

## Twyford Parish Council

### Minutes of the Meeting of the Council

Meeting held at the Twyford Room, Loddon Hall, RG10 9JA on Tuesday 28<sup>th</sup> March 2023 at 7:45 pm.

**Present:** Mr R Abeywardana (Chairman), Mr M Alder, Mr M Andrea, Mrs E Ashley, Mr M Bray, Mrs B Ditcham, Mr J Jarvis, Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden, Mr C Wickenden & Mrs S Wisdom.

**In attendance:** Mr S Conway - Borough Councillor.

**Clerk present:** Mrs L Moffatt (Clerk).

1. **Public Questions** None
2. **Apologies:** Mr J Bowley, Mrs H Winder & Mr T Winchester.
3. **Declaration of interest in items on the agenda** None
4. **Dispensations** None
5. **Minutes of the Full Council meeting held on Tuesday, 31<sup>st</sup> January 2023**  
Proposed Mrs E Ashley, seconded Mr M Bray to approve the minutes as a true and accurate record. Motion carried unanimously.
6. **Matters Arising**
  - 6.1 Climate Change representative – to note Mr J Jarvis's wish to step down as representative and to consider electing a new representative. Mr J Jarvis was thanked for this service and a representative will be appointed at the Annual Meeting of the Council.
7. **Borough Council Matters** – Mr S Conway's report had been circulated.  
Mr S Conway took councillor questions on the neighbourhood plan, Bridge Farm planning application, government housing numbers, new library, plans for the existing library site, borough vision and parking and congestion.  
There were no reports from Mr L Ferris & Mr W Smith.
8. **Liaison with Ruscombe Parish Council** Mr P Cassidy had given his apologies. Mrs L Ferris reported that Ruscombes Neighbourhood plan has been withdrawn and will be resubmitted with amendments.  
Ruscombe Parish Council have offered up to £500 towards the Coronation event on 6<sup>th</sup> May.
9. **Reports and to receive any recommendations from committees**
  - 9.1 **Planning and Amenities Committee 07.02.23 & 07.03.23 & Neighbourhood plan 07.02.23**  
Mrs B Ditcham reported on a successful community litter pick.  
Mr C Wickenden reported on the progress of the Neighbourhood Plan. A copy of the documents are available on the website. He estimated that the referendum could be held in June.
  - 9.2 **Parish Lands Committee 14.03.23**  
Mr M Bray gave a brief report.  
Recommendations:  
Approval of the Tennis Club lease – carried forward. The council agreed that, if required, an extraordinary meeting of the Council could be held on 19<sup>th</sup> April to consider approval of the lease.  
The committee **RECOMMENDS to Full Council** approval of £1,000 for a monolith to go in the centre of the maze/labyrinth. Motion carried 9 in favour, 3 against.

- 9.3 **Community Events and Engagement 28.02.23**  
Mr M Alder reported, summarising plans for the Coronation, Fete, Meet your Councillor and some central village entertainment.
10. **Other representative reports**
- 10.1 Meet your councillor session 11.02.23 & 11.03.23 – resident comments have been updated on the spreadsheet and replied to / considered by a committee as appropriate. Mrs Ramsden reported on the positive feedback from residents and the increased numbers attending. Councillors agreed to change the timings to 10am-midday.
- 10.2 Borough Parish Liaison Forum - 6 Feb - Mr Abeywardana's notes were recorded in the shared folder. Noted.
- 10.3 Community Futures Event WBC 06.03.23 (RA, MA & Clerk) Mr R Abeywardana reported on the session.
- 10.4 Northern Parishes Communication Group (EA) Mrs Ashley reported on the meeting and reports from other Councils. There was a discussion about starting a Northern Parishes Task Force to support against development. Other discussions were about speeding and scams.
11. **Community Engagement**
- 11.1 Coronation of King Charles III 06.05.23
- The event**
- 11.1.1 Film License refundable deposit £150 – unanimously approved from capital funds.
- 11.1.2 **School gift**
- 11.1.3 To agree the distribution of the mugs. Agreed that Mr M Alder and Mrs B Ditcham will visit the three primary schools in an assembly before the Coronation. The clerk will make the arrangements.
12. **Winter Crisis**
- 12.1 How can we support residents?
- 12.1.1 Warm Space – Twyford Youth & Community Centre update – Mr Bray reported that the sessions have been a success and finished with a final session with guests enjoying sandwiches and a magician show.
13. **Borough Parish Liaison** – 3 priorities for a future work program [suggestions include – Re-launching the flood committee, Communication (P&A) [Note: example of planning communication over Bridge Farm] Better Public Service (Buses) (P&A) [Note: evening and weekend services would be beneficial and better reliability is requested] Agreed for the clerk to forward these suggestions.
14. **Overview and Scrutiny Committees** - items for the Overview and Scrutiny Committees work programme – no items.
15. **Strategic Action Plan – 27.01.23 update** – noted.
16. **Clerk's report** – the clerk reported on Community engagement, social media training, energy costs and dates of interest.
17. **Items to be discussed at the next meeting** – none.
18. **List of authorised payments** – list for February / March (in Councillor one drive folder) List dated 28.03.23. Proposed Mr J Jarvis, seconded Mrs T Ramsden to approve the cheque list dated 28.03.23. Motion carried unanimously.

Expenditure approved under Financial Regulation 4			
Description	Budget	Amount	Approval
Twyford South Election Poll Cards	TBC	(Circa £1,430)	Clerk in liaison with Chairman

- 19. Correspondence** – all noted.
- 19.1 Ruscombe PC Agenda 01.02.23 & 01.03.23
  - 19.2 Hardship Alliance Newsletter
  - 19.3 Borough Parish Liaison Forum Agenda - 6 Feb
  - 19.4 Connecting Communities in Berkshire Newsletter – February News
  - 19.5 Twyford Twinning Association - 5<sup>th</sup> birthday 23.03.23 – Mrs Ditcham had attended and highlighted the importance, for engagement, of Councillor presence at such events.
  - 19.6 Berkshire Digital Infrastructure Group
  - 19.7 BALC Newsletter – February 2023
  - 19.8 Chief Executive at Citizens Advice Wokingham – leaving for a new challenge
  - 19.9 Update from the Board of Citizens Advice Wokingham
- 20. Dates of meetings:**  
**All meetings 7:45pm at Loddon Hall unless noted otherwise.**
- Twyford in Bloom working group 30.03.23
  - Meet Your Councillor session (Waitrose 10am-12pm) 01.04.23
  - \*Mr M Alder, Mr J Jarvis & Mr R Abeywardana agreed to attend. Mr Jarvis will look after the gazebo and Mr R Mantel will look after the A frame.
  - Neighbourhood Plan working group 03.04.23
  - Election nomination deadline 4pm 04.04.23
  - Neighbourhood Plan Sub Committee (19:15) 04.04.23
  - Planning and Amenities Committee 04.04.23
  - Ruscombe Parish Council meeting (LJ or SW) 05.04.23  
(Loddon Hall Ruscombe Room)
  - Finance and General Purposes Committee 18.04.23
  - Annual Parish Meeting 19.04.23
  - 8pm Loddon Hall (setting up from 19:30)
  - Polling Day 04.05.23
  - Planning and Amenities Committee 02.05.23
  - King Charles III Coronation event 06.05.23
  - Cllr retirement day & new Councillors take office 09.05.23
  - Meet Your Councillor session (Waitrose 10am-12pm) 13.05.23
  - \*Mr M Alder, Mr M Andrea, Mrs B Ditcham, Mr C Wickenden agreed to attend.  
Mr Alder will look after the gazebo and A frame.
  - Cllr training (all Councillors) 6.30pm – 9.00pm 18.05.23
  - Annual Meeting of the Council 23.05.23
- 21. Date of the Annual Meeting of the Council – 23<sup>rd</sup> May 2023**

**Meeting closed at 20:56**