

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 7th March 2023 at 7:45pm.

Present: Mrs B Ditcham (Chair), Mr M Andrea, Mr J Jarvis & Mr R Mantel.

Minutes: Mrs Lynn Povey (Deputy Clerk).

1. **Public Questions** – None.
2. **Apologies** – Mr C Wickenden, Mr R Abeywardana, Mr M Alder & Mrs H Winder.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes**
- 5.1 Minutes of the meeting held on 7th February 2023 – Approval of the minutes as a true and accurate record. Proposed by Mr M Andrea, seconded by Mr R Mantel, carried nem con.
6. **Matters arising and action points.**
- 6.1 Annual Litter Pick – 25th March 2023. Volunteers needed. Mr R Mantel, Mr M Andrea & Mr J Jarvis confirmed their attendance at the event.
7. **Climate Change** – Update specific to Planning & Amenities. Carried forward.
8. **Planning Matters - Current List**
- 8.1 230310 Land opposite 130-144 Wargrave Road – The Committee wish to raise the following objections:
 - * Inappropriate development on green belt.
 - * Overdevelopment of green space.
 - * Impact to the street scene.
 - * Proximity to the safer route to school.
 - * Concern regarding conflict with safe cycling route on the Wargrave Road.
- 8.2 230296 2 Paddock Heights – No comment.
- 8.3 230266 23 Hurst Road – No comment.
- 8.4 230372 19 Winchcombe Road – No comment.
- 8.5 223577 18-32 London Road - Twyford Parish Council's Planning & Amenities Committee wish to pass no comments, however, requests that the neighbours' previous comments are taken into consideration along with the Committee's request made on the 12.01.23 for even more secure bike storage than that stated to be included to accommodate all those within the flats.
9. **Other Planning Matters**
- 9.1 230499 83 London Road - Section 211 notification for works in a conservation area T1, Poplar – Fell (Consultation period ends 15.03.23) – No comment.
10. **Neighbourhood Plan**
- 10.1 To consider the need to renew the Response Services Licence £119.88. The Committee decided not to renew the service.
- 10.2 Meet Your Councillor – Request from residents.
 - 10.2.1 Neighbourhood Plan work to be publicised particularly in relation to the regeneration of the high street (civilise the traffic, square, etc.) – Deputy Clerk to upload the latest version of the Village Centre Regeneration Project Report to the Parish Council website with a write up explaining that this is a separate project to the Neighbourhood Plan and that its feasibility is currently being explored and is subject to changes.
- 10.3 Village Centre Regeneration –
 - 10.3.1 To note the updated report from consultant PJA (circulated). Noted.
 - 10.3.2 To consider the fee proposal from consultants PJA (circulated). The Committee wish to gain better understanding before making financial decisions. Carried forward to next month.
11. **Footway Lighting**
- 11.1 Request to WBC for their reconsideration to take over the ownership of all Twyford's Streetlamps (circulated). Committee to approve wording. Carried forward.
- 11.2 TPC owned streetlamp checks – Councillor reports to be submitted by 31.03.23. Deputy Clerk to circulate the document outlining assigned areas.
12. **Twyford In Bloom**
- 12.1 Turf Maze – Project Updates. Costings of £ 1500 received. Twyford in Bloom have committed £1000 as budgeted. Further funding options are being explored.

13. **To Review the Planning & Amenities Report** (circulated with the agenda). The report was reviewed. The Committee were advised that the 40MPH signs on the gateway near the Waggon & Horses had been replaced & no further actions were required (Refer to the Highways section). Report & amendment noted (Report can be found following item 14).
14. **Date of next meeting – Tuesday 4th April 2023.** Noted.

Planning & Amenities Report

Tuesday 7th March 2023

- **Notices of Permission:**

* Denotes applications that the Council has previously commented on.

- 223668 39 Kibblewhite Crescent

- **Other Planning Matters**

- Enforcement Notification from WBC as at 01.03.23 (circulated).

- **Matters Arising & Action Points**

- National Planning Policy Framework Consultation – deadline 2nd March 2023 (Circulated – Communication from WBC - Residents urged to help Wokingham Borough grow more sustainably). To note response submitted by Mrs B Ditcham & Mr C Wickenden.
- WBC – Transport for the South-East Strategic Investment Plan (circulated) – To note.
- E-Cargo Bike Trials – To consider hosting a bike within Twyford (circulated). No response from the local business forum. No further action.

- **Neighbourhood Plan**

- Minutes from the Working Group Meeting (06.02.23) & Sub-Committee Meeting (07.02.23) to be approved within the next Sub-Committee Meeting.
- Working Group Meeting 06.03.23 – Cancelled.
- Sub-Committee Meeting 07.03.23 – Cancelled.
- Next Meetings:
 - Working Group – 03.04.23.
 - Sub-Committee – 04.04.23
- To note correspondence received from WBC outlining the next steps/timeline (circulated).

- **General Amenity Matters:**

- Air quality. Awaiting date of next meeting from WBC.
- Royal Berkshire Hospital Event - Reading Town Hall 3 March. Mr J Jarvis & Mrs L Jarvis have confirmed their attendance.
- Bins – Reinstatement of bin next to A4 footbridge. With WBC for consideration.

- **Village Maintenance:**

- Tesco Alley Improvements – Drainage works carried out 08.08.22-10.08.22. WBC notified of snagging issues and request to repaint the ceiling area made.

- **Highways**

- Highways Meetings (held on the 1st Friday, quarterly) – Next meeting to be held 5th May 2023. Previous meeting notes available on Twyford Parish Website (www.twyfordparishcouncil.gov.uk).
- WBC notified that the 40MPH signs from the village gateways near the Waggon & Horses are missing. WBC to investigate & replace.
- Resident's request for the foliage of the trees down the Waltham Road (Railway Bridge to Springfield Park junction) to be cut back and not overhang the pavement (photos taken). With Highways to investigate & arrange any necessary works.
- Resident's request for the foliage of the trees down the Wargrave Road to be cut back and not overhang the pavement between the Hermitage Drive junction and opposite the entrance to Lionel Court. With Highways to investigate & arrange any necessary works.
- Resident's request for a cedar tree down the Wargrave Road to be cut back (heavy branch overhanging the road). With Highways to investigate & arrange any necessary works.
- Fly-tipping (Estate Agents sign at Polehampton Close) – W2346233. WBC have instructed the estate agents to remove the sign – Ongoing.
- Notification of Temporary Closure - A3032 High Street, Twyford between its junctions with A321 Wargrave Road and A3032 Old Bath Road. The alternative route for all vehicles affected by this restriction shall be via A3032 Old Bath Road, A4 New Bath

Road and A321 Wargrave Road or by this route in reverse. **Works requiring this restriction will take place between 8th March and 14th March 2023.** The reason for these prohibitions is to allow Thames Water contractors to undertake new service and connection work in safety. Access for residents and businesses within the boundaries of these restrictions will be maintained at all times.

- **Village Defibrillators**

- To note the relocation of the defib device from outside Twyford Barbers to Jubilee Corner.
- The Circuit – Registration of Defibrillators ongoing.

- **Twyford in Bloom**

- Twyford in Bloom – Next Meeting 30th March 2023.

- **Meet Your Councillor – P&A Queries:**

- Troutbeck Close – Progress on drop curb.
 - WBC Confirmed no application has been received. Email address for resident is invalid.
- Parking on Brook Street.
 - Any problems should be reported to WBC's Parking Services Team.
- EV Chargers in the village.
 - Charging points are being investigated.
- Ruscombe Church Bench – The back of the seat has been taken.
 - Reported to Ruscombe Parish Council.
- Car park fines in Waitrose Car Park in the evenings. Felt that it was dangerous to park at the library or near Polehampton.
 - Any queries should be directed to the car park operator – details can be found on the signs. Resident informed.
- Commuter Parking on the pavement near the roundabout on Springfield Park. Residents do not have enough parking.
 - Any problems should be reported to WBC's Parking Services Team. Resident informed.
- Jubilee Corner Garden to be tidied up.
 - Meeting to be held with volunteer gardeners.
- Graffiti in the village.
 - To be reported via WBC's 'Report it' page (<https://www.wokingham.gov.uk/roadworks-and-outdoor-maintenance/report-a-problem-with-roads-and-streets/graffiti/>)
- Horse Chestnut tree is rotting and is dangerous to the public.
 - Email sent to informant asking for the location of the tree (09.01.23). No response as at 28.02.23.
- Potholes on the road which are dangerous – Malvern Way.
 - Link to WBC's 'Report it' page sent to the residents (09.01.23).
- Parking Congestion – Commuters Parking.
 - Any problems should be reported to WBC's Parking Services Team. Resident informed.
- Bench (outside the Almshouses) needs replacing.
 - With WBC's Highways Asset Team for investigation.
- Neighbourhood Plan work to be publicised particularly in relation to the regeneration of the High Street (civilise the traffic, square etc).
 - Report to the Neighbourhood Plan Sub-Committee at the next meeting.
- Main road to Piggott School is dangerous – should there be a wooden fence on the side of the pavement to avoid falling onto the A4?
 - Discussed with WBC. This will be looked into as part of the Cycling & Walking Infrastructure Plan. Resident informed.
- To look into arranging a bus from Waltham St. Lawrence to Twyford.
 - WBC's Transport Team to investigate if this would be viable. Resident informed.
- Rubbish collections – should be the same as Windsor & Maidenhead. Recycling every week and rubbish every 2 weeks.
 - Feedback passed to WBC.
- Food bags for the bins should be provided.
 - Feedback passed to WBC.

- Parking on Byron Road for train station use is a problem.
 - Any problems should be reported to WBC's Parking Services Team.
- Traffic Island off Byron Road is damaged. Can it be removed? Hard for tractors to pass without mounting the pavement.
 - Works completed 02.02.23.
- Loddon Hall needs to be updated.
 - To be passed to the Loddon Hall Management Committee.
- Building at Bridge Farm – Is there an issue with flooding?
 - Refer to documents within WBC Planning Application 212720.
- Complaint about parking behind Tesco and the amount of funds.
 - Any queries should be directed to the car park operator – details can be found on the signs. Resident informed.
- Resident said there is a 1hr parking sign obstructing the driveway.
 - Referred to WBC's Highways Department for investigations and to carry out any necessary works. Email for resident is invalid.
 - Excerpt of response from WBC – The residents have created further hardstanding in garden I assume to park additional car however to do this they would need to apply to widen their existing dropped kerb and move the pole at their expense.
- Hermitage Drive resident – No disabled parking outside of the flats and when the school is open it makes it hard for residents to park.
 - Referred to WBC's Traffic Management Team for investigation & consideration.
 - Excerpt of response from WBC – Disabled parking bays are put in outside particular properties and applications for disabled parking bays on the adopted highway have to come from individuals via an application form which is on our website. They have to provide proof of a disabled badge and that they received the higher rate of the mobility component of the Disability Living Allowance for their application to be considered. I presume you are referring to the flats in Anchorite Close or Thornbury Green and it appears from our maps that the parking area is not adopted highway so any requested would need to go to the landowner/management company.

Please note that responses were sent to residents who left their details.

- **Correspondence circulated:**

- WBC – Wokingham Borough's buses get another funding boost from council (circulated).
- WBC – Council launches community safety survey (circulated).
- WBC – Wokingham Borough's rights of way mapped by council and volunteers (circulated).
- TRHA – February Newsletter (circulated).
- Resident – Young Men on Apsley House Roof (circulated).
- WBC – Planet Pledge campaign launched to help tackle the climate emergency (circulated).
- Resident – Housing development in and around Twyford (circulated).
- WBC – Transport Plan consultation (circulated).

Items to be carried forward:

- **Matters arising and action points.**

- Fibre broadband roll out - Report (Deputy Clerk).

- **Footway Lighting**

- Lamp 4, Wargrave Road (**WBC**) – Fault logged 12.09.22 (W2241046).
- To consider re-stencilling the lamp numbers onto each TPC owned column. WBC have provided a quote of £1912.30 for the printing and placing of the numbering stickers. Awaiting outcome of group letter from Wokingham Parishes to WBC requesting their consideration to take over the ownership of all streetlamps within the Borough before considering quote.

Expenditure approved under Financial Regulation 4			
Description	Budget	Amount	Approval
N/A	N/A	N/A	N/A

Meeting Closed at 20:46