 - 4.1 Regulation 14 & 16 overview – Mr C Wickenden provided an overview of the completed regulation 14 & 16 consultations & confirmed that the Twyford Neighbourhood Plan is currently with an independent examiner for review.
 - 4.2 Twyford Neighbourhood Plan – To note the Examiner's questions & response provided (circulated). Noted.
 - 4.3 High Street (Village Centre) Regeneration – Overview of meeting held with WBC 03.02.23. Mr C Wickenden gave an overview highlighting the request for an ANPR Survey to be carried out at the Twyford crossroads to gain a better understanding of traffic movement. Liaisons with WBC's Highways Consultants to commence.
5. **Community Engagement Ideas.**

Mr C Wickenden advised that it is hoped that the examiner's report is received by the end of February and would like to provisionally arrange events to promote the Twyford Neighbourhood Plan as it proceeds to referendum.

 - **Events:**
 - Twinning Association event (23rd March at Loddon Hall) – Mrs B Ditcham to liaise.
 - Attend the Annual Litter Pick (25th March, 10am at Loddon Hall Car Park).
 - Twyford Parish Council's Annual Parish Meeting (19th April, 8pm at St Mary's Church Centre).
 - Stall at the Coronation Event at Stanlake Meadow (6th May)
 - Stall outside Waitrose (Join the Meet Your Councillors session) (various dates).
 - To gain use of/hire a shop within the village centre for a 1-week period to exhibit the Twyford Neighbourhood Plan (possible date – week commencing 22nd May).
 - To showcase the Twyford Neighbourhood Plan to local sixth form students.
 - To showcase the Twyford Neighbourhood Plan to residents of Bridge Park, Haydon Court etc.
 - **Actions:**
 - Mr R Sunley & Mr M Andrea to provide a precis of the different sections of the Twyford Neighbourhood Plan to the Deputy Clerk by the 17th March.
 - Mrs E Ashley to provide a precis of the Design Code Policy to the Deputy Clerk by the 17th March.
 - **Other Actions:**
 - Provide an update on the Neighbourhood Plan for the RG10 magazine's community page.
 - Produce A4 books of the Neighbourhood Plan.
 - Create posters.
 - Create banners and place around the village.
 - Provide an article to the local newspapers.
 - Create leaflets and distribute to every household.

- Print out maps of the conservation area and walking/cycling routes for the display boards.
- Promote the Neighbourhood Plan via the website and social media outlets.
- Ask Borough Councillors for their support in promoting the Neighbourhood Plan.
- Email residents who have provided their contact details over the duration of the emerging Neighbourhood Plan and that agreed to be contacted to encourage voting.

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6. Date of next meetings:

Sub-Committee – 07.02.23 (19:15), Loddon Hall.

Working Group – 06.03.23 (19:45), Loddon Hall.

The above meeting dates were noted.

Meeting Closed at 21:42